

FY 2027 Comprehensive Plan Grant Application

Adult- Community Corrections



TABLE OF CONTENTS

OPPORTUNITY INFORMATION..... 3

FUNDING INFORMATION 3

ADULT COMMUNITY CORRECTIONS ALLOCATIONS:..... 3

TECHNICAL ASSISTANCE SESSION 4

FY 2027 ADULT COMPREHENSIVE PLAN GRANT APPLICATION..... 5

APPLICATION INFORMATION 6

ADULT AGENCY PROFILE..... 7

FISCAL YEAR 2025 OUTCOMES 8

FY 2025 ADULT CC CASE CLOSURE CHART 10

PROGRAMMATIC CHANGES..... 11-12

COGNITIVE BEHAVIORAL PROGRAMMING (CBI) 13

AGENCY PLAN 15

AGENCY CASE PLAN..... 16

BEHAVIORAL HEALTH SERVICES..... 17-19

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS..... 20-22

CHECKLIST 23

KEY DATES AND TIMES 23

OPPORTUNITY INFORMATION

Pursuant to KSA 75-5291 and KSA 75-52, 113, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of community correctional services that address the criminogenic and behavioral health needs of adult felony offenders. Funding obtained under this award will serve to support local community corrections agencies in increasing public safety, reducing the risk of probationers on community corrections supervision, and increasing the percentage of probationers successfully completing community corrections supervision.

Submission Open Date: December 1, 2025

Submission Close Date: March 13, 2026, 11:59pm

Submission Information: The complete application and additional attachments should be emailed to the following address: kdoc_grant_applications@ks.gov

Other Submission Requirements: To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC. Exceptions may be given on a case-by-case basis. Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

In the event of a change to the submitted grant application KDOC must be notified thirty days prior to the change taking place. The agency must complete this form: [Grant Revision Request](#) and receive approval prior to the change

FUNDING INFORMATION

Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Total Amount Opportunity Funding:	\$32,498,494.00
State General Funds (Adult ISP and Residential)	\$28,098,494.00
DUI Funds	\$1,400,000.00
Behavioral Health Funds	\$3,000,000.00

ADULT COMMUNITY CORRECTIONS ALLOCATIONS:

FY27 ADULT PLANNING ALLOCATIONS

TECHNICAL ASSISTANCE SESSION



AC/DIRECTORS' MEETING
December 4th via [Zoom](#)

Additional Questions: For questions or assistance with the requirements of this funding opportunity, the applicant should contact KDOC Director of Grants or their assigned KDOC Regional Contact.

Contact Information

Tara Newell, Director of Grants
(785) 221-3611 tara.newell@ks.gov

Jennifer Smallback, Accountant II
(785) 746-7484 jennifer.smallback1@ks.gov

Jessica Dultmeier, Public Service Executive I
(785) 559-9888 jessica.dultmeier@ks.gov

Chanel Rush, Program Consultant II
(785) 506-7370 chanel.rush@ks.gov

Keely Carlson, Program Consultant II
(785) 338-1500 keely.carlson@ks.gov

Tannis Anderson, Program Consultant II
(785) 581-4845 tannis.anderson1@ks.gov



FY 2027 ADULT COMPREHENSIVE PLAN GRANT APPLICATION

APPLICATION INFORMATION

Grant Application Name:

Award Amount Requested:

Contact Information

Executive/Administrative Contact

Name:

Title:

Email Address:

Phone Number:

Programs Reporting Contact

Name:

Title:

Email Address:

Phone Number:

Fiscal Reporting Contact

Name:

Title:

Email Address:

Phone Number:

ADULT AGENCY PROFILE

Agency Locations

	Main Office	Satellite Office 1	Satellite Office 2
Address Line 1			
Address Line 2			
City/State/Zip			
Phone Number			

Does your agency operate a residential center? ☐ Yes ☐ No

Residential Center Address:

Residential Center City/State/Zip Code:

Residential Center Phone Number:

Agency Leadership

Governing Authority Information

List the information of the individual that has direct oversight of the community corrections agency, to include hiring/firing of staff.

