

Members of the public wishing to speak during Public Comment or on Items of Business must register with the County Clerk prior to the beginning of the meeting.

STUDY SESSION

BOARD OF FRANKLIN COUNTY COMMISSIONERS Monday, March 2, 2026 | 8:30 a.m.

TO BE HELD IN THE ANNEX COMMISSION CHAMBERS

A. PUBLIC COMMENT

A Citizen Desiring To Speak On An Item Not On The Agenda May Do So At This Time. Discussion Is Limited To Five Minutes And The Commission Will Not Take Action Or Discuss Items At This Time. Discussion Should Be Limited To Matters Of County Commission Business And Public Comment Is Not Permitted In Regard To Personnel Matters Or On Pending Legal Matters. Items Introduced Under '**Public Comment**' May Become Agenda Items At A Later Date.

B. ITEMS OF STUDY

1. Review And Discuss FY2027 Adult Comprehensive Plan Grant Application. Dustin Browning, Community Corrections Director.

Documents:

[cover sheet - study session fy27 adult comp plan.pdf](#)
[fy27 adult comp plan application.pdf](#)
[fy27 organizational chart.pdf](#)
[ccab member list.pdf](#)
[fy27 adult application budget.pdf](#)
[fy27 agency plan - adult.pdf](#)

2. Review And Discuss FY2027 Juvenile Comprehensive Plan Grant Application. Dustin Browning, Community Corrections Director.

Documents:

[cover sheet - study session fy27 juvenile comp plan.pdf](#)
[fy27 juvenile comp plan application.pdf](#)
[fy27 organizational chart.pdf](#)
[ccab member list.pdf](#)
[fy27 juvenile application budget.pdf](#)
[fy27 agency plan - juvenile.pdf](#)
[fy27 juvenile delinquency prevention program request.pdf](#)

C. ADJOURNMENT

D. INFORMATION & ANNOUNCEMENTS

1. Upcoming Events

March 4 - Commission Meeting at 8:30 AM

March 11 - Commission Meeting at 8:30 AM

March 16 - Commission Study Session at 8:30 AM

March 18 - Commission Meeting at 8:30 AM

March 25 - Commission Meeting at 8:30 AM



Franklin
COUNTY KANSAS
] EST. 1855 [

Agenda Cover Sheet

To: Franklin County Board of County Commissioners
From:
Department:
Date:

Agenda Item Narrative

Background

Specific Action Requested

Attachments

FY 2027 Comprehensive Plan Grant Application

Adult- Community Corrections



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OPPORTUNITY INFORMATION

Pursuant to KSA 75-5291 and KSA 75-52, 113, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of community correctional services that address the criminogenic and behavioral health needs of adult felony offenders. Funding obtained under this award will serve to support local community corrections agencies in increasing public safety, reducing the risk of probationers on community corrections supervision, and increasing the percentage of probationers successfully completing community corrections supervision.

Submission Open Date: December 1, 2025

Submission Close Date: March 13, 2026, 11:59pm

Submission Information: The complete application and additional attachments should be emailed to the following address: kdoc_grant_applications@ks.gov

Other Submission Requirements: To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC. Exceptions may be given on a case-by-case basis. Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

In the event of a change to the submitted grant application KDOC must be notified thirty days prior to the change taking place. The agency must complete this form: [Grant Revision Request](#) and receive approval prior to the change

FUNDING INFORMATION

Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Total Amount Opportunity Funding:	\$32,498,494.00
State General Funds (Adult ISP and Residential)	\$28,098,494.00
DUI Funds	\$1,400,000.00
Behavioral Health Funds	\$3,000,000.00

ADULT COMMUNITY CORRECTIONS ALLOCATIONS:

FY27 ADULT PLANNING ALLOCATIONS

TECHNICAL ASSISTANCE SESSION



AC/DIRECTORS' MEETING
December 4th via [Zoom](#)

Additional Questions: For questions or assistance with the requirements of this funding opportunity, the applicant should contact KDOC Director of Grants or their assigned KDOC Regional Contact.

Contact Information

Tara Newell, Director of Grants
(785) 221-3611 tara.newell@ks.gov

Jennifer Smallback, Accountant II
(785) 746-7484 jennifer.smallback1@ks.gov

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Chanel Rush, Program Consultant II
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Keely Carlson, Program Consultant II
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FY 2027 ADULT COMPREHENSIVE PLAN GRANT APPLICATION

APPLICATION INFORMATION

Grant Application Name:

Award Amount Requested:

Contact Information

Executive/Administrative Contact

Name:

Title:

Email Address:

Phone Number:

Programs Reporting Contact

Name:

Title:

Email Address:

Phone Number:

Fiscal Reporting Contact

Name:

Title:

Email Address:

Phone Number:

ADULT AGENCY PROFILE

Agency Locations

	Main Office	Satellite Office 1	Satellite Office 2
Address Line 1			
Address Line 2			
City/State/Zip			
Phone Number			

Does your agency operate a residential center? Yes No

Residential Center Address:

Residential Center City/State/Zip Code:

Residential Center Phone Number:

Agency Leadership

Governing Authority Information

List the information of the individual that has direct oversight of the community corrections agency, to include hiring/firing of staff.

Name:

Title:

Address:

City/State/Zip Code:

Phone Number:

Email Address:

Organizational Chart

Submit a copy of your agency's organizational chart. The chart should contain staff names and titles. *

Corrections Advisory Board,

Submit the FY27 Members List, the list should provide all the requested information for each advisory/governing board member who will serve during the fiscal year(s). KSA 75-5297 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include 4 Other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority.

FISCAL YEAR 2025 OUTCOMES

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2025 Adult CC Case Closure Chart (on page 10) along with the definitions below. Use this information to answer the questions regarding your agency's FY 2025 Outcomes. The information entered below must reflect the KDOC data provided.

Definitions

Overall successful completion rate includes those cases closed with a termination reason of Successful, Unsuccessful, Death, and Not Sentenced to Community Corrections.

- This equals the Overall Success Rate column on the attached FY 2025 case closure document.

Successful case closures includes only those cases closed with a Successful termination reason.

- This equals the Success Rate column on the attached FY 2025 case closure document.

Unsuccessful case closures includes only those cases closed with an Unsuccessful termination reason.

- This equals the Unsuccessful Rate column on the attached FY 2025 case closure document.

Overall Revocation Rate includes those cases closed with a termination reason of Revoked-New Felony, Revoked-New Misdemeanor and Revoked-Condition Violator.

- This equals the Revocation Rate column on the attached FY 2025 case closure document.

What was your agency's overall successful completion rate in FY 2025? Response should be expressed as a percentage.

Select your overall successful completion rate for FY 2025.

Achieved 75% or higher

Didn't meet 75% but achieved a 3% or higher increase from the previous year's overall success rate

Didn't meet 75% or achieve a 3% increase from the previous year's overall success rate

Briefly explain what factors contributed to the agency not meeting at least a 3% increase from the previous year's overall success rate.

FISCAL YEAR 2025 OUTCOMES

What was your agency's successful case closures rate in FY 2025? Response should be expressed as a percentage.

What was your agency's revoked case closures rate in FY 2025? Response should be expressed as a percentage.

What was your agency's unsuccessful case closures rate in FY 2025? Response should be expressed as a percentage.

Identifying prominent drivers of unsuccessful case closure helps pinpoint the needs or gaps of an agency which can be addressed in the agency case plan. What are the most prominent drivers of unsuccessful case closures in FY 2025?

Number of Community Corrections Files Closed by Agency and Termination Reason (FY2025)

CC Agency	Revoked - Condition Violator	Total % Closures	Revoked - New Misdemeanor	Total % Closures	Revoked - New Felony	Total % Closures	Total # Revocation Closures	Total % of All Closures	Successful	Total % Closures	Unsuccessful	Total % Closures	Other (Death, Not Sentenced to CC, and Court Ordered Transfer of Jurisdiction)	Total % Closures	Total # of Successful Closures	Total % of All Closures	Total # of Closures
1st Judicial District Community Corrections - Atchison	5	19.2%	1	3.8%	2	7.7%	8	30.8%	11	42.3%	7	26.9%	0	0.0%	18	69.2%	26
1st Judicial District Community Corrections - Leavenworth	20	21.7%	2	2.2%	14	15.2%	36	39.1%	36	39.1%	19	20.7%	1	1.1%	56	60.9%	92
2nd Judicial District Community Corrections	13	9.2%	3	2.1%	19	13.5%	35	24.8%	93	66.0%	12	8.5%	1	0.7%	106	75.2%	141
3rd Judicial District Community Corrections	84	17.6%	6	1.3%	44	9.2%	134	28.1%	306	64.2%	29	6.1%	8	1.7%	343	71.9%	477
4th Judicial District Community Corrections	23	14.2%	2	1.2%	17	10.5%	42	25.9%	60	37.0%	56	34.6%	4	2.5%	120	74.1%	162
5th Judicial District Community Corrections	17	21.5%	1	1.3%	2	2.5%	20	25.3%	44	55.7%	14	17.7%	1	1.3%	59	74.7%	79
6th Judicial District Community Corrections	36	26.5%	0	0.0%	8	5.9%	44	32.4%	82	60.3%	8	5.9%	2	1.5%	92	67.6%	136
7th Judicial District Community Corrections	12	10.4%	1	0.9%	7	6.1%	20	17.4%	77	67.0%	13	11.3%	5	4.3%	95	82.6%	115
8th Judicial District Community Corrections	20	8.9%	0	0.0%	19	8.4%	39	17.3%	92	40.9%	90	40.0%	4	1.8%	186	82.7%	225
9th Judicial District Community Corrections	12	8.3%	2	1.4%	14	9.7%	28	19.3%	89	61.4%	27	18.6%	1	0.7%	117	80.7%	145
10th Judicial District Community Corrections	73	9.9%	20	2.7%	69	9.3%	162	21.9%	520	70.2%	42	5.7%	17	2.3%	579	78.1%	741
11th Judicial District Community Corrections	33	16.4%	1	0.5%	11	5.5%	45	22.4%	116	57.7%	30	14.9%	10	5.0%	156	77.6%	201
12th Judicial District Community Corrections	5	9.4%	2	3.8%	3	5.7%	10	18.9%	18	34.0%	25	47.2%	0	0.0%	43	81.1%	53
13th Judicial District Community Corrections	20	11.2%	0	0.0%	10	5.6%	30	16.8%	123	68.7%	19	10.6%	7	3.9%	149	83.2%	179
14th Judicial District Community Corrections	23	23.5%	2	2.0%	15	15.3%	40	40.8%	38	38.8%	18	18.4%	2	2.0%	58	59.2%	98
16th Judicial District Community Corrections	40	29.9%	1	0.7%	7	5.2%	48	35.8%	83	61.9%	3	2.2%	0	0.0%	86	64.2%	134
18th Judicial District Community Corrections	147	20.3%	41	5.7%	136	18.8%	324	44.8%	362	50.1%	28	3.9%	9	1.2%	399	55.2%	723
19th Judicial District Community Corrections	10	12.3%	1	1.2%	7	8.6%	18	22.2%	49	60.5%	10	12.3%	4	4.9%	63	77.8%	81
20th Judicial District Community Corrections	25	15.7%	3	1.9%	11	6.9%	39	24.5%	108	67.9%	10	6.3%	2	1.3%	120	75.5%	159
21st Judicial District Community Corrections	13	13.4%	7	7.2%	13	13.4%	33	34.0%	36	37.1%	25	25.8%	3	3.1%	64	66.0%	97
22nd Judicial District Community Corrections	2	2.9%	0	0.0%	7	10.1%	9	13.0%	58	84.1%	0	0.0%	2	2.9%	60	87.0%	69
24th Judicial District Community Corrections	1	1.8%	2	3.6%	4	7.3%	7	12.7%	29	52.7%	19	34.5%	0	0.0%	48	87.3%	55
25th Judicial District Community Corrections	25	18.8%	0	0.0%	4	3.0%	29	21.8%	77	57.9%	25	18.8%	2	1.5%	104	78.2%	133
26th Judicial District Community Corrections	40	32.0%	1	0.8%	6	4.8%	47	37.6%	68	54.4%	10	8.0%	0	0.0%	78	62.4%	125
27th Judicial District Community Corrections	19	9.6%	5	2.5%	29	14.7%	53	26.9%	128	65.0%	12	6.1%	4	2.0%	144	73.1%	197
28th Judicial District Community Corrections	43	17.3%	3	1.2%	23	9.3%	69	27.8%	167	67.3%	10	4.0%	2	0.8%	179	72.2%	248
29th Judicial District Community Corrections	63	17.4%	3	0.8%	18	5.0%	84	23.1%	163	44.9%	107	29.5%	9	2.5%	279	76.9%	363
30th Judicial District Community Corrections - SCK	9	15.3%	0	0.0%	4	6.8%	13	22.0%	35	59.3%	11	18.6%	0	0.0%	46	78.0%	59
30th Judicial District Community Corrections - SU	10	17.9%	0	0.0%	3	5.4%	13	23.2%	25	44.6%	16	28.6%	2	3.6%	43	76.8%	56
31st Judicial District Community Corrections	9	10.8%	1	1.2%	8	9.6%	18	21.7%	48	57.8%	15	18.1%	2	2.4%	65	78.3%	83
Northwest Kansas Community Corrections	25	12.4%	7	3.5%	11	5.5%	43	21.4%	138	68.7%	16	8.0%	4	2.0%	158	78.6%	201
Statewide	860	15.7%	118	2.2%	536	9.8%	1514	27.7%	3139	57.5%	707	12.9%	101	1.8%	3947	72.3%	5461

