

## FRANKLIN COUNTY

<b>TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS</b>	<b>Reviewed:</b>
<b>FROM: Sara Caylor</b>	<b>Ext.</b>
<b>DEPARTMENT: CASA of the Fourth Judicial District</b>	<b>8996</b>
<b>DATE: April 2, 2008</b>	<b>No.</b>

**ITEM:** Declaration of April as CHILD ABUSE PREVENTION AND AWARENESS MONTH and April 8<sup>th</sup> as CHILD ABUSE AWARENESS BLUE DAY.

### Background:

April has been nationally recognized as Child Abuse Prevention and Awareness Month. Because CASA of the Fourth Judicial District's mission is to serve children who are in the courts due to abuse and neglect we have partnered with a group of OU seniors to create awareness in our community for Child Abuse Prevention and Awareness Month. Part of our awareness campaign is to encourage individuals and communities to show their support for our most vulnerable citizens, abused and neglected children.

We come before the commission today to request the proclamation of April as Child Abuse Prevention and Awareness Month and April 8<sup>th</sup> as Child Abuse Awareness Blue Day.

As a part of Child Abuse Awareness Blue Day, we are encouraging members of our community to wear Blue on April 8<sup>th</sup> bringing attention to the issue of child abuse. Students at Ottawa University will be receiving special incentives on campus for wearing Blue on the 8<sup>th</sup> of April. We are hoping that the county joins this day by allowing their employees to wear Blue jeans on April 8<sup>th</sup> for a small monetary donation to CASA. In return, CASA will give each willing participant a button or badge to wear on April 8<sup>th</sup> along with their comfortable jeans on that day.

### Recommended Action:

Signature of the CHILD ABUSE PREVENTION AND AWARENESS MONTH and CHILD ABUSE AWARENESS BLUE DAY Proclamation and support of the Blue Day activities by the Franklin County Commission.

### Attachments:

CHILD ABUSE PREVENTION AND AWARENESS MONTH and CHILD ABUSE AWARENESS BLUE DAY Proclamation.

April, 2008

PROCLAMATION 08-003  
By The Franklin County Commission

Whereas: The County of Franklin County Kansas prides itself on giving back to the community and contributing to the quality of life among our citizens; and

Whereas: CASA of the Fourth Judicial District along with The Ottawa University Senior Core Group whose members include Jennifer Johnson, Jim Randolph, Brandon Smith and Allyson Weldy, and who jointly represent and advocate for the best interests of abused and neglected children who are involved in the juvenile courts; and

Whereas: There are many children in Franklin County who suffer from some form of abuse or neglect each year; and

Whereas: Through a national effort, members of the Franklin County community are encouraged to join together in the month of April to raise awareness for these children who are victims of abuse and neglect; and

Whereas: Specifically, April 8<sup>th</sup> shall be recognized as "Blue Day" in our community, where individuals may give support to the aforementioned children by dressing in the signature color blue in recognition of Child Abuse Awareness Month; and

Whereas: This effort and promoting awareness of the neglect and abuse, will give abused and neglected children in our community, and around the country, a chance for a safe and positive future.

NOW, THEREFORE, I, Sue Farrell, Chair of the Franklin County Commission, by virtue of the authority vested in me, do hereby proclaim April 2008 as

FRANKLIN COUNTY CHILD ABUSE PREVENTION AND AWARENESS MONTH  
And April 8<sup>th</sup> as CHILD ABUSE AWARENESS BLUE DAY in this county, and in doing so, urge all citizens to join in a national effort to raise awareness and help prevent child abuse and neglect.

\_\_\_\_\_  
Franklin County Commission Chair

**FRANKLIN COUNTY  
COMMISSION AGENDA ITEM**

<b>TO:</b> BOARD OF FRANKLIN COUNTY COMMISSIONERS	<b>Reviewed:</b>
<b>FROM:</b> Lisa Johnson	<b>Ext:</b> 3485
<b>DEPARTMENT:</b> Administration	
<b>DATE:</b> Wednesday, April 2, 2008	<b>No:</b>

**ITEM: Consider the approval of an agreement between Franklin County and Mid West Exterminators of Kansas, Inc. to provide termite control services for 2008.**

Background: Franklin County has been utilizing the services of the Mid West Exterminators of Kansas, Inc. since 2003. The contract is good for 1 year of services for a total fee \$75.00 a year.