Name:

Title:

Address:

City/State/Zip Code:

Phone Number:

Email Address:

Organizational Chart

Submit a copy of your agency's organizational chart. The chart should contain staff names and titles. *

Corrections Advisory Board,

Submit the FY27 Members List, the list should provide all the requested information for each advisory/governing board member who will serve during the fiscal year(s). KSA 75-5297 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include 4 Other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority.

FISCAL YEAR 2025 OUTCOMES

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2025 Adult CC Case Closure Chart (on page 10) along with the definitions below. Use this information to answer the questions regarding your agency's FY 2025 Outcomes. The information entered below must reflect the KDOC data provided.

Definitions

Overall successful completion rate includes those cases closed with a termination reason of Successful, Unsuccessful, Death, and Not Sentenced to Community Corrections.

- This equals the Overall Success Rate column on the attached FY 2025 case closure document.

Successful case closures includes only those cases closed with a Successful termination reason.

- This equals the Success Rate column on the attached FY 2025 case closure document.

Unsuccessful case closures includes only those cases closed with an Unsuccessful termination reason.

- This equals the Unsuccessful Rate column on the attached FY 2025 case closure document.

Overall Revocation Rate includes those cases closed with a termination reason of Revoked-New Felony, Revoked-New Misdemeanor and Revoked-Condition Violator.

- This equals the Revocation Rate column on the attached FY 2025 case closure document.

What was your agency's overall successful completion rate in FY 2025? Response should be expressed as a percentage.

Select your overall successful completion rate for FY 2025.

- ☐ Achieved 75% or higher
- ☐ Didn't meet 75% but achieved a 3% or higher increase from the previous year's overall success rate
- ☐ Didn't meet 75% or achieve a 3% increase from the previous year's overall success rate

Briefly explain what factors contributed to the agency not meeting at least a 3% increase from the previous year's overall success rate.

FISCAL YEAR 2025 OUTCOMES

What was your agency's successful case closures rate in FY 2025? Response should be expressed as a percentage.

What was your agency's revoked case closures rate in FY 2025? Response should be expressed as a percentage.

What was your agency's unsuccessful case closures rate in FY 2025? Response should be expressed as a percentage.

Identifying prominent drivers of unsuccessful case closure helps pinpoint the needs or gaps of an agency which can be addressed in the agency case plan. What are the most prominent drivers of unsuccessful case closures in FY 2025?

Number of Community Corrections Files Closed by Agency and Termination Reason (FY2025)