PROGRAMMATIC CHANGES

The intent of this section is to discuss any significant changes that have occurred in the agency and/or community that positively and/or negatively impacted your successful implementation of the FY 2026 comprehensive plan. Discussion should include any impact observed by judicial or prosecutorial decision, staff turnover, policy or procedure changes, new or discontinued services, etc.

Identify and describe how changes impacted your agency in FY 2026.

Identify and describe the steps taken to address the changes in FY 2026.

PROGRAMMATIC CHANGES

If changes were not addressed in FY 2026, are there plans to address them in FY 2027? If yes, they may be addressed in the Agency Case Plan section. Yes No

If no, please explain why they will not be addressed.

COGNITIVE BEHAVIORAL PROGRAMMING (CBI), NEW PROGRAMS

KDOC asks that any new programs for FY 2027 be approved prior to implementation. This link: [FY27 Approved CBI client curriculum list.pdf](#) provides a list of approved curriculum. If there is an intent to offer a new program, not on the approved curriculum list, the agency must first contact KDOC by submitting an email to Tara Newell at tara.newell@ks.gov.

Yes, my agency intends to offer a new program not on the approved list. The program(s) are listed below.

Program Name:

Program Author:

Reason or Need for Program:

Program Name:

Program Author:

Reason or Need for Program:

AGENCY PLAN

In this section agencies are to identify the critical needs or gaps that impact the agency to include client success. Agencies are to identify and briefly explain the needs/gaps of the agency below, whereas specific goals and action steps addressing these needs/goals are created in the Agency Case Plan document.

Agency Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Agency needs encompass the various requirements essential for an agency to operate effectively and achieve its goals. These needs can be categorized into several areas, including strategies to improve client success, refocusing on vision, staff recruitment and retention, financial stability, and operational efficiency.

Does your agency have any agency needs, excluding staffing levels or wages, that will be addressed in FY 2027?

Yes No

Explain why the agency needs will or will not be addressed.

AGENCY CASE PLAN

To develop the Agency Case Plan, agencies should look at their above-mentioned needs/gaps as well as previous years' outcomes and agency program review feedback. Goals should be created for the agencies identified needs/gaps.

When completing the agency case plan, a minimum of three evidence-based principles for effective interventions are to be selected. Agencies may choose from any of the eight evidence-based principles for effective interventions to develop their goals. Additional goals that are separate from the eight principles may be used once the minimum requirement of three principles has been met.

There is no minimum requirement for the number of action steps within a goal, although agencies should keep in mind that action steps are the SMART steps needed to meet the desired goal.

Agencies are to use the [FY 27 Agency Case Plan.docx](#) to record their goals and action steps. The initial and subsequent submissions of the Agency Case Plan to include Quarterly Outcome Reports will be made through SharePoint. The initial submission of the Agency Case Plan is due 3/13/2026. As a result of correspondence with your regional contact and/or progress or lack thereof on an existing goal, subsequent modifications to the Agency Case Plan will be accepted up until 5/1/2026. After 5/1/2026 the Agency Case Plan will be final and further changes to goals will require grant signatory approval.

Please note. No additional signatures are needed for this document, as they are obtained through the grant signatory page. An accompanying signatory approval page is only required for the Agency Case Plan's Year-End report.

The Agency Case Plan should be completed in full and submitted with the application.

Agency Case Plan, Quarterly Outcomes Reporting

Agency Case Plan Outcomes Due Dates	
1st Quarter	Due on or before October 31st
2nd Quarter	Due on or before January 31st
3rd Quarter	Due on or before April 30th
4th Quarter (Year-End)	Due on or before July 31st *Signatory Approval Required

BEHAVIORAL HEALTH SERVICES

The state legislature allocated funds to develop or enhance behavioral health services statewide in FY 2027. This funding is not a standalone opportunity as in years past. Instead, the funding has been distributed throughout the state. The below questions should be answered by all agencies to best understand how money is being spent to address your agency's behavior health needs.

Eligible Positions and Services

1. The funds can be used to develop/support in-house cognitive behavioral programs. This would include:

SAP Programs Program Provider- A full-time position employed by the CC Agency. This person will facilitate SAP. Substance Abuse Program (SAP): as the name of the curriculum suggests, this intervention relies on a cognitive behavioral approach to teach clients strategies for avoiding substance misuse. This curriculum was developed by University of Cincinnati. ** It is recommended and best practice for SAP groups to have a co-facilitator – if staff need training to co-facilitate these groups, you may include training and travel expenses for this within your application.

Cognitive Behavioral Program Programs Program Provider- A full-time position employed by the CC Agency. This person will facilitate Cognitive Behavioral Programs. Cognitive Behavioral Program: any program that has been approved by KDOC can be provided by the Program Provider.

BIP Program Provider- This person will facilitate and/or oversee Batterer's Intervention Programs (BIP) for moderate to high-risk clients. This position may be employed by a community provider (via contract) or the CC agency. ** Before providing services, the CC agency or the community provider must obtain certification from the Kansas Attorney General's Office. For questions regarding the certification process or for assistance in developing an in-house program, please contact the Office of Attorney General, Victim Services Division at 1-800-828-9745 or at [Batterer Intervention Program | Attorney General of KS](#). ** It is recommended and best practice for BIP groups to have a co-facilitator – if staff need training to co-facilitate these groups, you may include training and travel expenses for this within your application.

2. The funds can be used for resources that help connect clients to the recovery-oriented systems of care around the state related to behavioral health. This would include:

Peer Support Specialist- A part time position employed (via contract) by: Community Mental Health Center (CMHC), Consumer Run Organization, or Mental Health Association. This position requires a self-disclosed individual who is in recovery from mental illness. They would provide mentoring-type support, recovery tools including developing recovery plans, and moving from a model of just participating or completing treatment to a recovery model. With their personal experience, they can assist the client in navigating the mental health system and connect them with support systems in the community.

Contact your local agencies/providers to determine if they have a peer support position/unit/program and if there is an opportunity to partner with them by funding a position that would serve CC clients.**There is a 6-day certification training which is available through the Kansas Department of Aging and Disability Services (KDADS) for self-disclosed persons in recovery from mental illness, who can be trained to serve in this role.

Recovery Coach/Peer Mentor- A part time position employed (via contract) by: Regional Alcohol and Drug Assessment Center (RADAC) and/or KDADS Licensed Substance Abuse Provider. This position requires a self-disclosed individual who is in recovery from substance addiction/abuse. They would provide mentoring-type support, recovery tools including developing recovery plans, and moving from a model of just completing treatment to a recovery model. With their personal experience, they can assist the client in navigating the substance abuse system and connect them to support systems in the community.

Contact your local RADAC and/or treatment provider to determine if they use Recovery Coaches and if there is an opportunity to partner with them by funding a position that would serve your clients.**There is a 2-day certification training which is available through KDADS for self-disclosed persons in recovery from addiction/abuse, who can be trained and work out of a RADAC or treatment provider's office.

Recovery Specialist - A full time position employed (via contract) by: Community Mental Health Center (CMHC), Consumer Run Organization, Mental Health Association, Regional Alcohol and Drug Assessment Center (RADAC), KDADS Licensed Substance Abuse Providers. This position could provide the type of services that the Peer Support Specialist or Recovery Coach (Peer Mentor) would provide but would not

have to disclose being in recovery. They could still enhance available behavioral health services with mentoring-type support, recovery tools including developing recovery plans, and moving from a model of just completing treatment to a recovery model. This position could also develop aftercare/maintenance/peer support groups to enhance the effectiveness of treatment and recovery through these groups that would reinforce and practice skills and continue to strengthen and help carry out recovery plans.

Care Coordinator-A full time position employed (via contract) by: Community Mental Health Center (CMHC) or Regional Alcohol and Drug Assessment Center (RADAC). This position would work with ISOs to connect clients to the necessary behavioral health services. They would help “fill the gaps” in the current system, such as provide additional case management and care coordination to enhance the effectiveness of services, keep clients connected to treatment/services, convene multi-discipline teams to staff cases, etc. This position could also develop aftercare/maintenance/peer support groups to enhance the effectiveness of treatment and recovery through these groups that would reinforce and practice skills and continue to strengthen and help carry out recovery plans.