Recommended Action: It is recommended that the renewal agreement with Mid West Exterminators of Kansas, Inc. be approved for 2008 termite control services.

Attachments: Contract

MID WEST EXTERMINATORS OF KANSAS, INC.  
2500 West 31<sup>st</sup> Street, Suite E  
Lawrence, Kansas 66047

785-842-2666  
FAX: 785-842-2727  
[mwexterminatore@sunflower.com](mailto:mwexterminatore@sunflower.com)

Franklin County Courthouse  
315 South Main  
Ottawa, Kansas 66067

YOUR TERMITE CONTRACT FOR: 315 South Main  
Ottawa, Kansas 66067

WAS DUE IN APRIL, 2007 IN THE AMOUNT OF \*\*\* \$75.00 \*\*\*

Last year we mailed you the renewal notice for your termite contract and we have not yet received your renewal payment. At this time in order to keep the warranty in place you will need to pay the past amount due along with the current amount due of \$75.00

**THE TOTAL AMOUNT DUE IS: \$150.00.**

This notice is the only reminder you will receive.  
The following are reasons to keep your contract in force:

7. This Contract may be transferred in the event you sell your home. If this contract is cancelled you may be required to have an initial termite treatment which could cost you hundreds of dollars. Each year we make an inspection to assure you that no active termites are present in **visibly inspected areas.**
8. We will report to you any leaking pipes, decayed lumber and other things which may cause damage to your property when we make our annual inspection. Be sure to notify us of any soil alterations such as new soil around the foundation or any building additions. This could provide a bridge over the current barrier that would allow termites to re-enter the structure.

Don't miss the opportunity to renew this valuable protection, please call the office for an appointment.

Sincerely

*Lary Trowbridge*

Lary Trowbridge  
President

579

7001-508 299



Mid West Exterminators of Kansas, Inc.

2500 W. 31st, Suite E  
Lawrence, Kansas 66047  
785-842-2666  
Fax 785-842-2727

Topeka, Kansas 66604  
785-232-3993

### SUBTERRANEAN TERMITE CONTROL SERVICE AGREEMENT

Description of structure(s) to be serviced:

Date of Treatment: \_\_\_\_\_

Service Name: Franklin County Courthouse

Billing Name: \_\_\_\_\_

Address: 315 S. Main  
Ottawa, KS 66067

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

1. Mid West Exterminators agrees to render such services as to provide for control of subterranean termites (except *Coptotermes Formosans*) at the above referenced structure(s), for a period of 1 year(s) from the above referenced date of treatment. During the term of this Agreement, the person or company listed with the above captioned billing address, hereinafter referred to as "the Purchaser", or his agent, shall notify Mid West Exterminators of any signs or manifestations of subterranean termite infestation in a timely manner. Upon receipt of timely notification of such signs of infestation, Mid West Exterminators shall arrange to provide control measures toward same at no additional cost to the Purchaser, at a mutually agreeable time.

2. It is the responsibility of the Purchaser to make the structure(s) available for treatment and/or periodic inspection by Mid West Exterminators. Failure to do so shall nullify the terms of this agreement.

3. This agreement may be extended for a maximum of 3 years from the date of treatment, at a cost of 7500 per year, payable to Mid West Exterminators. Mid West Exterminators reserves the right to amend the cost of renewing this agreement after the 1st year.