CC Agency	Revoked - Condition Violator	Total % Closures	Revoked - New Misdemeanor	Total % Closures	Revoked - New Felony	Total % Closures	Total # Revocation Closures	Total % of All Closures	Successful	Total % Closures	Unsuccessful	Total % Closures	Other (Death, Not Sentenced to CC, and Court Ordered Transfer of Jurisdiction)	Total % Closures	Total # of Successful Closures	Total % of All Closures	Total # of Closures
1st Judicial District Community Corrections - Atchison	5	19.2%	1	3.8%	2	7.7%	8	30.8%	11	42.3%	7	26.9%	0	0.0%	18	69.2%	26
1st Judicial District Community Corrections - Leavenworth	20	21.7%	2	2.2%	14	15.2%	36	39.1%	36	39.1%	19	20.7%	1	1.1%	56	60.9%	92
2nd Judicial District Community Corrections	13	9.2%	3	2.1%	19	13.5%	35	24.8%	93	66.0%	12	8.5%	1	0.7%	106	75.2%	141
3rd Judicial District Community Corrections	84	17.6%	6	1.3%	44	9.2%	134	28.1%	306	64.2%	29	6.1%	8	1.7%	343	71.9%	477
4th Judicial District Community Corrections	23	14.2%	2	1.2%	17	10.5%	42	25.9%	60	37.0%	56	34.6%	4	2.5%	120	74.1%	162
5th Judicial District Community Corrections	17	21.5%	1	1.3%	2	2.5%	20	25.3%	44	55.7%	14	17.7%	1	1.3%	59	74.7%	79
6th Judicial District Community Corrections	36	26.5%	0	0.0%	8	5.9%	44	32.4%	82	60.3%	8	5.9%	2	1.5%	92	67.6%	136
7th Judicial District Community Corrections	12	10.4%	1	0.9%	7	6.1%	20	17.4%	77	67.0%	13	11.3%	5	4.3%	95	82.6%	115
8th Judicial District Community Corrections	20	8.9%	0	0.0%	19	8.4%	39	17.3%	92	40.9%	90	40.0%	4	1.8%	186	82.7%	225
9th Judicial District Community Corrections	12	8.3%	2	1.4%	14	9.7%	28	19.3%	89	61.4%	27	18.6%	1	0.7%	117	80.7%	145
10th Judicial District Community Corrections	73	9.9%	20	2.7%	69	9.3%	162	21.9%	520	70.2%	42	5.7%	17	2.3%	579	78.1%	741
11th Judicial District Community Corrections	33	16.4%	1	0.5%	11	5.5%	45	22.4%	116	57.7%	30	14.9%	10	5.0%	156	77.6%	201
12th Judicial District Community Corrections	5	9.4%	2	3.8%	3	5.7%	10	18.9%	18	34.0%	25	47.2%	0	0.0%	43	81.1%	53
13th Judicial District Community Corrections	20	11.2%	0	0.0%	10	5.6%	30	16.8%	123	68.7%	19	10.6%	7	3.9%	149	83.2%	179
14th Judicial District Community Corrections	23	23.5%	2	2.0%	15	15.3%	40	40.8%	38	38.8%	18	18.4%	2	2.0%	58	59.2%	98
16th Judicial District Community Corrections	40	29.9%	1	0.7%	7	5.2%	48	35.8%	83	61.9%	3	2.2%	0	0.0%	86	64.2%	134
18th Judicial District Community Corrections	147	20.3%	41	5.7%	136	18.8%	324	44.8%	362	50.1%	28	3.9%	9	1.2%	399	55.2%	723
19th Judicial District Community Corrections	10	12.3%	1	1.2%	7	8.6%	18	22.2%	49	60.5%	10	12.3%	4	4.9%	63	77.8%	81
20th Judicial District Community Corrections	25	15.7%	3	1.9%	11	6.9%	39	24.5%	108	67.9%	10	6.3%	2	1.3%	120	75.5%	159
21st Judicial District Community Corrections	13	13.4%	7	7.2%	13	13.4%	33	34.0%	36	37.1%	25	25.8%	3	3.1%	64	66.0%	97
22nd Judicial District Community Corrections	2	2.9%	0	0.0%	7	10.1%	9	13.0%	58	84.1%	0	0.0%	2	2.9%	60	87.0%	69
24th Judicial District Community Corrections	1	1.8%	2	3.6%	4	7.3%	7	12.7%	29	52.7%	19	34.5%	0	0.0%	48	87.3%	55
25th Judicial District Community Corrections	25	18.8%	0	0.0%	4	3.0%	29	21.8%	77	57.9%	25	18.8%	2	1.5%	104	78.2%	133
26th Judicial District Community Corrections	40	32.0%	1	0.8%	6	4.8%	47	37.6%	68	54.4%	10	8.0%	0	0.0%	78	62.4%	125
27th Judicial District Community Corrections	19	9.6%	5	2.5%	29	14.7%	53	26.9%	128	65.0%	12	6.1%	4	2.0%	144	73.1%	197
28th Judicial District Community Corrections	43	17.3%	3	1.2%	23	9.3%	69	27.8%	167	67.3%	10	4.0%	2	0.8%	179	72.2%	248
29th Judicial District Community Corrections	63	17.4%	3	0.8%	18	5.0%	84	23.1%	163	44.9%	107	29.5%	9	2.5%	279	76.9%	363
30th Judicial District Community Corrections - SCK	9	15.3%	0	0.0%	4	6.8%	13	22.0%	35	59.3%	11	18.6%	0	0.0%	46	78.0%	59
30th Judicial District Community Corrections - SU	10	17.9%	0	0.0%	3	5.4%	13	23.2%	25	44.6%	16	28.6%	2	3.6%	43	76.8%	56
31st Judicial District Community Corrections	9	10.8%	1	1.2%	8	9.6%	18	21.7%	48	57.8%	15	18.1%	2	2.4%	65	78.3%	83
Northwest Kansas Community Corrections	25	12.4%	7	3.5%	11	5.5%	43	21.4%	138	68.7%	16	8.0%	4	2.0%	158	78.6%	201
Statewide	860	15.7%	118	2.2%	536	9.8%	1514	27.7%	3139	57.5%	707	12.9%	101	1.8%	3947	72.3%	5461