3. The funds can be used for initial office set-up for new positions (if proposing a new position for FY 2027). Allowable expenses include desk, chair, desktop computer, laptop computer, monitor.
4. The funds can also be used to close gaps or cover costs related to behavioral health services/interventions. This would include:

Voucher Funds- These funds can only be used for things related to behavioral health, such as: Assessment fees (e.g., mental health, substance abuse, BIP, SOTP, etc.), Medication and/or Medication Assistance, Group/Treatment co-pays (e.g., BIP, substance abuse, SOTP, Anger Management, etc.), and Transitional Housing. Agencies should explain how they determined the amount requested and specifically what things you would use the funds to pay for. Funds may not be used for non-behavioral health purposes such as gas cards, transportation, food, UA supplies, non-transitional housing, etc.

To determine salaries and other expenses, it is suggested the agency reference the Division of the Budget cost indices to use as a resource for cost determinations [Budget Instructions-FY2027-06.25.2025.pdf](#).

Additional Resources:

Click [here](#) to locate information about the Recovery Oriented Systems of Care.

Click [here](#) to locate information about a list of Consumer Run Organizations.

BEHAVIORAL HEALTH SERVICES

Identify the position(s) your agency will provide with this funding: Select all that apply

- SAP Programs Program Provider
- Cognitive Behavioral Program Programs Program Provider-
- BIP Program Provider
- Peer Support Specialist
- Recovery Coach/Peer Mentor
- Recovery Specialist
- Care Coordinator

Provide detailed information on how the behavioral health funding will be used and provide examples of the population this funding would help:

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

In this section the applicant must complete all needed information on this form. Agencies should read and understand the KDOC Financial Rules and Guidelines, attached below. Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments. Below is an attached workbook for agencies to submit their budgets for approvals. The submitted budget must match the allocation.

Host/Administrative County

Does your agency operate as a single or multi-county entity? Single Multi-County

Host/Administrative Contact Information

Name:

Address:

City/State/.Zip Code:

Email Address:

Phone Number:

Agency Fees Chart

Use the chart below to identify FY 2027 agency/client fees. If the Agency does not assess fees, indicate so with \$0.

	Fee Amount	Frequency (how often assesses)	Additional information if needed
Supervision Fee			
Courtesy Transfer Fee			
Drug Screening			
Drug Screening Confirmation			
Electronic Monitoring Devices			
Alcohol Monitoring Device			

Budget Information and Document

Budget Workbook can be accessed at this link: [FY27 ADULT Budget Workbook.xlsx](#)
 This is the master budget workbook. It is also important to note the budget must match the allocation.

Payout Funds Line Item(s): Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If you wish to budget this as a line item in FY 2027, you must submit documentation of local policy, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted.

Is your agency budgeting for payout funds? Yes No

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

Non-KDOC Funding Information

Pursuant to KSA 75-52,103, does your agency receive assistance from the county or counties within your judicial district? Yes No

If Yes, complete the following question.

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency:

- **Type of Assistance (Expenditure or In-Kind)**
Expenditure is defined as costs incurred by the agency for goods or services. This can include salaries, rent, utilities, and other operational expenses as well as client services expenses. An expenditure is a visible transfer of funds from the county to the Community Corrections agency. Evidence of the transaction should be found on the financial records submitted to the KDOC.
In-kind is defined as non-cash contributions or donations of goods or services to help operational costs and support programs. This assistance still has a fair market value.
- **Assistance amount, expressed in whole dollars based on expenditures or in-kind contributions of calendar year 2025.**
- **Description/purpose of assistance, categorize the expense by stating the purpose of the client assistance types using the following:**
 - adult intensive supervision,
 - substance abuse,
 - mental health services,
 - employment,
 - residential services,
 - facilities for the detention or confinement,
 - facilities for the care or treatment of offenders

Example of single county documentation,

Expenditure - \$25,000 – Jail Days, facilities for the detention or confinement

Multi-county agencies: In addition to the three bullet points above, include the name of the county.

Example of multi-county documentation,

Cheyenne County

Expenditure - \$20,000.00 – Office rent including utilities from Work Force Development Center,

Adult Intensive Supervision

In-Kind- \$1,000.00- vehicle lease, Adult Intensive Supervision

Ellis County

In-Kind - \$53,000.00 – Main Office Rent and Utilities, Adult Intensive Supervision

Expenditure - \$477,674.81 – Salary and Benefits, Adult Intensive Supervision

Wallace County

In-Kind - \$32,000.00 – Mental Health Services, assessment and treatment

Document the county assistance your agency receives.

Submit the Calendar Year 2025 county budget(s) represented in the above documentation.

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

Non-KDOC Funding Information

Has or will your agency request funding from other sources (e.g., federal grants, private foundations grants, etc.) for FY 2027? Yes No

If yes, identify the other sources.

FY 2027 Comprehensive Plan Grant Application Adult- Community Corrections

CHECKLIST

In addition to the completion of the Comprehensive Plan Grant application, these additional documents should be submitted with the application:

- Agency Organizational Chart
- FY 2027 Adult Correctional Advisory Board Members list
- [FY 27 Agency Case Plan.docx](#)
- [FY 2027 Community Corrections Comprehensive Plan Signatory Approval Forms.pdf](#)
- Inter-local Agreements if not on file currently with KDOC
- [FY27 ADULT Budget Workbook.xlsx](#)
- Calendar Year 2025 County Budget(s)
- Payout Fund Policy

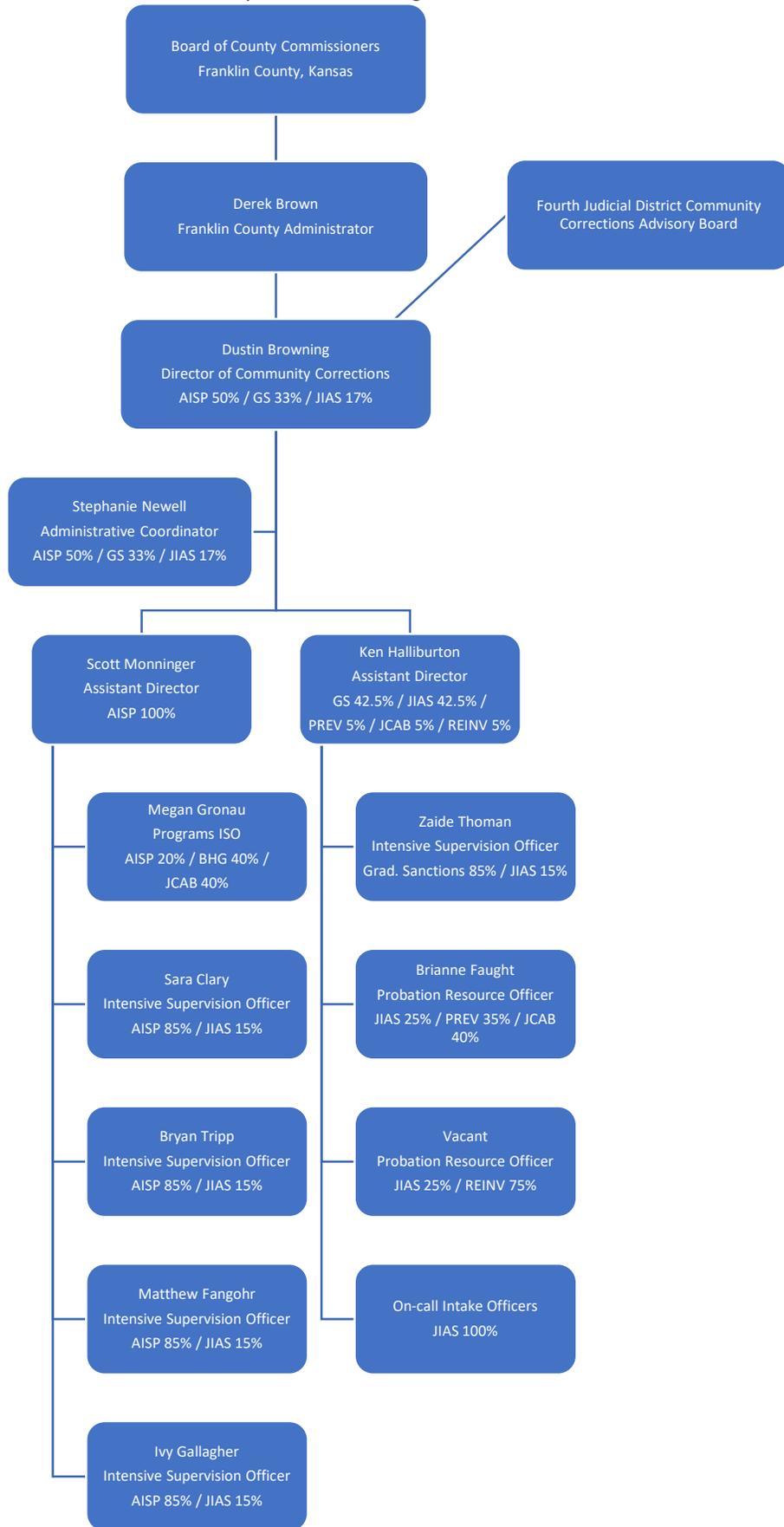
The complete application and additional attachments should be emailed to kdoc_grant_applications@ks.gov

KEY DATES AND TIMES

FY2027 Application opens and Planning Allocation released	December 1, 2025
Applications Due	March 13, 2026, at 11:59 p.m.
Application Feedback requesting Corrections due to agencies	April 15, 2026
Corrections due back to KDOC	May 1, 2026
Final award letters sent to agencies	May 15, 2026
Payments Expected	before the end of July 2026.