4. The Purchaser, or his agent, agrees to pay the sum of \_\_\_\_\_ to Mid West Exterminators for the termite control service. The terms of payment shall be as follows: \_\_\_\_\_

5. The Purchaser acknowledges that no warranty is expressed or implied regarding the presence of damages arising from subterranean termites. The Purchaser understands that damage from subterranean termites may exist in areas which are not visible or which are obstructed from view. The Purchaser agrees that Mid West Exterminators shall not be held liable for existing or new damage to the above referenced structure(s) or contents arising from infestation by subterranean termites. It is further understood that Mid West Exterminators shall be held harmless for responsibility for damages to the subject structure from subterranean termites that may occur in areas that are not visible or accessible to representatives of Mid West Exterminators during their periodic reinspections or retreatments of the subject structure. **ANY LIABILITIES ARISING FROM THIS AGREEMENT SHALL BE RESTRICTED TO THE PURCHASE PRICE OF THE TREATMENT.** Areas of wood-to-earth or foam insulation-to-earth contact or proximity (less than 6 inches) must be corrected by the Purchaser prior to any renewal of this agreement.

6. Any controversy or claim arising out of, or relating to this Agreement, or from services rendered under its terms, will be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgement upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction thereof.

7. It is the responsibility of the Purchaser, or his agent, to notify Mid West Exterminators of any intended structural modifications or excavations in order that Mid West Exterminators may render or propose to render whatever services it deems necessary for the continued control of subterranean termites at the above referenced structure(s).

8. It is the responsibility of the Purchaser, or his agent, to fully disclose to Mid West Exterminators prior to treatment services all information that is relevant regarding the construction of the structure(s) including, but not limited to, the existence and placement of wells or cisterns, plenum airspaces, crawlspaces, embedded ductwork, concealed pipes or cables, waterproofing, high water tables, drainage systems, dampness or water conditions, etc. **FAILURE TO DIVULGE SUCH INFORMATION TO MIDWEST EXTERMINATORS SHALL FOREVER AND FULLY RELEASE MIDWEST EXTERMINATORS FROM ANY AND ALL LIABILITY ARISING OUT OF THIS AGREEMENT.**

9. Other (indicate) Retreatment Warranty Only

10. The Purchaser hereby acknowledges to having read this document, understands that it affects the rights and responsibilities of all parties, and agrees to be bound by the terms contained within it.

Purchaser / Agent [Signature] Date 2-28-03

Representing Mid West Exterminators [Signature] Date 2/28/03

You, the buyer, may cancel this transaction at any time prior to midnight of the third working day after executing this transaction.



Mid West Exterminators of Kansas, Inc.

2500 W. 31st, Suite E  
Lawrence, Kansas 66047  
785-842-2666  
Fax 785-842-2727

Topeka, Kansas 66604  
785-232-3993

### SUBTERRANEAN TERMITE CONTROL SERVICE AGREEMENT

Description of structure(s) to be serviced: \_\_\_\_\_ Date of Treatment: \_\_\_\_\_