PROGRAMMATIC CHANGES

The intent of this section is to discuss any significant changes that have occurred in the agency and/or community that positively and/or negatively impacted your successful implementation of the FY 2026 comprehensive plan. Discussion should include any impact observed by judicial or prosecutorial decision, staff turnover, policy or procedure changes, new or discontinued services, etc.

Identify and describe how changes impacted your agency in FY 2026.

Identify and describe the steps taken to address the changes in FY 2026.

PROGRAMMATIC CHANGES

If changes were not addressed in FY 2026, are there plans to address them in FY 2027? If yes, they may be addressed in the Agency Case Plan section. ☐ Yes ☐ No

If no, please explain why they will not be addressed.

COGNITIVE BEHAVIORAL PROGRAMMING (CBI)

In this section agencies should report programming offered in a group setting in FY 2025. Remember to identify your CBI programming by the specific name of the curriculum rather than generally noting “CBI” or the like. If you are only administering certain components of a curriculum to your clients, rather than all clients receiving the full curriculum, please break this information out to provide for the specific components in the Agency Programming table.

Did the agency offer in-house or contracted group cognitive behavioral programming in FY 2025? This question does not address individual CBI programming. ☐Yes ☐No

Utilize the Agency Programming table below to identify programs information offered in the previous fiscal year. List all programs regardless of funding source. If the information is not applicable (N/A) enter 0.

Program Name: list the name of the curriculum/program.	Provider: list the contracted provider or if offered in house list agency.	Funding Source: Identify if this program is Funded by State Block or provide the funding means.	State Total Admitted clients during 7/1/24-6/30/25.	State Total Successful Completions during 7/1/24 - 6/30/25.	State number of clients still in program, not yet completed as of 6/30/25.	Client Fee: Provide the cost assessed, If no fee is assessed, enter 0.00.

Additional comments, if needed.

COGNITIVE BEHAVIORAL PROGRAMMING (CBI), NEW PROGRAMS

KDOC asks that any new programs for FY 2027 be approved prior to implementation. This link: [FY27 Approved CBI client curriculum list.pdf](#) provides a list of approved curriculum. If there is an intent to offer a new program, not on the approved curriculum list, the agency must first contact KDOC by submitting an email to Tara Newell at tara.newell@ks.gov.

☐ Yes, my agency intends to offer a new program not on the approved list. The program(s) are listed below.

Program Name:

Program Author:

Reason or Need for Program:

Program Name:

Program Author:

Reason or Need for Program:

AGENCY PLAN

In this section agencies are to identify the critical needs or gaps that impact the agency to include client success. Agencies are to identify and briefly explain the needs/gaps of the agency below, whereas specific goals and action steps addressing these needs/goals are created in the Agency Case Plan document.

Agency Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Agency needs encompass the various requirements essential for an agency to operate effectively and achieve its goals. These needs can be categorized into several areas, including strategies to improve client success, refocusing on vision, staff recruitment and retention, financial stability, and operational efficiency.

Does your agency have any agency needs, excluding staffing levels or wages, that will be addressed in FY 2027?

☐ Yes ☐ No

Explain why the agency needs will or will not be addressed.

AGENCY CASE PLAN

To develop the Agency Case Plan, agencies should look at their above-mentioned needs/gaps as well as previous years' outcomes and agency program review feedback. Goals should be created for the agencies identified needs/gaps.

When completing the agency case plan, a minimum of three evidence-based principles for effective interventions are to be selected. Agencies may choose from any of the eight evidence-based principles for effective interventions to develop their goals. Additional goals that are separate from the eight principles may be used once the minimum requirement of three principles has been met.