Fourth Judicial District Community Corrections Organizational Chart – FY2027



Main Office
226 S. Beech St.
Ottawa, KS 66067

Anderson County
100 E 4th Ave.
Garnett, KS 66032

Coffey County
110 S. 6th St.
Burlington, KS 66839

Osage County
717 Topeka Ave.
Lyndon, KS 66451

Community Corrections Advisory Board

Chairperson Contact Details		Appointed By	Representing	Gender	Race
Name:	Wade Bowie	County Attorneys	Prosecution	M	W
Title:	Coffey County Attorney				
Address:	625 Neosho Street				
City/State/Zip:	Burlington, KS 66839				
Phone:	620-364-5111				
Fax:	620-364-8531				
Email:	wbowie@coffeycountyks.org				

Membership List					
Appointed By	Representing	Member Name	Job Title	Gender	Race
Sheriffs	Law Enforcement	Scott Brennan	Osage County Undersheriff	M	W
Chief Judge	Judiciary	Lori Breshears	Magistrate Judge	F	W
Chief Judge	Court Services	Brandee McArthur	Chief CSO	F	W
FRCO BOCC	Education	Ryan Cobbs	USD290 Superintendent	M	W
Mental Health	Mental Health	Leslie Bjork	Executive Director - ELC		
ANCO BOCC	Public				
CFCO BOCC	Public Health	Amilia Marchant	Public Health Director	F	W
FRCO BOCC	Public	George Ogle		M	W
FRCO BOCC	Juvenile Defender	Al Harris	Defense Attorney	M	W
OSCO BOCC	Public	Vacant			
City of Ottawa	Public	Vacant			
City of Osage City	Public	Tom Harm	Chief of Police	M	W
City of Burlington	Public	Mike Roney	Chief of Police	M	W
City of Garnett	Public	Vacant			
FRCO BOCC	Juvenile Defender	Al Harris	Defense Attorney	M	W

FY 27 AGENCY CASE PLAN

AGENCY NAME:	Fourth Judicial District Community Corrections		
PLAN TYPE:	AISP		
PRINCIPLE:	Engage ongoing support in natural communities.		
GOAL #1		BARRIERS	SUPPORT ENTITIES
Strengthen intentional and consistent incorporation of clients' natural supports into supervision practices to support client engagement and success.		Staff identified this area is one for growth	Administration, staff
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.			
ACTION STEPS		PERSON RESPONSIBLE	TARGET DATE
1. Define what constitutes "natural supports" for supervision purposes (e.g., family, employment, education, prosocial peers, community connections) to ensure consistent understanding across staff.		Dustin, Scott	7/15/2026
2. Develop and communicate expectations for how natural supports are identified, discussed, and documented within supervision contacts and case planning. The Programs ISO will support consistency by reinforcing how natural supports align with cognitive-behavioral programming and skill application.		Scott, Programs ISO	8/15/2026
3. Incorporate natural supports into existing case planning processes, with emphasis on how these supports can reinforce supervision goals and behavior change. Reinforce use of existing supervision tools - such as motivational interviewing, EPICS, Carey Guides, and cognitive-behavioral programming – to engage clients in identifying and strengthening natural supports.		Scott, ISOs	9/15/2026
4. Incorporate discussion of natural supports into staff meetings and supervision sessions to share examples, clarify expectations, and address questions as practice develops. Gather staff feedback on challenges to incorporating natural supports, including documentation issues, client engagement barriers, or uncertainty about appropriate use.		Scott	10/15/2026
5. Incorporate visual and environmental cues within agency spaces to reinforce the role of natural supports in supervision practices.		Dustin	11/15/2026
6. Review case notes and case plans to assess how natural supports are being identified and incorporated into supervision practices.		Dustin, Scott	2/15/2027
7. Revise applicable policies and/or procedures to clarify how natural supports should be considered and documented within supervision and case planning practices.		Dustin, Scott	3/15/2027
8.			
9.			
10.			
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST		CHALLENGES	MODIFICATIONS

KDOC FEEDBACK			
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST		CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK			<input type="checkbox"/> YES <input type="checkbox"/> NO
PRINCIPLE:	Skill train with directed practice (use cognitive behavioral methods).		
GOAL #2		BARRIERS	SUPPORT ENTITIES
Strengthen the consistent, risk-informed use of structured cognitive-behavioral interventions to address criminogenic needs and support behavior change.		Still new to agency, data is emerging on effects	All agency staff
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.			
ACTION STEPS		PERSON RESPONSIBLE	TARGET DATE
1. Review and reinforce expectations for referral to cognitive-behavioral programming so placement is based on assessed risk and need rather than program availability.		Scott	7/15/2026
2. Reflect participation in cognitive-behavioral programming in case plans and reinforce program skills during routine supervision contacts.		ISOs	Ongoing
3. Ensure the Programs ISO regularly communicates program scheduling, client progress, and participation information to supervising ISOs.		Scott, Programs ISO	Ongoing
4. Track program enrollment, attendance, and completion to monitor participation and appropriate dosage for clients. Report numbers quarterly to administration team.		Programs ISO	Ongoing
5. Review a sample of 2-3 case notes and program records from each ISO to assess how cognitive-behavioral skills are being reinforced during supervision. Meet routinely with individual ISOs to discuss client participation and integration of program skills.		Scott	Quarterly
6. Use information from participation tracking and staff feedback to adjust referral practices and coordination.		Dustin, Scott, Programs ISO	1/15/2027
7. Consider whether additional cognitive-behavioral curricula are needed to address identified client needs as the program continues to develop.		All staff	3/15/2027

8.		
9.		
10.		
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST		CHALLENGES
KDOC FEEDBACK		MODIFICATIONS
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST		CHALLENGES
KDOC FEEDBACK		MODIFICATIONS
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH		CHALLENGES
KDOC FEEDBACK		MODIFICATIONS
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST		CHALLENGES
KDOC FEEDBACK		GOAL ACHIEVED
		<input type="checkbox"/> YES
		<input type="checkbox"/> NO

PRINCIPLE:	Assess actuarial risks/needs.	
GOAL #3	BARRIERS	SUPPORT ENTITIES
Strengthen consistent use of existing risk and need assessment information to guide supervision priorities and service decisions.	Less focus on this in current practice	Administration
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.		
ACTION STEPS	PERSON RESPONSIBLE	TARGET DATE
1. Reaffirm at the administrative level that risk and need assessment results are used to set supervision priorities. This will be done through admin team meetings and shared with ISOs at a staff meeting.	Dustin	8/15/2026
2. Conduct quarterly administrative review of 2-3 cases (including assessments, case plans, and notes) per ISO to identify patterns in how supervision focus aligns with assessed risk and need.	Scott	Due by last day of each quarter

3. Following each quarterly review, administrative staff will identify 2–3 priority supervision focus areas related to assessed risk and need and reinforce those priorities during routine one-on-one supervision and case consultations with ISOs.	Scott	Quarterly
4. Communicate identified priorities through existing supervisory channels and staff meetings to support consistent application in daily supervision practice, without adding new documentation, reporting, or procedural requirements	Scott	Ongoing
5. Document themes and any resulting supervisory or practice adjustments from quarterly reviews in existing administrative records (e.g., meeting notes or supervision summaries). Update guidance as needed to support consistent application of risk and need principles in daily supervision.	Scott, Dustin	Ongoing
6.		
7.		
8.		
9.		
10.		
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK		<input type="checkbox"/> YES <input type="checkbox"/> NO

PRINCIPLE:	Choose an item.
GOAL #4	BARRIERS SUPPORT ENTITIES

IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.		
ACTION STEPS	PERSON RESPONSIBLE	TARGET DATE
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK		<input type="checkbox"/> YES <input type="checkbox"/> NO

PRINCIPLE:	Choose an item.
GOAL #5	BARRIERS SUPPORT ENTITIES

IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.		
ACTION STEPS	PERSON RESPONSIBLE	TARGET DATE
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK		<input type="checkbox"/> YES <input type="checkbox"/> NO



Franklin
COUNTY KANSAS
] EST. 1855 [

Agenda Cover Sheet

To: Franklin County Board of County Commissioners
From:
Department:
Date:

Agenda Item Narrative

Background

Specific Action Requested

Attachments

FY 2027 Comprehensive Plan Grant Application

Juvenile Services



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OPPORTUNITY INFORMATION

Pursuant to KSA 75-7038, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of juvenile community correctional services. Funding under this award will serve to support local community corrections agencies and service providers in promoting public safety, holding juveniles accountable for their behavior, and improving their ability to live more productively and responsibly in their community.

Submission Open Date: December 1, 2025

Submission Close Date: March 13, 2026, 11:59pm

Submission Information: The complete application and additional attachments should be emailed to the following address: kdoc_grant_applications@ks.gov

Other Submission Requirements: To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC. Exceptions may be given on a case-by-case basis. Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

In the event of a change to the submitted grant application KDOC must be notified thirty days prior to the change taking place. The agency must complete this form: [Grant Revision Request](#) and receive approval prior to the change

FUNDING INFORMATION

Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Total Amount Opportunity Funding:	\$26,146,624.00
Graduated Sanctions: (JIAS, IIP, JISP/CM)	\$25,347,204.00
Delinquency Prevention	\$799,420.00

JUVENILE COMMUNITY CORRECTIONS ALLOCATIONS

[FY27 Juvenile Planning Allocation.pdf](#)

TECHNICAL ASSISTANCE SESSION



AC/DIRECTORS' MEETING
December 4th via [Zoom](#)

Additional Questions: For questions or assistance with the requirements of this funding opportunity, the applicant should contact KDOC Director of Grants or their assigned KDOC Regional Contact.

Contact Information

Tara Newell, Director of Grants
(785) 221-3611 tara.newell@ks.gov

Jennifer Smallback, Accountant II
(785-)746-7484 jennifer.smallback1@ks.gov

James Johnson "JJ", Program Consultant II-Delinquency Prevention
(785) 940-1156 James.Johnson2@ks.gov

Kevin Knak, Program Consultant II-JIAS
(785) 746-7531 kevin.knak@ks.gov

Kelly Rodriguez, Public Service Executive I-JISP
(785) 338-0015 kelly.rodriguez@ks.gov

Haley Harshaw, Program Consultant II-JISP
(785) 260-4936 haley.harshaw@ks.gov

Teressa Schumacher, Program Consultant II-JISP
(620) 660-1514 teressa.schumacher@ks.gov

Laura Parker, Program Consultant II-JISP
(785) 249-9363 laura.parker@ks.gov

Megan Bradshaw, Program Consultant II-IIP
(785) 559-9618 megan.bradshaw@ks.gov



FY 2027 JUVENILE COMPREHENSIVE PLAN GRANT APPLICATION

APPLICATION INFORMATION

Grant Application Name:

Award Amount Requested:

Contact Information

Executive/Administrative Contact

Name:

Title:

Email Address:

Phone Number:

Programs Reporting Contact

Name:

Title:

Email Address:

Phone Number:

Fiscal Reporting Contact

Name:

Title:

Email Address:

Phone Number:

JUVENILE AGENCY PROFILE

Agency Locations

	Main Office	Satellite Office 1	Satellite Office 2
Address Line 1			
Address Line 2			
City/State/Zip			
Phone Number			

Agency Leadership

Governing Authority Information

List the information of the individual that has direct oversight of the community corrections agency, to include hiring/firing of staff.

Name:

Title:

Address:

City/State/Zip Code:

Email Address:

Phone Number:

Organizational Chart

Submit a copy of your agency's organizational chart. This chart must provide the staff positions, names, and percentage of time spent per program example: (John 50% AISP, 30%JISP, 20% JIAS).

Juvenile Corrections Advisory Board,

Submit the FY27 Members List of the Juvenile Governing/Corrections Advisory Board. The attachment must provide all the requested information for each member who will serve during the current fiscal year. KSA 75-7044 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include the four other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority.

DELINQUENCY PREVENTION PROGRAMS

This section focuses on Delinquency Prevention services. Agencies that utilize prevention funding should state the need and goal of the program(s) in FY 2027.

Will your agency utilize the allocation to fund prevention services? Yes No

Utilize [FY 2027 Juvenile Delinquency Prevention Program Request](#) to provide details for each program for which funding is being requested. A separate form must be completed for each program and submitted along with the application.