Service Name: Franklin County Courthouse Billing Name: \_\_\_\_\_

Address: 315 S Main Address: \_\_\_\_\_

DHAWA, KS 66007

Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

1. Mid West Exterminators agrees to render such services as to provide for control of subterranean termites (except *Coptotermes Formosans*) at the above referenced structure(s), for a period of 1 year(s) from the above referenced date of treatment. During the term of this Agreement, the person or company listed with the above captioned billing address, hereinafter referred to as "the Purchaser", or his agent, shall notify Mid West Exterminators of any signs or manifestations of subterranean termite infestation in a timely manner. Upon receipt of timely notification of such signs of infestation, Mid West Exterminators shall arrange to provide control measures toward same at no additional cost to the Purchaser, at a mutually agreeable time.
2. It is the responsibility of the Purchaser to make the structure(s) available for treatment and/or periodic inspection by Mid West Exterminators. Failure to do so shall nullify the terms of this agreement.
3. This agreement may be extended for a maximum of 3 years from the date of treatment, at a cost of 75.00 per year, payable to Mid West Exterminators. Mid West Exterminators reserves the right to amend the cost of renewing this agreement after the 1st year.
4. The Purchaser, or his agent, agrees to pay the sum of \_\_\_\_\_ to Mid West Exterminators for the termite control service. The terms of payment shall be as follows: \_\_\_\_\_
5. The Purchaser acknowledges that no warranty is expressed or implied regarding the presence of damages arising from subterranean termites. The Purchaser understands that damage from subterranean termites may exist in areas which are not visible or which are obstructed from view. The Purchaser agrees that Mid West Exterminators shall not be held liable for existing or new damage to the above referenced structure(s) or contents arising from infestation by subterranean termites. It is further understood that Mid West Exterminators shall be held harmless for responsibility for damages to the subject structure from subterranean termites that may occur in areas that are not visible or accessible to representatives of Mid West Exterminators during their periodic reinspections or retreatments of the subject structure. ANY LIABILITIES ARISING FROM THIS AGREEMENT SHALL BE RESTRICTED TO THE PURCHASE PRICE OF THE TREATMENT. Areas of wood-to-earth or foam insulation-to-earth contact or proximity (less than 6 inches) must be corrected by the Purchaser prior to any renewal of this agreement.
6. Any controversy or claim arising out of, or relating to this Agreement, or from services rendered under its terms, will be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgement upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction thereof.
7. It is the responsibility of the Purchaser, or his agent, to notify Mid West Exterminators of any intended structural modifications or excavations in order that Mid West Exterminators may render or propose to render whatever services it deems necessary for the continued control of subterranean termites at the above referenced structure(s).
8. It is the responsibility of the Purchaser, or his agent, to fully disclose to Mid West Exterminators prior to treatment services all information that is relevant regarding the construction of the structure(s) including, but not limited to, the existence and placement of wells or cisterns, plenum airspaces, crawlspaces, embedded ductwork, concealed pipes or cables, waterproofing, high water tables, drainage systems, dampness or water conditions, etc. FAILURE TO DIVULGE SUCH INFORMATION TO MIDWEST EXTERMINATORS SHALL FOREVER AND FULLY RELEASE MIDWEST EXTERMINATORS FROM ANY AND ALL LIABILITY ARISING OUT OF THIS AGREEMENT.

9. Other (indicate) Retreatment Warranty Only

10. The Purchaser hereby acknowledges to having read this document, understands that it affects the rights and responsibilities of all parties, and agrees to be bound by the terms contained within it.

Purchaser / Agent \_\_\_\_\_ Date \_\_\_\_\_

Representing Mid West Exterminators Diane Bullock Date 3-18-08

You, the buyer, may cancel this transaction at any time prior to midnight of the third working day after executing this transaction.

**FRANKLIN COUNTY  
COMMISSION AGENDA ITEM**

<b>TO:</b> BOARD OF FRANKLIN COUNTY COMMISSIONERS	<b>Reviewed:</b>
<b>FROM:</b> JAMES M. HAAG, JR.	<b>Ext. 3552</b>
<b>DEPARTMENT:</b> PUBLIC WORKS	
<b>DATE:</b> 4/2/08	<b>No.</b>

**ITEM: Consider approving a Resolution vacating Nebraska Road from Sand Creek Road to US- 59**

Background: The Commission held a public hearing on 3/26/08 to consider vacating Nebraska Road from the south line of Sand Creek Road to the north-easterly right of way line of US- 59. A Resolution must be passed to complete the road vacation.

Recommended Action: Motion approving a Resolution vacating Nebraska Road from the south line of Sand Creek Road to the north-easterly right of way of US- 59.

Attachments: Resolution

BOARD OF COUNTY COMMISSIONERS  
OF  
FRANKLIN COUNTY, KANSAS

RESOLUTION NO. 08 - \_\_\_\_

A RESOLUTION TO VACATE NEBRASKA ROAD FROM SAND CREEK ROAD TO US- 59 IN FRANKLIN COUNTY,  
KANSAS.

WHEREAS, the Franklin County Commission authorized notice of a proposed vacation of a certain portion of Nebraska Road., Franklin County, Kansas.