There is no minimum requirement for the number of action steps within a goal, although agencies should keep in mind that action steps are the SMART steps needed to meet the desired goal.

Agencies are to use the [FY 27 Agency Case Plan.docx](#) to record their goals and action steps. The initial and subsequent submissions of the Agency Case Plan to include Quarterly Outcome Reports will be made through SharePoint. The initial submission of the Agency Case Plan is due 3/13/2026. As a result of correspondence with your regional contact and/or progress or lack thereof on an existing goal, subsequent modifications to the Agency Case Plan will be accepted up until 5/1/2026. After 5/1/2026 the Agency Case Plan will be final and further changes to goals will require grant signatory approval.

Please note. No additional signatures are needed for this document, as they are obtained through the grant signatory page. An accompanying signatory approval page is only required for the Agency Case Plan's Year-End report.

The Agency Case Plan should be completed in full and submitted with the application.

Agency Case Plan, Quarterly Outcomes Reporting

Agency Case Plan Outcomes Due Dates	
1st Quarter	Due on or before October 31st
2nd Quarter	Due on or before January 31st
3rd Quarter	Due on or before April 30th
4th Quarter (Year-End)	Due on or before July 31st *Signatory Approval Required

BEHAVIORAL HEALTH SERVICES

The state legislature allocated funds to develop or enhance behavioral health services statewide in FY 2027. This funding is not a standalone opportunity as in years past. Instead, the funding has been distributed throughout the state. The below questions should be answered by all agencies to best understand how money is being spent to address your agency's behavior health needs.

Eligible Positions and Services

1. The funds can be used to develop/support in-house cognitive behavioral programs. This would include:

SAP Programs Program Provider- A full-time position employed by the CC Agency. This person will facilitate SAP. Substance Abuse Program (SAP): as the name of the curriculum suggests, this intervention relies on a cognitive behavioral approach to teach clients strategies for avoiding substance misuse. This curriculum was developed by University of Cincinnati. ** It is recommended and best practice for SAP groups to have a co-facilitator – if staff need training to co-facilitate these groups, you may include training and travel expenses for this within your application.

Cognitive Behavioral Program Programs Program Provider- A full-time position employed by the CC Agency. This person will facilitate Cognitive Behavioral Programs. Cognitive Behavioral Program: any program that has been approved by KDOC can be provided by the Program Provider.

BIP Program Provider- This person will facilitate and/or oversee Batterer's Intervention Programs (BIP) for moderate to high-risk clients. This position may be employed by a community provider (via contract) or the CC agency. ** Before providing services, the CC agency or the community provider must obtain certification from the Kansas Attorney General's Office. For questions regarding the certification process or for assistance in developing an in-house program, please contact the Office of Attorney General, Victim Services Division at 1-800-828-9745 or at [Batterer Intervention Program | Attorney General of KS](#). ** It is recommended and best practice for BIP groups to have a co-facilitator – if staff need training to co-facilitate these groups, you may include training and travel expenses for this within your application.

2. The funds can be used for resources that help connect clients to the recovery-oriented systems of care around the state related to behavioral health. This would include:

Peer Support Specialist- A part time position employed (via contract) by: Community Mental Health Center (CMHC), Consumer Run Organization, or Mental Health Association. This position requires a self-disclosed individual who is in recovery from mental illness. They would provide mentoring-type support, recovery tools including developing recovery plans, and moving from a model of just participating or completing treatment to a recovery model. With their personal experience, they can assist the client in navigating the mental health system and connect them with support systems in the community.

Contact your local agencies/providers to determine if they have a peer support position/unit/program and if there is an opportunity to partner with them by funding a position that would serve CC clients.**There is a 6-day certification training which is available through the Kansas Department of Aging and Disability Services (KDADS) for self-disclosed persons in recovery from mental illness, who can be trained to serve in this role.

