

FY 27 AGENCY CASE PLAN

AGENCY NAME:	Fourth Judicial District Community Corrections		
PLAN TYPE:	JISP.CM		
PRINCIPLE:	Engage ongoing support in natural communities.		
GOAL #1		BARRIERS	SUPPORT ENTITIES
Strengthen intentional and consistent incorporation of clients' natural supports into supervision practices to support client engagement and success.		Staff identified this area is one for growth	Administration staff
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.			
ACTION STEPS		PERSON RESPONSIBLE	TARGET DATE
1. Define what constitutes "natural supports" for juvenile supervision purposes (e.g., parents/caregivers, extended family, school staff, mentors, prosocial adults, community activities) to ensure consistent understanding across staff.		Dustin, Ken	7/15/2026
2. Develop and communicate expectations for how natural supports are identified, discussed, and documented within supervision contacts and case planning. The Programs ISO will support consistency by reinforcing how natural supports align with cognitive-behavioral programming and skill application.		Ken, Programs ISO	8/15/2026
3. Incorporate natural supports into existing case planning processes, with emphasis on how family, school, and prosocial adults can reinforce supervision goals and skill practice outside supervision contacts. Reinforce use of existing supervision tools - such as motivational interviewing, EPICS, Carey Guides, and cognitive-behavioral programming – to engage clients in identifying and strengthening natural supports.		Ken, ISOs	9/15/2026
4. Incorporate discussion of natural supports into staff meetings and supervision sessions to share examples, clarify expectations, and address challenges, including caregiver engagement and school coordination. Gather staff feedback on challenges to incorporating natural supports, including documentation issues, client engagement barriers, or uncertainty about appropriate use.		Ken	10/15/2026
5. Incorporate visual and environmental cues within agency spaces to reinforce the role of natural supports in supervision practices.		Dustin, Ken	11/15/2026
6. Review case notes and case plans to assess how natural supports are being identified and incorporated into supervision practices.		Dustin, Ken	2/15/2027
7. Revise applicable policies and/or procedures to clarify how natural supports should be considered and documented within supervision and case planning practices.		Dustin, Ken	3/15/2027
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1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST		CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK			<input type="checkbox"/> YES <input type="checkbox"/> NO
PRINCIPLE:	Skill train with directed practice (use cognitive behavioral methods).		
GOAL #2		BARRIERS	SUPPORT ENTITIES
Strengthen consistent, developmentally appropriate use of structured cognitive-behavioral skill training to support decision-making, self-regulation, and prosocial behavior for youth.		Limited youth numbers for group programming	Administration, Programs ISO
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.			
ACTION STEPS		PERSON RESPONSIBLE	TARGET DATE
1. Review and reinforce expectations for referral to cognitive-behavioral programming so placement is based on assessed risk and need rather than program availability.		Ken	7/15/2026
2. Utilize existing cognitive-behavioral curricula and skill-based interventions in flexible formats (e.g., individual skill training or small group delivery) to ensure access when group enrollment is limited.		ISO	Ongoing
3. Reflect participation in cognitive-behavioral skill training within juvenile case plans and reinforce program skills during routine supervision contacts, with emphasis on short-term goals and real-world application.		ISO	Ongoing
4. Maintain routine communication between the Programs ISO and supervising ISO regarding program scheduling, youth participation, and skill practice, without adding new documentation requirements.		ISO, Programs ISO	Ongoing
5. Track enrollment, attendance, and completion of cognitive-behavioral skill training to monitor participation and appropriate dosage for youth. Report data quarterly to administration team.		ISO, Programs ISO	Ongoing

6. Review a sample of 2-3 case notes and program records to assess how cognitive-behavioral skills are being reinforced during supervision. Meet routinely with ISO to discuss client participation and integration of program skills.	Ken	1/15/2027
7. Evaluate whether additional or modified cognitive-behavioral skill curricula are needed to address identified youth needs as programming continues to develop.	All staff	3/15/2027
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KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK		<input type="checkbox"/> YES <input type="checkbox"/> NO

PRINCIPLE:	Assess actuarial risks/needs.	
GOAL #3	BARRIERS	SUPPORT ENTITIES
Strengthen consistent use of existing risk and need assessment information to guide supervision priorities and service decisions.	Less focus on this in current practice	Administration
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.		
ACTION STEPS	PERSON RESPONSIBLE	TARGET DATE

1. Reaffirm at the administrative level that risk and need assessment results are used to set supervision priorities for youth. This will be done through admin team meetings and shared with ISO at a staff meeting.	Dustin	8/15/2026
2. Conduct quarterly administrative review of 2-3 cases (including assessments, case plans, and notes) to identify patterns in how supervision focus aligns with assessed risk and need.	Ken	Due by last day of each quarter
3. Following each quarterly review, administrative staff will identify 2–3 priority supervision focus areas related to assessed risk and need and reinforce those priorities during routine one-on-one supervision and case consultations with ISO.	Ken	Quarterly
4. Communicate identified priorities through existing supervisory channels and staff meetings to support consistent application in daily supervision practice, without adding new documentation, reporting, or procedural requirements	Ken	Ongoing
5. Document themes and any resulting supervisory or practice adjustments from quarterly reviews in existing administrative records (e.g., meeting notes or supervision summaries). Update guidance as needed to support consistent application of risk and need principles in juvenile supervision.	Ken, Dustin	Ongoing
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KDOC FEEDBACK		<input type="checkbox"/> YES <input type="checkbox"/> NO

PRINCIPLE:	Choose an item.		
GOAL #4		BARRIERS	SUPPORT ENTITIES
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KDOC FEEDBACK			
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KDOC FEEDBACK			
3RD QUARTER PROGRESS – DUE TO KDOC APRIL 30TH		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST		CHALLENGES	GOAL ACHIEVED
KDOC FEEDBACK			<input type="checkbox"/> YES <input type="checkbox"/> NO

PRINCIPLE:	Choose an item.		
GOAL #5		BARRIERS	SUPPORT ENTITIES
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KDOC FEEDBACK			<input type="checkbox"/> YES <input type="checkbox"/> NO