



EXISTING OSSF/REAL ESTATE INSPECTOR LICENSE APPLICATION

NAME: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE # : Business _____ Home _____ Cell _____

Fax _____ E-Mail _____

List the other Counties in Kansas that you are licensed to work in:

**Per the Franklin Co. Board of County Commissioners, a licensed existing OSSF / water well inspector may not hold a license for OSSF installation in this county and vice versa.*

Licensing Fee:

Initial License (Includes cost of exam – if applicable, copy of code & standards)\$ 120.00

Annual renewal fee.....\$ 25.00

Please make checks payable to **Franklin County Environmental Health** and return your completed application & check to Franklin Co. Environmental Health at the address listed above. **Please include a copy of your current liability insurance, and copies of any certificates verifying continuing education (you may exclude Franklin County certificates as they are already in your files).**

Note: There will no longer be a “late renewal” fee. However, those renewing after January 15, 2020 will be excluded from Franklin County’s “Courtesy List” until it is updated the following calendar year.



As a registered Existing OSSF / Water Well Inspector in Franklin County I shall:

- (1) use reasonable care, judgment, or application of my knowledge in the performance of all duties;
- (2) not practice theft, fraud, or deceit in the application of all duties;
- (3) not falsify information on any application or any other document;
- (4) make every effort to meet with the responsible party (seller and/or buyer) and be present during all phases of inspection, and consultations at the jobsite;
- (5) make sure septic tanks are pumped and cleaned, if there is no evidence that it occurred within 3 years.
- (6) obtain as detailed a description as possible of observable site conditions with respect to the existing OSSFS and water wells.
- (7) Submit a copy of each inspection (i.e. checklist) to the permitting authority; and
- (8) Not alter an OSSF beyond installing manhole risers, and inlet/outlet baffles or inlet/outlet sanitary tees for septic tanks.

Signature: _____

Date: _____

(Signature is required for licensure)