Please identify the name of the Juvenile Delinquency Prevention Programs your agency is requesting.

Program Name:

Program Name:

Program Name:

JUVENILE INTAKE AND ASSESSMENT SYSTEM (JIAS)

The intent of this section is to identify if the agency operates an intake and assessment program and describe community partners. The last full fiscal year's data should be used to identify the program participation rate.

FY 2025 Outcomes

What entity is responsible for operating JIAS in the applicant's judicial district?

Community Supervision Agency

Sub-Contracted Agency

Both

Note: Sub-Contracted Agency is defined as a private entity that is paid, through a contractual agreement, to provide Intake Services.

If Sub-Contracted complete the below information.

Agency Name:

Address:

City/State/Zip Code:

Agency Contact Person Name:

Phone Number:

Email Address:

How many intakes were conducted in FY 2025?

How many youth who completed an intake in FY 2025 were referred for services?

Note: "Referrals for services" are optional referrals to local service providers for assistance or support for youth &/or family such as substance abuse, anger management, mental health etc.

JUVENILE INTAKE AND ASSESSMENT SYSTEM (JIAS)

JIAS Notice to Appear (NTA) Process

Is law enforcement in the agency's judicial district utilizing the Notice to Appear (NTA) process pursuant to KSA 38-2330? Yes No

Does your agency serve a multi-county district? Yes No

Are all counties utilizing the NTA process? Yes No

List the names of counties not utilizing the NTA process?

Are all the law enforcement agencies utilizing the NTA process? Yes No

List the names of law enforcement agencies not utilizing the NTA process.

JIAS Programming

Does your juvenile intake provide an expanded operation or service? Yes No

Identify the expended operation or service. Select any that apply.

- Case Management
- Substance Abuse Testing
- Cognitive-Based Programs
- Electronic Monitoring
- Attendant Care
- Other

If other, was selected for expended operations or services, define.

JUVENILE INTAKE AND ASSESSMENT SYSTEM (JIAS)

Racial/Ethnic Disparities (R/ED)

Describe any efforts made to identify and reduce racial, ethnic, geographic, and other biases that may exist within the following programs.

Describe how the agency will measure reduction in racial and ethnic disparities particularly for this population.

JUVENILE INTENSIVE SUPERVISED PROBATION (JISP) AND CASE MANAGEMENT (CM)

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2025 Juveniles ISP Case Closure along with the definitions. Use this information to answer the questions below regarding your agencies FY 2025 Outcomes.

FY 2025 Outcomes

Juveniles ISP Case Closure, closure definitions used to determine successful versus unsuccessful discharges from probation.

Successful case closures include only those cases closed, when the youth have no pending offenses, or no pending revocation, and is engaging with programming, treatment, and requirements set forth in the supervision plan.

Unsuccessful case closures include only those cases closed when the youth has pending offenses, or pending revocation, or has not engaged with programming, treatment, and requirements set forth in the supervision plan.

FY2025 Juvenile Case Closure Chart

Successful or Unsuccessful FY 2025			
Judicial District	# Successful	# Unsuccessful	Success Rate
1st	14	6	70.00%
2nd	16	0	100.00%
3rd	29	6	82.86%
4th	4	9	30.77%
5th	8	11	42.11%
6th	8	0	100.00%
7th	14	3	82.35%
8th	24	2	92.31%
9th	7	5	58.33%
10th	52	26	66.67%
11th - Cherokee & Labette Co.	10	3	76.92%
11th - Crawford Co.	5	3	62.50%
12th	9	0	100.00%
13th	27	5	84.38%
14th	9	1	90.00%
15, 17, 23rd	31	5	86.11%
16th	28	17	62.22%
18th	132	45	74.58%
19th	7	1	87.50%
20th	16	6	72.73%
21st	11	1	91.67%
22nd	14	2	87.50%
24th	10	0	100.00%
25th	16	7	69.57%
26th	14	3	82.35%
27th	9	4	69.23%
28th	27	7	79.41%
29th	27	25	51.92%
30th	8	1	88.89%
31st	2	0	100.00%
Total	588	204	74.24%

JUVENILE INTENSIVE SUPERVISED PROBATION (JISP) AND CASE MANAGEMENT (CM)

Use the FY2025 Juvenile Case Closure Chart to answer the following questions:

What was your agency's rate for successful probation completion rate in FY 2025? Response should be expressed as a percentage.

What is your agency's target rate for successful probation completion rate in FY 2027? Response should be expressed as a percentage.

What factors attributed to the percentage of success?

What was a common driver causing the unsuccessful percentage?

JUVENILE INTENSIVE SUPERVISED PROBATION (JISP) AND CASE MANAGEMENT (CM)

Of the successful probation completion on FY 2025, how many discharged early with discharge credit?

How many youth completing probation during FY 2025 met program hours in accordance with their Youth Level of Service (YLS) risk level per Standard CSS-04-103?

Racial/Ethnic Disparities (R/ED)

Describe any efforts made to identify and reduce racial, ethnic, geographic, and other biases that may exist within the following programs.

Describe how the agency will measure reduction in racial and ethnic disparities particularly for this population.

INTERMEDIATE INTERVENTION PROGRAM (IIP)

The intent of this section is to identify the entity responsible for operating IIP. Then, using the last full FY 2025 Outcomes

Pursuant to KSA 38-2346, what entity is responsible for operating IIP in the agency's judicial district?

- Juvenile Intake and Assessment (JIAS)
- Community Supervision Agency
- Court Services
- Judicial District does not meet the statutory requirements of KSA 38-2346

Note: The most recent copy of the district's signed IIP agreement must be submitted with the agency plan.

If your agency serves a multi-county district, are all counties participating in the IIP program?

Yes No

List the agencies that are not participating in the IIP program.

Identify the number of youth whose IIP was extended.

Of those youth whose IIP was extended, how many were extended for evidence-based program completion?

Of those youth whose IIP was extended, how many were extended due to non-substantial compliance?

INTERMEDIATE INTERVENTION PROGRAM (IIP)

Racial/Ethnic Disparities

Utilizing agency data for FY 2025 Juvenile IIP provide a breakdown of cases by gender, race, and ethnicity. fiscal year's data, identify the program participation rate.

Instructions: Please complete the PRE-file and/or POST-file data fields below based upon which types of cases are supervised by your IIP program. Enter the total number of cases in the first column on the left.

PRE-File Cases	Cases by Gender		Cases by Ethnicity		Cases by Race			
	Male	Female	Hispanic	Non-Hispanic	American Indian/Alaskan Native	Asian/Pacific Islander	Black	White
<input type="text"/>								
POST-File Cases	Cases by Gender		Cases by Ethnicity		Cases by Race			
	Male	Female	Hispanic	Non-Hispanic	American Indian/Alaskan Native	Asian/Pacific Islander	Black	White
<input type="text"/>								
Total Number of ALL Cases	Cases by Gender		Cases by Ethnicity		Cases by Race			
	Male	Female	Hispanic	Non-Hispanic	American Indian/Alaskan Native	Asian/Pacific Islander	Black	White
<input type="text"/>								

Comments:

Considering the data provided and other IIP collected locally, does your data support the statement, "Diversion is offered to minority youth at the same rate as non-minority youth". If so, describe.

PROGRAMMATIC CHANGES

The intent of this section is to discuss any significant changes that have occurred in the agency and/or community that positively and/or negatively impacted your successful implementation of the FY 2026 comprehensive plan. Discussion should include any impact observed by judicial or prosecutorial decision, staff turnover, policy or procedure changes, new or discontinued services, etc.

Identify and describe how changes impact your agency in FY 2026.

Identify and describe the steps taken to address the changes in FY 2026.

PROGRAMMATIC CHANGES

If changes were not addressed in FY 2026, are there plans to address them in FY 2027. Yes No

If yes, they may be addressed in the Agency Case Plan section.

If no, please explain why they will not be addressed.

AGENCY PLAN

In this section agencies are to identify the critical needs or gaps that impact the agency to include client success. Agencies are to identify and briefly explain the needs/gaps of the agency below, whereas specific goals and action steps addressing these needs/goals are created in the Agency Case Plan document.

Agency Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Agency needs encompass the various requirements essential for an agency to operate effectively and achieve its goals. These needs can be categorized into several areas, including strategies to improve client success, refocusing on vision, staff recruitment and retention, financial stability, and operational efficiency.

Does your agency have any agency needs, excluding staffing levels or wages, that will be addressed in FY 2027?

Yes No

Explain why the agency needs will or will not be addressed.

AGENCY CASE PLAN AND PROGRAM QUARTERLY REPORTS

Outcome Measures- Agency Case Plan for Juvenile Intensive Supervised Probation (JISP) and Case Management (CM)

To develop the Agency Case Plan, agencies should look at their above-mentioned needs/gaps as well as previous years' outcomes and agency program review feedback. Goals should be created for the agencies identified needs/gaps.

When completing the agency case plan, a minimum of three evidence-based principles for effective interventions are to be selected. Agencies may choose from any of the eight evidence-based principles for effective interventions to develop their goals. Additional goals that are separate from the eight principles may be used once the minimum requirement of three principles has been met.

There is no minimum requirement for the number of action steps within a goal, although agencies should keep in mind that action steps are the SMART steps needed to meet the desired goal.

Agencies are to use the [FY 27 Agency Case Plan.docx](#) to record their goals and action steps. The initial and subsequent submissions of the Agency Case Plan to include Quarterly Outcome Reports will be made through SharePoint. The initial submission of the Agency Case Plan is due 3/13/2026. As a result of correspondence with your regional contact and/or progress or lack thereof on an existing goal, subsequent modifications to the Agency Case Plan will be accepted up until 5/1/2026. After 5/1/2026 the Agency Case Plan will be final and further changes to goals will require grant signatory approval.

The Agency Case Plan should be completed in full and submitted with the application.

Outcome Measures - Delinquency Prevention Programs

On a quarterly basis agency's offering Delinquency Prevention programming will be responsible for monitoring the following information during the year.

For each funded population (Primary, Secondary, Tertiary) the agencies will identify the following information:

- Percentage of new referrals vs. new youth accepted into the program.
- Percentage of new youth accepted into the program vs. new referrals that match the target population.
- Percentage of youth that successfully completed the program vs. all youth that exited the program.
- Percentage of youth that successfully completed the program vs. the total number of youths who participated in the program.

