

**BOARD OF COUNTY COMMISSIONERS  
OF  
FRANKLIN COUNTY, KANSAS**

RESOLUTION NO. 05-104

A RESOLUTION APPOINTING A FREEDOM OF INFORMATION OFFICER FOR THE COUNTY OF FRANKLIN, AND PROVIDING FOR THE OFFICER'S DUTIES.

WHEREAS, the Kansas Legislature adopted K.S.A. 45-226 requiring that all public agencies covered by the Open Records Act appoint a Local Freedom of Information Officer; and

WHEREAS, the Board of County Commissioners of Franklin County believes the appointment of a Freedom of Information Officer to assist the public with its open records needs is good for public service and facilitates the public policy of open government; and

**THEREFORE, BE IT RESOLVED**

**BY**

**THE BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY:**

Section 1: **Appointment.** Kristie Stinebaugh is hereby appointed as the Freedom of Information Officer for Franklin County and is charged with all of the statutory duties prescribed by K.S.A. 45-226 and set forth in Section 2.

Section 2: **Duties.** The Freedom of Information Officer or the officer's designee shall:

Prepare and provide educational materials and information concerning the open records act; in accordance with K.S.A. 45-227;

Be available to assist the county and members of the general public to resolve disputes relating to the open records act;

Respond to inquires relating to the open records act;

Establish the requirements for the content, size, shape and other physical characteristics of a brochure required to be displayed or distributed or otherwise make available to the public under the open records act. In establishing such requirements for the content of the brochure, the local freedom of information officer shall include plainly written basic information about the rights of a requestor, the responsibilities of a public agency, and the procedures for inspecting and obtaining a copy of public records under the open records act.

This resolution shall be effective upon its publication in the official county newspaper.

Passed and approved this 3rd day of October, 2005.

Franklin County Board of Commissioners

/s/ Donald E. Waymire

Donald E. Waymire, Vice-Chairman

/s/ Shari Perry

Shari Perry, County Clerk