



A RESOLUTION ESTABLISHING A POLICY FOR MINIMUM MAINTENANCE ROADS IN FRANKLIN COUNTY, KANSAS AND REPEALING RESOLUTION 08-04

WHEREAS, K.S.A. 68-102 allows the Board of County Commissioners to declare roads as minimum maintenance roads; and

WHEREAS, it is in the County's best interest to declare certain roads minimum maintenance in order to allocate scarce resources to those roads that are most commonly and heavily traveled by the public; and

WHEREAS, the Board desires to amend its policy on upgrading minimum maintenance roads to full maintenance roads,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY THAT THE FOLLOWING POLICY IS HEREBY ADOPTED:

1. Resolution 08-04 is hereby repealed.
2. The procedure for returning a minimum maintenance road to a full maintenance road shall be as follows:
 - a. The property owners requesting the change from minimum to full maintenance shall make a written request to the Board of County Commissioners stating the name and location for the road, the reasons why they believe the road should be upgraded and their intent to provide the necessary right-of-way and pay the costs per this resolution.
 - b. The Board shall provide notice and hold a public hearing in accordance with K.S.A. 68-102a before making any decisions regarding the request.
 - c. The Board shall have 30 days following the public hearing to consider the request and render a decision on a case-by-case basis. The Board shall notify the property owner of their decision by regular first-class mail, postage prepaid.
 - d. If the Board approves the request, it shall direct the Public Works Director to oversee the improvement of the road.
3. The Public Works Director shall have great latitude in the method employed to actually complete the upgrade of the road and shall determine the appropriate road standard on a case-by-case basis. The following requirements are mandatory and will be met regardless of the method employed.
 - a. The landowner shall be responsible for paying all costs for the rock to upgrade the road including the costs to rock the road the year following the upgrade. This shall include 1000 tons of rock per mile and 500 tons of rock per mile the following the upgrade, the cost of signage, bridges if necessary and any costs for crossroad drainage including but not limited to culverts, whistles, and pipes. The landowner shall also pay labor and equipment costs based on actual labor rates and current FEMA Schedule of Equipment Rates. Further, the landowner shall provide all necessary right of way to establish a minimum of 60 feet of total right of way. If erosion control is necessary, the landowner shall either pay the costs or provide said service to the County.
 - b. The upgrade must attach to either a full maintenance road or a hard surfaced road.
 - c. An estimate of the costs shall be provided to the landowners and the landowner shall pay said funds prior to the commencement of the upgrade by the County. Said funds shall be placed into an escrow account pending completion of the upgrade. At said time,

the County shall be paid the funds due and owing the County from said account. Funds for the additional gravel the following year shall remain in said account until the work is completed and the County will then be paid the final funds. Any funds remaining in said account after all work is completed shall be returned to the landowner. If costs exceed the original estimate, the County will assume the difference in costs.

4. A minimum maintenance road is generally not established when the road serves a residence or a business.
5. A minimum maintenance road should be a low-volume, local road in use solely for local access, although occasional through traffic is possible.
6. The public should expect and anticipate ruts and rough surfaces on minimum maintenance roads. The following factors are to be used as guidelines for minimum maintenance roads:
 - a. The surface of the road should be natural.
 - b. Ditches will be maintained only if such maintenance will reduce continuing maintenance requirements for the County.
 - c. Snow removal will not be provided, except when access is essential. Requests for "essential" snow removal must be made to the Franklin County Public Works Director in writing by the landowner or lessee and must be deemed "essential" by the Public Works Director before snow removal will take place.
 - d. Mowing will not be provided: except that one annual mowing may be provided at the County's option.
 - e. Crossroad drainage structures will be utilized only if general maintenance for the County will be reduced by such use. Structures (boxes, culverts, etc.) should have low frequency runoff design.
 - f. The use of traffic control devices (i.e., signs) will be minimum. The decision to use or not use signs will be based upon provision of the "Manual of Uniform Traffic Control Devices". Examples of signs which might be necessary are:
 - i. "Bridge Weight Limit" if less than legal load limit.
 - ii. "Turn", if the turn could not be negotiated at the prevailing speed of the road.
 - g. All points of entry onto a minimum maintenance road shall be signed in accordance with K.S.A. 68-102.

This Resolution shall be in full force and effect following its passage by the Board of County Commissioners and its subsequent publication in the official county newspaper.

ADOPTED this 3rd day of May, 2023.

Janne Dickinson
Janne Dickinson, Chairman

Received and recorded this 3rd day of May, 2023.



Janet Paddock
Janet Paddock, County Clerk