For each funded population (Primary, Secondary, Tertiary) the agencies will identify the following information:

- Percentage of new referrals vs. new youth accepted into the program.
 - Percentage of new youth accepted into the program vs. new referrals that match the target population.
 - Percentage of youth that successfully completed the program vs. all youth that exited the program.
 - Percentage of youth that successfully completed the program vs. the total number of youths who participated in the program.
 - Percentage of youth/families that are satisfied with the program vs. those that filled out surveys.
- Regarding all populations the agencies will need to identify:
- Number of program participants who have exited the program, both successfully and unsuccessfully.
 - Number of program participants who have successfully exited the program completing the program requirements.
 - Percentage of youth that successfully completed the program vs. all youth that exited the program in FY24.
 - Percentage of youth, from FY26, who maintained the behavioral change 6 months after successful completion vs. youth that successfully completed the program.
 - Percentage of youth, from FY25, who maintained the behavioral change 12 months after successful completion vs. all youth that exited the program.
 - Percentage of youth, from FY25, who maintained the behavioral change 12 months after successful completion vs. youth that successfully completed the program:
 - Describe progress made per quarter toward meeting the projected number of youths to be served for the year.
 - Describe what attributed to the progress made on this projection for this period.
 - Identify if the program is on target to successfully meet the projected number of youths to be served for the year.

- Note any modifications made to the program during this quarter that may impact the projected number of youths to be served for the year.
- Explain any significant changes the program has experienced in referrals or referral agencies.
- How many participants were served this quarter that reside outside the program geographic area.
- Note any challenges and successes the program experienced during the quarter.
- Identify the age, race, and ethnicity of each youth.

Outcome Measures- Juvenile Intake and Assessment System

On a quarterly basis agency's offering an JIAS will be responsible for monitoring the following information during the year.

- Total number of NTA's served by law enforcement to youth that were not complied with. Total number of intake events entered in Athena this past quarter.
- Total number of intake events entered in Athena that included criminal offense.
- Total number of intake events entered in Athena that included either JO criteria or CINC criteria. Total number of intake events entered in Athena that included referrals for services?
- Total number of intake events with youth ages 12 to 17 during the last quarter.
- Total number of youth ages 12 to 17 that had a MAYSI-2 completed during the last quarter. Total number of intake events entered in Athena that included a completed KDAI.
- Total number of KDAI's completed where the placement decision was not followed as recommended (i.e., resulting in an Override).
- Total number of intake events entered in Athena involving a Juvenile Individual (i.e., where youth had criminal charges, but could also include both CINC and Juvenile Individual category)
- Total number of intake events entered in Athena involving a Status Offender (i.e., where youth had a Status Offence but could also include CINC criteria)?
- Total number of intake events entered in Athena involving a Child in Need of Care (CINC)? (i.e., would not include criminal charges or status offences)?

Outcome Measures- Intermediate Intervention Program

On a quarterly basis agency's offering an IIP will be responsible for monitoring the following information during the year.

- Number of new participants referrals
- Number of new participants accepted
- Number of participants carrying over from prior quarter ●
- Total number of participants for quarter
- Number of participants who exited successfully
- Number of participants of exited unsuccessfully
- Number of MDT referrals
- For those judicial districts not in compliance with K.S.A. 38-2346 a plan of action will be required, identifying the plan to come into compliance with during FY2026.

Documents to collect the above information for Delinquency Prevention Programs, Juvenile Intake and Assessment System, and Intermediate Intervention Program will be provided in the agency SharePoint folder after submission of the grant application.

Outcomes Measure Reporting Due Dates	
1st Quarter	Due on or before October 31st
2nd Quarter	Due on or before January 31st
3rd Quarter	Due on or before April 30th
4th Quarter (Year-End)	Due on or before July 31 st *Signatory Approval Required

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

In this section the applicant must complete all needed information on this form. Agencies should read and understand the [KDOC Financial Rules and Guidelines](#). Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments.

Host/Administrative County

Does your agency operate as a single or multi-county entity? Single Multi-County

Host/Administrative Contact Information

Name:

Address:

City/State/.Zip Code:

Email Address:

Phone Number:

Agency Fees Chart

Use the chart below to identify FY 2027 agency/client fees. If the Agency does not assess fees, indicate so with \$0.

	Fee Amount	Frequency (how often assesses)	Additional information if needed
Supervision Fee			
Courtesy Transfer Fee			
Drug Screening			
Drug Screening Confirmation			
Electronic Monitoring Devices			
Alcohol Monitoring Device			

BUDGET INFORMATION AND DOCUMENT

Budget Workbook can be accessed at this link: [FY27 JUVENILE Budget Workbook.xlsx](#)

This is the master budget workbook. It is also important to note the budget must match the allocation.

Payout Funds Line Item(s): Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If you wish to budget this as a line item in FY 2027, you must submit documentation of local policy, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted. An upload of the required documentation of payout fund policy, approval, and rationale must be submitted with the grant application.

Is your agency budgeting for payout funds? Yes No

Required Minimum Budget Allocation: A minimum budget amount of \$500.00 is required of each Administrative County to assist Court Services in the implementation of client incentives, which is one element of Graduated Responses enacted by Senate Bill 367. This is current practice in some IIP programs and is encouraged in all programs. This item should be budgeted under Category: Client Incentives using the Line-Item Descriptor: Client Incentives - Court Services. If this has been waived by court service notification, it must be on file with KDOC.

Non-KDOC Funding Information

Pursuant to KSA 75-52,103, does your agency receive assistance from the county or counties within your judicial district? Yes No

If Yes, complete the following question.

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency:

- **Type of Assistance (Expenditure or In-Kind)**
 - Expenditure is defined as costs incurred by the agency for goods or services. This can include salaries, rent, utilities, and other operational expenses as well as client services expenses. An expenditure is a visible transfer of funds from the county to the Community Corrections agency. Evidence of the transaction should be found on the financial records submitted to the KDOC.
 - In-kind is defined as non-cash contributions or donations of goods or services to help operational costs and support programs. This assistance still has a fair market value.
- **Assistance amount, expressed in whole dollars based on expenditures or in-kind contributions of calendar year 2025.**
- **Description/purpose of assistance, categorize the expense by stating the purpose of the client assistance types using the following:**
 - intensive supervision,
 - substance abuse,
 - mental health services,
 - employment,
 - residential services,
 - facilities for the detention or confinement,
 - facilities for the care or treatment of offenders

Example of single county documentation,

Expenditure - \$15,000 – Mental Health provider for JISP assessments, • mental health services

Multi-county agencies: In addition to the three bullet points above, include the name of the county.

Example of multi-county documentation,

Cheyenne County

Expenditure - \$500 – Refreshments for youth and parents, Juvenile Intensive Supervision

In-Kind- \$1,000.00- vehicle lease, Juvenile Intensive Supervision

Ellis County

In-Kind - \$53,000.00 – Main Office Rent and Utilities, Supervision including JIAS and IIP.

Expenditure - \$477,674.81 – Salary and Benefits, Supervision including JIAS and IIP

Wallace County

In-Kind - \$32,000.00 – Substance Abuse Services, assessment and treatment

BUDGET INFORMATION AND DOCUMENT

Document the county assistance your agency receives.

Submit the Calendar Year 2025 county budget(s) represented in the above documentation.

Has or will your agency request funding from other sources (e.g., JCAB, Reinvestment, or other state EBP funds, federal grants, private foundations grants, etc.) for FY 2027? Yes No

Describe your agency's projected funding requests. This should include the services the requested funding will be used for. Response should also include the source and amount of request.

FY 2027 Comprehensive Plan Grant Application Juvenile- Community Corrections

CHECKLIST

In addition to the completion of the Comprehensive Plan Grant application, these additional documents should be submitted with the application:

- Agency Organizational Chart- This chart must provide the staff positions, names, and percentage of time spent per program example: (John 50% AISP, 30%JISP, 20% JIAS).
- FY 2027 Juvenile Correctional Advisory Board Members list
- Inter-local Agreements if not on file currently with KDOC
- [FY 2027 Juvenile Delinquency Prevention Program Request](#), to include the Last Fiscal Years Annual Evaluation(s).
- IIP agreement
- [FY 27 Agency Case Plan.docx](#)
- [FY 2027 Juvenile Services Comprehensive Plan Signatory Approval Forms.pdf](#)
- [FY27 Juvenile Budget Workbook.xlsx](#)
- Payout Fund Policy

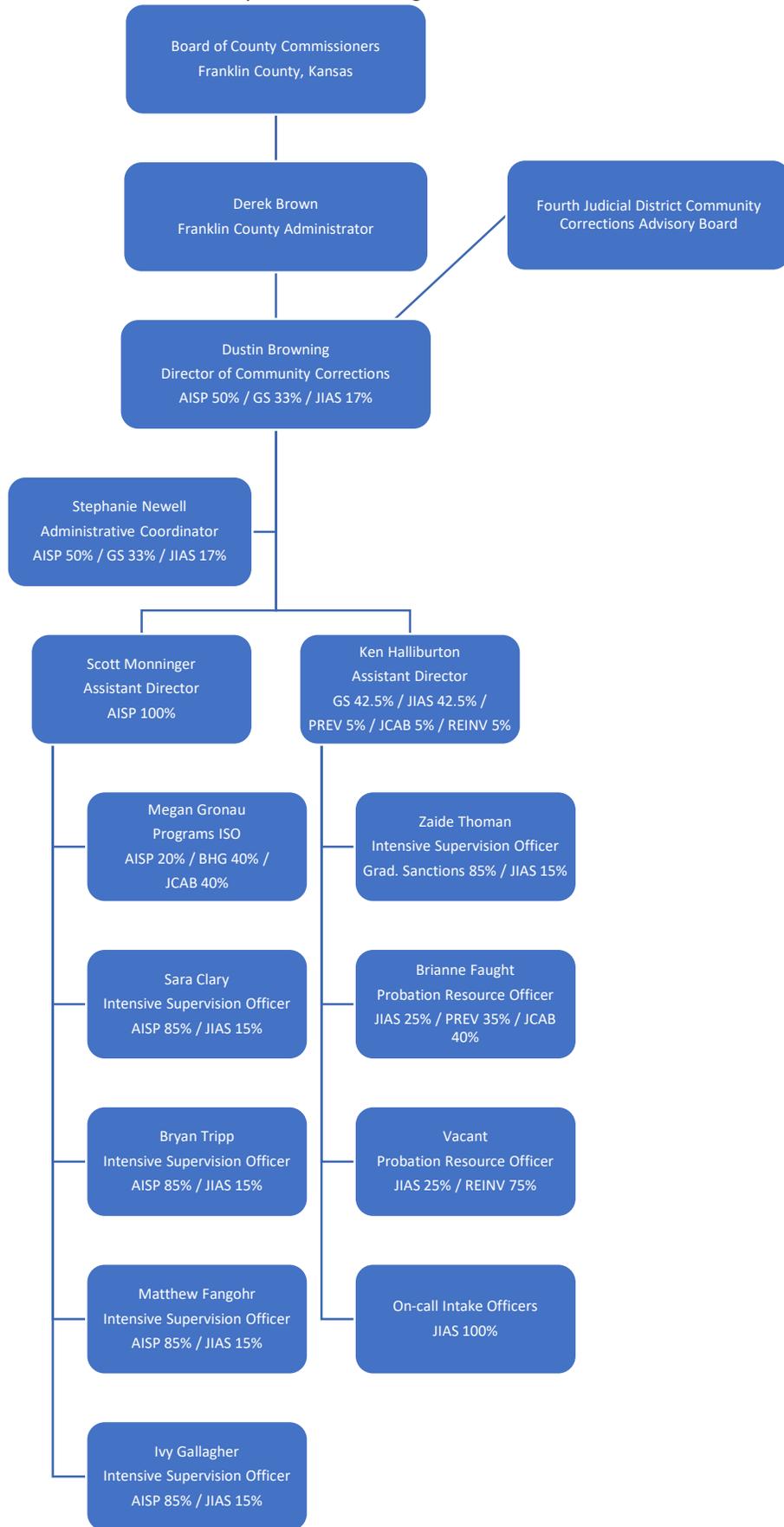
The complete application and additional attachments should be emailed to kdoc_grant_applications@ks.gov

KEY DATES AND TIMES

FY2027 Application opens, and Planning Allocation released	December 1, 2025
Applications Due	March 13, 2026, at 11:59 p.m.
Application Feedback requesting Corrections due to agencies	April 15, 2026
Corrections due back to KDOC	May 1, 2026
Final award letters sent to agencies	May 15, 2026
Payments Expected	before the end of July 2026.