Recovery Coach/Peer Mentor- A part time position employed (via contract) by: Regional Alcohol and Drug Assessment Center (RADAC) and/or KDADS Licensed Substance Abuse Provider. This position requires a self-disclosed individual who is in recovery from substance addiction/abuse. They would provide mentoring-type support, recovery tools including developing recovery plans, and moving from a model of just completing treatment to a recovery model. With their personal experience, they can assist the client in navigating the substance abuse system and connect them to support systems in the community.

Contact your local RADAC and/or treatment provider to determine if they use Recovery Coaches and if there is an opportunity to partner with them by funding a position that would serve your clients.**There is a 2-day certification training which is available through KDADS for self-disclosed persons in recovery from addiction/abuse, who can be trained and work out of a RADAC or treatment provider's office.

Recovery Specialist - A full time position employed (via contract) by: Community Mental Health Center (CMHC), Consumer Run Organization, Mental Health Association, Regional Alcohol and Drug Assessment Center (RADAC), KDADS Licensed Substance Abuse Providers. This position could provide the type of services that the Peer Support Specialist or Recovery Coach (Peer Mentor) would provide but would not

have to disclose being in recovery. They could still enhance available behavioral health services with mentoring-type support, recovery tools including developing recovery plans, and moving from a model of just completing treatment to a recovery model. This position could also develop aftercare/maintenance/peer support groups to enhance the effectiveness of treatment and recovery through these groups that would reinforce and practice skills and continue to strengthen and help carry out recovery plans.

Care Coordinator-A full time position employed (via contract) by: Community Mental Health Center (CMHC) or Regional Alcohol and Drug Assessment Center (RADAC). This position would work with ISOs to connect clients to the necessary behavioral health services. They would help “fill the gaps” in the current system, such as provide additional case management and care coordination to enhance the effectiveness of services, keep clients connected to treatment/services, convene multi-discipline teams to staff cases, etc. This position could also develop aftercare/maintenance/peer support groups to enhance the effectiveness of treatment and recovery through these groups that would reinforce and practice skills and continue to strengthen and help carry out recovery plans.

3. The funds can be used for initial office set-up for new positions (if proposing a new position for FY 2027). Allowable expenses include desk, chair, desktop computer, laptop computer, monitor.
4. The funds can also be used to close gaps or cover costs related to behavioral health services/interventions. This would include:

Voucher Funds- These funds can only be used for things related to behavioral health, such as: Assessment fees (e.g., mental health, substance abuse, BIP, SOTP, etc.), Medication and/or Medication Assistance, Group/Treatment co-pays (e.g., BIP, substance abuse, SOTP, Anger Management, etc.), and Transitional Housing. Agencies should explain how they determined the amount requested and specifically what things you would use the funds to pay for. Funds may not be used for non-behavioral health purposes such as gas cards, transportation, food, UA supplies, non-transitional housing, etc.

To determine salaries and other expenses, it is suggested the agency reference the Division of the Budget cost indices to use as a resource for cost determinations [Budget Instructions-FY2027-06.25.2025.pdf](#).

Additional Resources:

Click [here](#) to locate information about the Recovery Oriented Systems of Care.

Click [here](#) to locate information about a list of Consumer Run Organizations.

BEHAVIORAL HEALTH SERVICES

Identify the position(s) your agency will provide with this funding: Select all that apply

- ☐ SAP Programs Program Provider
- ☐ Cognitive Behavioral Program Programs Program Provider-
- ☐ BIP Program Provider
- ☐ Peer Support Specialist
- ☐ Recovery Coach/Peer Mentor
- ☐ Recovery Specialist
- ☐ Care Coordinator

Provide detailed information on how the behavioral health funding will be used and provide examples of the population this funding would help:

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

In this section the applicant must complete all needed information on this form. Agencies should read and understand the KDOC Financial Rules and Guidelines, attached below. Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments. Below is an attached workbook for agencies to submit their budgets for approvals. The submitted budget must match the allocation.

Host/Administrative County

Does your agency operate as a single or multi-county entity? ☐ Single ☐ Multi-County

Host/Administrative Contact Information

Name:

Address:

City/State/.Zip Code:

Email Address:

Phone Number:

Agency Fees Chart

Use the chart below to identify FY 2027 agency/client fees. If the Agency does not assess fees, indicate so with \$0.