WHEREAS, the Notice of Public Hearing was published in the official county newspaper on March 21, 2008 and,

WHEREAS, notice of the proposed vacation was mailed by certified mail, return receipt requested, to all landowners of record as required by K.S.A. 68-102a notifying said landowners of the proposed vacation and of their right to protest said vacation; and,

WHEREAS, a hearing was held on Wednesday, March 26, 2008, for anyone wishing to protest a closing of the particular road;

NOW BE IT THEREFORE RESOLVED  
BY  
THE BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, KANSAS

That the following road is not a public utility by reason of neglect, non-use, or inconvenience and that said road has become practically impassable and the necessity for said road as a public utility does not justify the expenditure of the necessary funds to repair said road or put the same in condition for public travel and therefore said road is hereby vacated:

Nebraska Road from the south line of Sand Creek Road to the north-easterly right of way line of US- 59, Franklin County, Kansas.

This Resolution shall be in full force and effect following its passage by the Board of County Commissioners and its subsequent publication in the official county newspaper.

WHEREUPON, the Board of County Commissioners of Franklin County, Kansas, passes and adopts this Resolution in regular session, at its chambers in Ottawa, Franklin County, Kansas, this 2nd day of April, 2008.

\_\_\_\_\_  
Karen S. Farrell, Chair

APPROVED, received and recorded this 2nd day of April, 2008.

\_\_\_\_\_  
Shari Perry, Franklin County Clerk

FRANKLIN COUNTY

<b>TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS</b>	<b>Reviewed:</b>
<b>FROM: Lisa Johnson – Administration Larry Walrod – Planning and Zoning</b>	<b>Ext. 3485</b>
<b>DEPARTMENT: Administration/Planning and Zoning</b>	
<b>DATE: Wednesday, April 2, 2008</b>	<b>No.</b>

**ITEM: Centropolis Sewer District Fee Schedule**

**Background:** Franklin County formed the Centropolis Sewer District in 2001. The financing for this project was done through a USDA Rural Development Loan which is to be repaid over a period of forty years. The expected life of the sewer system without any replacements or maintenance is twenty years. At the time the district was formed the Commission established the hook up fees and special assessment in Resolution 02-14. Hook up fees were set at \$4,000.00 and yearly assessments at \$492.00. In reviewing the cash balances, yearly operating costs and future maintenance and replacement costs, it is necessary to modify these fees and assessments to support and to maintain this system. The County is not currently generating sufficient income from the special assessments or hook up fees to cover the yearly operating costs and is not setting aside funds for maintenance or future replacement costs. A more detailed explanation of the future needs and current operating costs is contained in Mr. Walrod's memorandum that is included with this coversheet.

**Recommended Action:** It is recommended that the Commission approve the attached Resolution amending the Fee Schedule for the Centropolis Sewer District

**Attachments:** Memorandum from Mr. Walrod and proposed resolution.

**FRANKLIN COUNTY  
PLANNING AND BUILDING DEPARTMENT**

LARRY D. WALROD, PLANNING DIRECTOR  
103 S. MAIN, SUITE #5  
CENTROPOLIS, KANSAS 66067-3547  
Office: (785) 229-3570 Fax: (785) 229-3504

BOARD OF COUNTY COMMISSIONERS

Karen S. Farrell, District 1  
John E. Taylor, District 2  
Roy C. Dunn, District 3  
Donald C. Hay, District 4  
Donald R. Stottlemire, District 5

**MEMORANDUM**

**TO:** Lisa Johnson  
County Counsel

**DATE:** March 20, 2008

**FROM:** Larry D. Walrod *LW*  
Planning Director

**DEPT:** Planning & Building  
and Environmental Health

**RE:** Centropolis Sewer District  
Budget/Fee Schedule

**CC:**

**DISCUSSION:**

Attached is a draft of the proposed 2009 FY Budget I have prepared for the Centropolis Sewer District. This draft has not included a Capital Reserve line item (#739) as did the 2007-2008 Budgets. However, it does include an Equipment Maintenance and Repair account in the amount of \$3,900.00. This number was based on the experience factor from FY 2006-2007.

