FY 27 AGENCY CASE PLAN

AGENCY NAME:	Fourth Judicial District Community Corrections
PLAN TYPE:	AISP
PRINCIPLE:	Engage ongoing support in natural communities.

GOAL #1	BARRIERS	SUPPORT ENTITIES
Strengthen intentional and consistent incorporation of clients' natural supports into supervision practices to support client engagement and success.	Staff identified this area is one for growth	Administration, staff

IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.

ACTION STEPS	PERSON RESPONSIBLE	TARGET DATE
1. Define what constitutes "natural supports" for supervision purposes (e.g., family, employment, education, prosocial peers, community connections) to ensure consistent understanding across staff.	Dustin, Scott	7/15/2026
2. Develop and communicate expectations for how natural supports are identified, discussed, and documented within supervision contacts and case planning. The Programs ISO will support consistency by reinforcing how natural supports align with cognitive-behavioral programming and skill application.	Scott, Programs ISO	8/15/2026
3. Incorporate natural supports into existing case planning processes, with emphasis on how these supports can reinforce supervision goals and behavior change. Reinforce use of existing supervision tools - such as motivational interviewing, EPICS, Carey Guides, and cognitive-behavioral programming – to engage clients in identifying and strengthening natural supports.	Scott, ISOs	9/15/2026
4. Incorporate discussion of natural supports into staff meetings and supervision sessions to share examples, clarify expectations, and address questions as practice develops. Gather staff feedback on challenges to incorporating natural supports, including documentation issues, client engagement barriers, or uncertainty about appropriate use.	Scott	10/15/2026
5. Incorporate visual and environmental cues within agency spaces to reinforce the role of natural supports in supervision practices.	Dustin	11/15/2026
6. Review case notes and case plans to assess how natural supports are being identified and incorporated into supervision practices.	Dustin, Scott	2/15/2027
7. Revise applicable policies and/or procedures to clarify how natural supports should be considered and documented within supervision and case planning practices.	Dustin, Scott	3/15/2027
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1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	CHALLENGES	MODIFICATIONS

KDOC FEEDBACK		
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST	**CHALLENGES**	**MODIFICATIONS**
KDOC FEEDBACK		
3rd QUARTER PROGRESS – DUE TO KDOC APRIL 30TH	**CHALLENGES**	**MODIFICATIONS**
KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	**CHALLENGES**	**GOAL ACHIEVED**
		☐ YES
KDOC FEEDBACK		☐ NO

PRINCIPLE:	Skill train with directed practice (use cognitive behavioral methods).

GOAL #2		**BARRIERS**	**SUPPORT ENTITIES**
Strengthen the consistent, risk-informed use of structured cognitive-behavioral interventions to address criminogenic needs and support behavior change.		Still new to agency, data is emerging on effects	All agency staff

IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.

ACTION STEPS	**PERSON RESPONSIBLE**	**TARGET DATE**
1. Review and reinforce expectations for referral to cognitive-behavioral programming so placement is based on assessed risk and need rather than program availability.	Scott	7/15/2026
2. Reflect participation in cognitive-behavioral programming in case plans and reinforce program skills during routine supervision contacts.	ISOs	Ongoing
3. Ensure the Programs ISO regularly communicates program scheduling, client progress, and participation information to supervising ISOs.	Scott, Programs ISO	Ongoing
4. Track program enrollment, attendance, and completion to monitor participation and appropriate dosage for clients. Report numbers quarterly to administration team.	Programs ISO	Ongoing
5. Review a sample of 2-3 case notes and program records from each ISO to assess how cognitive-behavioral skills are being reinforced during supervision. Meet routinely with individual ISOs to discuss client participation and integration of program skills.	Scott	Quarterly
6. Use information from participation tracking and staff feedback to adjust referral practices and coordination.	Dustin, Scott, Programs ISO	1/15/2027
7. Consider whether additional cognitive-behavioral curricula are needed to address identified client needs as the program continues to develop.	All staff	3/15/2027

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1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	**CHALLENGES**	**MODIFICATIONS**
KDOC FEEDBACK		
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KDOC FEEDBACK		
3rd QUARTER PROGRESS – DUE TO KDOC APRIL 30TH	**CHALLENGES**	**MODIFICATIONS**
KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	**CHALLENGES**	**GOAL ACHIEVED**
		☐ YES
KDOC FEEDBACK		☐ NO

PRINCIPLE:	Assess actuarial risks/needs.		
GOAL #3		**BARRIERS**	**SUPPORT ENTITIES**
Strengthen consistent use of existing risk and need assessment information to guide supervision priorities and service decisions.		Less focus on this in current practice	Administration
IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.			
ACTION STEPS		**PERSON RESPONSIBLE**	**TARGET DATE**
1. Reaffirm at the administrative level that risk and need assessment results are used to set supervision priorities. This will be done through admin team meetings and shared with ISOs at a staff meeting.		Dustin	8/15/2026
2. Conduct quarterly administrative review of 2-3 cases (including assessments, case plans, and notes) per ISO to identify patterns in how supervision focus aligns with assessed risk and need.		Scott	Due by last day of each quarter

3. Following each quarterly review, administrative staff will identify 2–3 priority supervision focus areas related to assessed risk and need and reinforce those priorities during routine one-on-one supervision and case consultations with ISOs.	Scott	Quarterly
4. Communicate identified priorities through existing supervisory channels and staff meetings to support consistent application in daily supervision practice, without adding new documentation, reporting, or procedural requirements	Scott	Ongoing
5. Document themes and any resulting supervisory or practice adjustments from quarterly reviews in existing administrative records (e.g., meeting notes or supervision summaries). Update guidance as needed to support consistent application of risk and need principles in daily supervision.	Scott, Dustin	Ongoing
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1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	**CHALLENGES**	**MODIFICATIONS**
KDOC FEEDBACK		
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KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	**CHALLENGES**	**GOAL ACHIEVED**
		☐ YES
KDOC FEEDBACK		☐ NO

PRINCIPLE:	Choose an item.	
GOAL #4	**BARRIERS**	**SUPPORT ENTITIES**

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ACTION STEPS	**PERSON RESPONSIBLE**	**TARGET DATE**
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1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	**CHALLENGES**	**MODIFICATIONS**
KDOC FEEDBACK		
2ND QUARTER PROGRESS – DUE TO KDOC JANUARY 31ST	**CHALLENGES**	**MODIFICATIONS**
KDOC FEEDBACK		
3rd QUARTER PROGRESS – DUE TO KDOC APRIL 30TH	**CHALLENGES**	**MODIFICATIONS**
KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	**CHALLENGES**	**GOAL ACHIEVED**
		☐ YES
KDOC FEEDBACK		☐ NO

PRINCIPLE:	Choose an item.		
GOAL #5		**BARRIERS**	**SUPPORT ENTITIES**

IF THIS GOAL HAS BEEN USED BY THE AGENCY IN THE PREVIOUS FISCAL YEAR, PLEASE EXPLAIN WHY THE GOAL WAS UNSUCCESSFUL AND WHAT STEPS WILL BE TAKEN IN THIS PLAN TO IMPROVE THE CHANCES OF SUCCESS.		
ACTION STEPS	**PERSON RESPONSIBLE**	**TARGET DATE**
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1ST QUARTER PROGRESS – DUE TO KDOC OCTOBER 31ST	**CHALLENGES**	**MODIFICATIONS**
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KDOC FEEDBACK		
END OF YEAR PROGRESS – DUE TO KDOC JULY 31ST	**CHALLENGES**	**GOAL ACHIEVED**
		☐ YES
KDOC FEEDBACK		☐ NO