Fourth Judicial District Community Corrections Organizational Chart – FY2027



Main Office
226 S. Beech St.
Ottawa, KS 66067

Anderson County
100 E 4th Ave.
Garnett, KS 66032

Coffey County
110 S. 6th St.
Burlington, KS 66839

Osage County
717 Topeka Ave.
Lyndon, KS 66451

Community Corrections Advisory Board

Chairperson Contact Details		Appointed By	Representing	Gender	Race
Name:	Wade Bowie	County Attorneys	Prosecution	M	W
Title:	Coffey County Attorney				
Address:	625 Neosho Street				
City/State/Zip:	Burlington, KS 66839				
Phone:	620-364-5111				
Fax:	620-364-8531				
Email:	wbowie@coffeycountyks.org				

Membership List					
Appointed By	Representing	Member Name	Job Title	Gender	Race
Sheriffs	Law Enforcement	Scott Brennan	Osage County Undersheriff	M	W
Chief Judge	Judiciary	Lori Breshears	Magistrate Judge	F	W
Chief Judge	Court Services	Brandee McArthur	Chief CSO	F	W
FRCO BOCC	Education	Ryan Cobbs	USD290 Superintendent	M	W
Mental Health	Mental Health	Leslie Bjork	Executive Director - ELC		
ANCO BOCC	Public				
CFCO BOCC	Public Health	Amilia Marchant	Public Health Director	F	W
FRCO BOCC	Public	George Ogle		M	W
FRCO BOCC	Juvenile Defender	Al Harris	Defense Attorney	M	W
OSCO BOCC	Public	Vacant			
City of Ottawa	Public	Vacant			
City of Osage City	Public	Tom Harm	Chief of Police	M	W
City of Burlington	Public	Mike Roney	Chief of Police	M	W
City of Garnett	Public	Vacant			
FRCO BOCC	Juvenile Defender	Al Harris	Defense Attorney	M	W

FY2027

JUVENILE BUDGET SUMMARY

Fourth Judicial District Community Corrections

Red Text fields can be altered and should be when applicable

Completed by: Dustin Browning

Contact Email: dbrowning@frankincoks.org

JUVENILE BUDGET SUMMARY

JUVENILE PERSONNEL

	# of Employees/ Positions	JIAS	JISP/CM ISP	IIP	PREV PROGRAM	PREV PROGRAM	PREV PROGRAM	PREV PROGRAM	ADULT CC	County Funds	Other Funds
					P2704-10						
ALL CELLS BELOW THIS POINT AUTO-FILL.						ENTER # IN BOX	ENTER # IN BOX	ENTER # IN BOX			
1A Admin Personnel											
Salary		\$ 64,782.61	\$ 89,467.44	\$ -	\$ 4,535.88	\$ -	\$ -	\$ -	\$ 77,140.09	\$ -	\$ 9,071.76
Benefits		\$ 30,912.48	\$ 43,354.64	\$ -	\$ 2,081.49	\$ -	\$ -	\$ -	\$ 38,881.75	\$ -	\$ 4,162.98
1B Non-Admin Personnel											
Salary		\$ 120,524.26	\$ 51,404.90	\$ -	\$ 17,633.56	\$ -	\$ -	\$ -	\$ 211,191.33	\$ -	\$ 54,917.69
Benefits		\$ 43,359.86	\$ 30,182.66	\$ -	\$ 11,713.04	\$ -	\$ -	\$ -	\$ 121,858.37	\$ -	\$ 37,874.23
1C Admin - Payout		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1C Non-Admin - Payout		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Personnel Section	11	\$ 259,579.21	\$ 214,409.64	\$ -	\$ 35,963.97	\$ -	\$ -	\$ -	\$ 449,071.54	\$ -	\$ 106,026.66

AGENCY OPERATIONS

	JIAS	JISP/CM ISP	IIP	PREV PROGRAM P2704-10	PREV PROGRAM 0	PREV PROGRAM 0	PREV PROGRAM 0	ADULT CC	County Funds	Other Funds
2A Travel	3,500.00	3,600.00	-	250.00	-	-	-	10,100.00	-	-
2B Training	5,050.00	7,050.00	-	-	-	-	-	9,900.00	-	-
2C Communication	3,500.00	3,500.00	-	-	-	-	-	8,000.00	-	-
2D Equipment	4,000.00	3,883.09	-	-	-	-	-	11,987.86	-	-
2E Supplies	2,500.00	2,500.00	-	500.00	-	-	-	4,250.00	-	-
2F Facility	1,000.00	1,000.00	-	-	-	-	-	3,000.00	-	-
2G Contractual	1,020.00	2,100.00	-	-	-	-	-	5,500.00	-	-
Total Operations	\$ 20,570.00	\$ 23,633.09	\$ -	\$ 750.00	\$ -	\$ -	\$ -	\$ 52,737.66	\$ -	\$ -
3A Total Contracts/Client Services	\$ -	\$ 2,750.00	\$ -	\$ 2,793.43	\$ -	\$ -	\$ -	\$ 37,412.19	\$ -	\$ -
Totals per Funding Splits	\$ 280,149.21	\$ 240,792.73	\$ -	\$ 39,507.40	\$ -	\$ -	\$ -	\$ 539,221.59	\$ -	\$ 106,026.66
Total for State Block Grant (Juvenile)			\$ 520,941.94							
Total for Prevention Programs						\$ 39,507.40				

FY 27 AGENCY CASE PLAN

AGENCY NAME:	Fourth Judicial District Community Corrections		
PLAN TYPE:	JISP.CM		
PRINCIPLE:	Engage ongoing support in natural communities.		
GOAL #1		BARRIERS	SUPPORT ENTITIES
Strengthen intentional and consistent incorporation of clients' natural supports into supervision practices to support client engagement and success.		Staff identified this area is one for growth	Administration staff
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.			
ACTION STEPS		PERSON RESPONSIBLE	TARGET DATE
1. Define what constitutes "natural supports" for juvenile supervision purposes (e.g., parents/caregivers, extended family, school staff, mentors, prosocial adults, community activities) to ensure consistent understanding across staff.		Dustin, Ken	7/15/2026
2. Develop and communicate expectations for how natural supports are identified, discussed, and documented within supervision contacts and case planning. The Programs ISO will support consistency by reinforcing how natural supports align with cognitive-behavioral programming and skill application.		Ken, Programs ISO	8/15/2026
3. Incorporate natural supports into existing case planning processes, with emphasis on how family, school, and prosocial adults can reinforce supervision goals and skill practice outside supervision contacts. Reinforce use of existing supervision tools - such as motivational interviewing, EPICS, Carey Guides, and cognitive-behavioral programming – to engage clients in identifying and strengthening natural supports.		Ken, ISOs	9/15/2026
4. Incorporate discussion of natural supports into staff meetings and supervision sessions to share examples, clarify expectations, and address challenges, including caregiver engagement and school coordination. Gather staff feedback on challenges to incorporating natural supports, including documentation issues, client engagement barriers, or uncertainty about appropriate use.		Ken	10/15/2026
5. Incorporate visual and environmental cues within agency spaces to reinforce the role of natural supports in supervision practices.		Dustin, Ken	11/15/2026
6. Review case notes and case plans to assess how natural supports are being identified and incorporated into supervision practices.		Dustin, Ken	2/15/2027
7. Revise applicable policies and/or procedures to clarify how natural supports should be considered and documented within supervision and case planning practices.		Dustin, Ken	3/15/2027
8.			
9.			
10.			

1 ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31 ST		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
2 ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31 ST		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
3 RD QUARTER PROGRESS – DUE TO KDOC APRIL 30 TH		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
END OF YEAR PROGRESS – DUE TO KDOC JULY 31 ST		CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK			<input type="checkbox"/> YES <input type="checkbox"/> NO
PRINCIPLE:	Skill train with directed practice (use cognitive behavioral methods).		
GOAL #2		BARRIERS	SUPPORT ENTITIES
Strengthen consistent, developmentally appropriate use of structured cognitive-behavioral skill training to support decision-making, self-regulation, and prosocial behavior for youth.		Limited youth numbers for group programming	Administration, Programs ISO
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.			
ACTION STEPS		PERSON RESPONSIBLE	TARGET DATE
1. Review and reinforce expectations for referral to cognitive-behavioral programming so placement is based on assessed risk and need rather than program availability.		Ken	7/15/2026
2. Utilize existing cognitive-behavioral curricula and skill-based interventions in flexible formats (e.g., individual skill training or small group delivery) to ensure access when group enrollment is limited.		ISO	Ongoing
3. Reflect participation in cognitive-behavioral skill training within juvenile case plans and reinforce program skills during routine supervision contacts, with emphasis on short-term goals and real-world application.		ISO	Ongoing
4. Maintain routine communication between the Programs ISO and supervising ISO regarding program scheduling, youth participation, and skill practice, without adding new documentation requirements.		ISO, Programs ISO	Ongoing
5. Track enrollment, attendance, and completion of cognitive-behavioral skill training to monitor participation and appropriate dosage for youth. Report data quarterly to administration team.		ISO, Programs ISO	Ongoing

6. Review a sample of 2-3 case notes and program records to assess how cognitive-behavioral skills are being reinforced during supervision. Meet routinely with ISO to discuss client participation and integration of program skills.	Ken	1/15/2027
7. Evaluate whether additional or modified cognitive-behavioral skill curricula are needed to address identified youth needs as programming continues to develop.	All staff	3/15/2027
8.		
9.		
10.		
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK		<input type="checkbox"/> YES <input type="checkbox"/> NO