	Fee Amount	Frequency (how often assesses)	Additional information if needed
Supervision Fee			
Courtesy Transfer Fee			
Drug Screening			
Drug Screening Confirmation			
Electronic Monitoring Devices			
Alcohol Monitoring Device			

Budget Information and Document

Budget Workbook can be accessed at this link: [FY27 ADULT Budget Workbook.xlsx](#)

This is the master budget workbook. It is also important to note the budget must match the allocation.

Payout Funds Line Item(s): Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If you wish to budget this as a line item in FY 2027, you must submit documentation of local policy, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted.

Is your agency budgeting for payout funds? ☐ Yes ☐ No

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

Non-KDOC Funding Information

Pursuant to KSA 75-52,103, does your agency receive assistance from the county or counties within your judicial district? ☐ Yes ☐ No

If Yes, complete the following question.

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency:

- **Type of Assistance (Expenditure or In-Kind)**
Expenditure is defined as costs incurred by the agency for goods or services. This can include salaries, rent, utilities, and other operational expenses as well as client services expenses. An expenditure is a visible transfer of funds from the county to the Community Corrections agency. Evidence of the transaction should be found on the financial records submitted to the KDOC.
In-kind is defined as non-cash contributions or donations of goods or services to help operational costs and support programs. This assistance still has a fair market value.
- **Assistance amount, expressed in whole dollars based on expenditures or in-kind contributions of calendar year 2025.**
- **Description/purpose of assistance, categorize the expense by stating the purpose of the client assistance types using the following:**
 - adult intensive supervision,
 - substance abuse,
 - mental health services,
 - employment,
 - residential services,
 - facilities for the detention or confinement,
 - facilities for the care or treatment of offenders

Example of single county documentation,

Expenditure - \$25,000 – Jail Days, facilities for the detention or confinement

Multi-county agencies: In addition to the three bullet points above, include the name of the county.

Example of multi-county documentation,

Cheyenne County

Expenditure - \$20,000.00 – Office rent including utilities from Work Force Development Center, Adult Intensive Supervision

In-Kind- \$1,000.00- vehicle lease, Adult Intensive Supervision

Ellis County

In-Kind - \$53,000.00 – Main Office Rent and Utilities, Adult Intensive Supervision

Expenditure - \$477,674.81 – Salary and Benefits, Adult Intensive Supervision

Wallace County

In-Kind - \$32,000.00 – Mental Health Services, assessment and treatment

Document the county assistance your agency receives.

Submit the Calendar Year 2025 county budget(s) represented in the above documentation.

FISCAL AND BUDGET CONSIDERATIONS AND INSTRUCTIONS

Non-KDOC Funding Information

Has or will your agency request funding from other sources (e.g., federal grants, private foundations grants, etc.) for FY 2027? ☐ Yes ☐ No

If yes, identify the other sources.

FY 2027 Comprehensive Plan Grant Application Adult- Community Corrections

CHECKLIST

In addition to the completion of the Comprehensive Plan Grant application, these additional documents should be submitted with the application:

- ☐ Agency Organizational Chart
- ☐ FY 2027 Adult Correctional Advisory Board Members list
- ☐ [FY 27 Agency Case Plan.docx](#)
- ☐ [FY 2027 Community Corrections Comprehensive Plan Signatory Approval Forms.pdf](#)
- ☐ Inter-local Agreements if not on file currently with KDOC
- ☐ [FY27 ADULT Budget Workbook.xlsx](#)
- ☐ Calendar Year 2025 County Budget(s)
- ☐ Payout Fund Policy

The complete application and additional attachments should be emailed to kdoc_grant_applications@ks.gov

KEY DATES AND TIMES

FY2027 Application opens and Planning Allocation released	December 1, 2025
Applications Due	March 13, 2026, at 11:59 p.m.
Application Feedback requesting Corrections due to agencies	April 15, 2026
Corrections due back to KDOC	May 1, 2026
Final award letters sent to agencies	May 15, 2026
Payments Expected	before the end of July 2026.