The draft budget projects a total amount of \$30,316.00 and is approximately \$2,267.00 less than the FY 2008 Budget. However, as noted above, the proposed budget has not included a Capital Reserve account.

During the past several months Jim Haag, Public Works Director, and I have reviewed the overall operational costs for the Sewer District, together with the current fee structure and financing costs. It is our conclusion that the design life of the lagoon ponds was approximately 20 years, however the general obligation bonds were based on a 40-year payoff schedule. This differential suggests that several elements of the sewer system will have to be replaced during the lifetime of the bond obligation. After discussing this matter with Kirkham-Michaels, design engineers for the sewer system, Victor Montgomery with KDHE and Gene Gilliland, operator, the following items have been identified as needing replacement or reconstruction during the payoff schedule:

**ESTIMATED EQUIPMENT REPLACEMENT/RECONSTRUCTION COSTS**

ITEM	TIME	ESTIMATED COST
1. Dredging of Lagoon Cell #1	20 Year	\$40,000.00
2. Replacement of Grinder Pump (2)	15 Year	\$20,000.00
3. Replacement of Electrical Control Unit	20 Year	\$15,000.00
4. Replacement of Generator	20 Year	\$15,000.00
5. Clean & Televisize Entire System	15 Year	\$20,000.00
<b>TOTAL ESTIMATED SYSTEM REPLACEMENT COST</b>		<b>\$96,500.00</b>

In addition to the above, I recommend that the grinder pumps have the following items replaced on a five (5) year cycle:

1. Shaft seals
2. Gaskets
3. O rings
4. Upper and lower bearings
5. Washer springs
6. Case rings
7. Cut inipeller

I believe that the current equipment maintenance and repair funds, as proposed in the FY 2008-2009 budget, should be sufficient to cover these costs for the maintenance of the grinder pumps. I would encourage, however, the purchase of a standby pump for emergencies in order to avoid situations similar to the failure of both pumps over the Thanksgiving holiday in 2006. Cost of the new grinder pump is approximately \$5,000.00.

Resolution #02-14 established the current annual assessment fee at \$492.00 per year. Currently there are 55 sewer hook-ups, which generates \$27,060.00 per year. As you can see, this falls short of covering the annual operational costs and bond principal and interest costs. While there was a cash fund balance of \$18,578.64 for January 1 of 2008, this can be attributed to the fact that the district did not pay any principal on the general obligation bonds for 2 years and there have been 4 new hook-ups in the past two (2) years generating \$4,000.00 per hook-up or a total of \$16,000.00.

In order to cover the annual operating and bond payment costs, it appears that the special assessment fee will have to be increased. A 10% increase of the current fee would generate approximately \$2,700.00 per year and would cover the proposed operating budgets. Unfortunately, it would not generate sufficient funding to cover the long-term equipment replacement/reconstruction costs previously identified.

**RECOMMENDATION:**

I would recommend that the Board of County Commissioners adopt a resolution amending Resolution #02-14 to increase the individual special assessment fee from \$492.00 per year to \$541.20 (10%) and to increase the new hook-up fee from \$4,000.00 to \$5,000.00 per hook-up. Although it is not anticipated that there would be many new hook-ups to the system until public water is made available (this area is served by Douglas County RWD #5) this would be a means of collecting some funding to offset the projected costs of the long term equipment replacement/reconstruction costs.