PRINCIPLE:	Assess actuarial risks/needs.	
GOAL #3	BARRIERS	SUPPORT ENTITIES
Strengthen consistent use of existing risk and need assessment information to guide supervision priorities and service decisions.	Less focus on this in current practice	Administration
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.		
ACTION STEPS	PERSON RESPONSIBLE	TARGET DATE

1. Reaffirm at the administrative level that risk and need assessment results are used to set supervision priorities for youth. This will be done through admin team meetings and shared with ISO at a staff meeting.	Dustin	8/15/2026
2. Conduct quarterly administrative review of 2-3 cases (including assessments, case plans, and notes) to identify patterns in how supervision focus aligns with assessed risk and need.	Ken	Due by last day of each quarter
3. Following each quarterly review, administrative staff will identify 2–3 priority supervision focus areas related to assessed risk and need and reinforce those priorities during routine one-on-one supervision and case consultations with ISO.	Ken	Quarterly
4. Communicate identified priorities through existing supervisory channels and staff meetings to support consistent application in daily supervision practice, without adding new documentation, reporting, or procedural requirements	Ken	Ongoing
5. Document themes and any resulting supervisory or practice adjustments from quarterly reviews in existing administrative records (e.g., meeting notes or supervision summaries). Update guidance as needed to support consistent application of risk and need principles in juvenile supervision.	Ken, Dustin	Ongoing
6.		
7.		
8.		
9.		
10.		
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK		<input type="checkbox"/> YES <input type="checkbox"/> NO

PRINCIPLE:	Choose an item.		
GOAL #4		BARRIERS	SUPPORT ENTITIES
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.			
ACTION STEPS		PERSON RESPONSIBLE	TARGET DATE
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST		CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK			<input type="checkbox"/> YES <input type="checkbox"/> NO

PRINCIPLE:	Choose an item.		
GOAL #5		BARRIERS	SUPPORT ENTITIES
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.			
ACTION STEPS		PERSON RESPONSIBLE	TARGET DATE
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST		CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK			<input type="checkbox"/> YES <input type="checkbox"/> NO

FY 2027 Instructions for Delinquency Prevention Program Summary Form

- Program Number:** Program Numbers consist of the program type (P or GS), the last 2 digits of the fiscal year (24), the 2 digit judicial district number (OX or XX) and the program number (unique to each program, assigned by KDOC from when the program is first funded); ex: P2305-2 or GS2305-1. For existing programs, the only change necessary is to reflect the fiscal year of the application. For new programs (including those that significantly change services or merge previous programs) KDOC-JS will assign a program number upon request of the Administrative Contact.
- Is this program subcontracted** State if the service is provided by the Community Supervision Agency or an organization other than the Community Supervision Agency.
- Program Population:** Select program type according to the following definitions. Check all that apply:
Note: It is possible for a program to target more than one prevention type so check all that apply and ensure the program summary clearly describes the different target populations. For example, a Mentoring program may provide secondary prevention services to at risk youth by matching to a mentor and provide the same matching service as tertiary prevention targeting youth after arrest/intake. Existing programs can continue operating as primary, secondary or tertiary prevention programs and must continue to provide the same service content and target populations. New prevention programs must be limited to tertiary prevention programs and services.
- Program Population Type:**
- Primary Prevention, A program or service directed at the population at large that is designed to prevent juvenile crime.
 - Secondary Prevention, A program or service directed to youth and families identified as at risk for juvenile crime involvement that is designed to prevent juvenile crime before it occurs.
 - Tertiary Prevention, A program or service provided to youth and families after an incident of juvenile criminal behavior has occurred. The intervention is designed to prevent future incidents from occurring.
- Geographic Area to be Served:** The geographic area(s) from which participants will be served. This might be an entire judicial district or one county in a multi-county district or one school in a school district, etc.
- Target Population:**
- Demographics, The basic demographics of the program's target population(s).
 - Eligibility Criteria, How participants are identified for the program that qualifies the program for the program type(s) selected above.
 - Referral Source(s), How are youth referred to access the program.
- Services Provided:** Clearly describe the specific day-to-day activities that will be used to achieve the goals of the program. Include where activity will be held, frequency of activities, who will be responsible for carrying out the activities and a timeline of the program (i.e. length of the program).
- Best Practices:** Please list the evidence-based and best practices utilized by the program to achieve the desired behavior change and anticipated outcome for youth. Examples include but are not limited to: behavior monitoring and reinforcement, conducting assessment of program participants, skills training, wraparound services, etc.
- Completion Criteria:** Specify the requirements and obligations the participant must meet in order to complete the program. Please include how long a participant is expected to remain in the program to meet the completion criteria.
- Last Fiscal Years Annual Evaluation:** Annual evaluation could include: Number of Youth Served (Projected vs. Actual), Progress made towards the measurable outcome (or behavioral goal) statement, Any other successes or challenges, Progress made or a summary of long-term changes data, Any other additional observations, Things to consider for the future, etc. Also a file upload has been provided as an option.
- Measurable Outcome Statement:**
- A specific statement that will allow the agency/organization to measure whether the program is effecting the desired changes in knowledge, attitude, skills or behavior that it is intended to impact. Typical measures may include participants improved performance on measurable tests or changed level of participant engagement in target behavior. Example such as (ex. In FY '27, XX % of program participants who complete the XXXX program will show (specific behavior or improvement to be measured)

Delinquency Prevention Program Summary

Program Name:

Program Number:

Is this program subcontracted to another agency/organization? Yes No

If Yes, please provide the following information:

Agency/Organization Name:

Address 1:

Address 2:

City/State/Zip:

Name of Contact Person:

Contact Person Phone:

Contact Person Email:

Program Population Type	Number of Youth Served in FY 2025	Number of Youth to be Served in FY 2027
Total		

What is the programs intended purpose? Only select one

- Antisocial behavior (e.g., reduced criminal activity, reduced violence, improved behavior, etc.)
- Family Relationship (e.g. improved family functioning, reduced out of home placements, reduced incidents of family violence, etc.)
- School Attendance (e.g., improved academic performance or attendance, reduced disciplinary actions/expulsions, etc.)
- Substance Abuse (e.g., reduced use of substances, education on risk of substance abuse, programming/treatment, etc.)

Geographic area to be served:

Target Population:

Demographics	
Eligibility Criteria	
Referral Source(s)	

Services Provided:

Is there a cost or fee associated with the program? ___ Yes ___ No

If Yes, please explain:

Best Practices:

Completion Criteria:

Who is responsible for annual evaluations of the program and program operations?

Name:	
Position Title:	
Contact Person Phone:	
Contact Person Email:	

Describe the process utilized for monitoring and evaluating the program.

Provide Fiscal Year 2025 Annual Evaluation (An attachment of last years evaluation can be submitted with this application or review instructions page for suggested topics and details to cover.):

Measurable Outcome Statement (goal) that will allow for the evaluation of program effectiveness.

What data will be measured to determine if the program has reached or is making progress towards its Measurable Outcome Statement (goal)?

What is the baseline? A baseline is a data reference from a previous achievement that the outcome is built upon. The baseline should be a concise measurement of the data, from the most recent complete fiscal year of data (ex. FY25), that measures the same thing the stated outcome proposes to measure in FY 2027.

Please describe any efforts within the program to address racial, ethnic, geographic, and other biases that may exist with the program.

Funding Request (This section must be completed)

	FY 2027 Category Total
Budget Category	
Agency Operations	
Client Services	
Communications	
Contractual	
Equipment	
Salary & Benefits	
Supplies	
Training	
Travel	
Total Funding Request	

Annual Program Evaluation
Fiscal Year 2025

Program: Truancy Court P2504-10 Date: July 2025

1. Evaluation Process:

Statistics will be kept regarding the number of participants, successful/unsuccessful completion rates, attendance, school achievement, academic progress and curriculum completion. Additionally, the program will maintain the number of Truancy cases filed in the respective counties.

At a minimum, the program will be evaluated on a quarterly basis by the TCCT. This will include a review of available data, progress towards meeting desired outcomes and continued review of the current practices, policies and procedures. Additionally, the program will use student evaluations, parent evaluations and school evaluations to assess the program and enhance services.

2. Employee(s):

Brianne Faught

3. Number of Students Served: For FY25

Total Students – 69
Ongoing from FY24 – 30
New Clients - 39

4. Program Changes in the Past Year

The Truancy Court Coordinator has worked with each county to address its unique needs. The program operates with slight differences between counties. The program is still seeing cases being referred that are well past the statutory criteria for being truant. At this time, Franklin County is continuing with the original version of Truancy Court, while Coffey, Osage and Anderson Counties have made changes. These changes include filing a CINC Case from the start. The change in success in this version is if you complete the program and do not get to adjudication. We have also added a new Judge and CA in Franklin County.

5. Plans for Upcoming Changes

The Truancy Court Coordinator will continue to meet with the Judges and CAs in the district to evaluate needs. At this time, there are no plans for changes to the program itself.

6. Sources of Data:

This will include a review of available data, progress towards meeting desired outcomes and continued review of the current practices, policies and procedures. Additionally, this evaluation will use student evaluations, parent evaluations, school evaluations and responses from County Attorneys and Judges to assess the program and enhance services.

7. Evaluation Parameters and Results

Evaluation Parameter 1: Projected Number of Youth to be Served

Results Parameter 1:

For the first fiscal year under Community Corrections, the projected number of students to be served was 75. The program started with 30 students from FY24. There were 58 referrals made in the district for truancy, with 39 of these referrals (67%) meeting the criteria for the program and were accepted.

Evaluation Parameter 2: Measurable Outcome – The Truancy Court Program will reduce the percentage of Unexcused Absences (UAs) by 10% in FY24.

Results Parameter 2:

Of the 69 students that were part of the program in FY25, the starting number of UAs at time of referral was 593. While on the program, the number was reduced to only 420 UAs. This is a decrease in UAs by 29%.

Evaluation Parameter 3: Program Completion

Results Parameter 3:

Of the 69 students that were part of the program in FY25, 43 students (62%) exited the program. 37 of the 43 (86%) completed the program successfully.

Evaluation Parameter 4: Program Quality

Results Parameter 4:

After reviewing evaluations and responses from school officials, attorneys and Judges, we have found the following:

1. Brianne's work with the school officials and students is great. She goes above and beyond to help get students on the right track.
2. Brianne continues to make sure that the court and attorneys have the proper information they need for court cases.
3. Anderson and Osage County have followed along with Coffey County. Brianne was very helpful in making that transition for the courts.

8. Key Findings and Action Plans:

- a. **Strengths:** Great rapport with school officials and court staff. Brianne continues to improve the program in collaboration with the courts and County Attorneys.

b. **Areas for Improvement:** Continue to work with the school districts to make sure that referrals are being made in a more timely manner.

c. **Action Plans for Areas for Improvement:**

Area for Improvement	Intervention/Initiative	Responsible Individual(s) and Resources	Follow-up/ Reassessment Method	Follow-up Date
<i>Ref. Process</i>	<i>Meet with school staff</i>	<i>Brianne, Ken, School staff</i>		