2009 (department) EXPENDITURE BUDGET

2009 CENTROPOLIS SEWER DISTRICT EXPENDITURE BUDGET			
ACCOUNT & SUB-ACCOUNT DETAIL	ACTUAL 2007	ESTIMATED 2008	BUDGET 2009 (PROPOSED)
100 <u>Personal Services</u>			
107 Unallocated PE & COLA	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
200 <u>Contractual Services</u>			
201 Travel	\$ -	\$ -	\$ -
202 Education & Training	\$ -	\$ -	\$ 300
204 Postage	\$ -	\$ -	\$ 30
205 Telephone / Pager	\$ -	\$ -	\$ 458
206 Dues & Memberships	\$ -	\$ -	\$ -
207 Legal Publications	\$ -	\$ -	\$ 100
214 Utilities	\$ -	\$ -	\$ 870
225 Permits (State & Federal)	\$ -	\$ -	\$ 185
234 Equipment Maintenance & Repair	\$ -	\$ -	\$ 3,900
261 Lab Testing Services	\$ -	\$ -	\$ 540
291 Contact Operator	\$ -	\$ -	\$ 2,000
	\$ -	\$ -	\$ 8,383
300 <u>Commodities/Supplies</u>			
305 Custodial Supplies	\$ -	\$ -	\$ -
307 Clothing & Personal Equipment	\$ -	\$ -	\$ -
345 Motor Fuel	\$ -	\$ -	\$ 350
	\$ -	\$ -	\$ 350
400 <u>Debt Services</u>			
Bond #0029112701216	\$ -	\$ -	\$ 4,943.07
Bond #0029112701215	\$ -	\$ -	\$ 16,639.57
	\$ -	\$ -	\$ 21,582.64
500 <u>Capital Outlay</u>			
501 Equipment & Machinery	\$ -	\$ -	\$ -
505 Technology Hardware	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -	\$ 30,316
600 <u>Reimbursements</u>			
601 Reimbursement	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -	\$ 30,316

\*NOTE.....

WITHOUT CAPITAL RESERVE

**THE BOARD OF COUNTY COMMISSIONERS  
OF  
FRANKLIN COUNTY, KANSAS**

**RESOLUTION 08 -**

**A RESOLUTION REPLACING RESOLUTION 02-14 AND  
ESTABLISHING HOOK UP FEES AND USER FEES FOR  
CENTROPOLIS SEWER DISTRICT**

WHEREAS, Franklin County, Kansas is a county municipal government which has established a public sewer district, to -wit: Centropolis Sewer District, pursuant to K.S.A. 19-27a01 *et seq.*, and;

WHEREAS, the sewer system has been constructed and all buildings with sanitary facilities within said district have been connected to the system pursuant to a USDA Rural Development Loan, and;

WHEREAS, a fee structure was established pursuant to Franklin County resolution 02-14 and adopted on February 20, 2002 to support said sewer system:

**BE IT RESOLVED  
BY  
THE BOARD OF FRANKLIN COUNTY COMMISSIONERS,**

That the Franklin County Board of County Commissioners hereby declared that this resolution shall replace resolution 02-14.

Further, that the amount of Five Thousand Dollars (\$5,000.00) shall be charged for each new hook up to the Centropolis Sewer District, payable to the Franklin County Clerk prior to hooking up to the system. This shall be effective upon publication of this resolution.

Further, all customers shall pay an annual special assessment Five Hundred Sixty-Four Dollars (\$564.00) annually in-lieu of a monthly user fee or Forty-Seven Dollars (\$47.00) a month if prorated for new hook ups. This special assessment shall be assessed as part of the real estate taxes and shall become effective January 1, 2009.

Further, this resolution shall not be found to amend Resolution 01-78 other than to modify said fees for the district as provided for by Resolution 01-78.

Furthermore, be it resolved that only persons who have been approved by the Franklin County Sanitarian and who have deposited a performance bond of Two

Thousand Five Hundred Dollars (\$2,500.00) with said sanitarian will be permitted to perform the hook up or tap-in.

WHEREUPON, the Board of County Commissioners of Franklin County, Kansas, passes and adopts this Resolution in regular session on this \_\_\_\_\_ day of April 2008.

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Karen S. Farrell  
Chairperson

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John E. Taylor  
Vice-chairperson

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Donald C. Hay  
Commissioner

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Roy C. Dunn  
Commissioner

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Donald Stottlemire  
Commissioner

Attested and Recorded, this \_\_\_\_\_ day of April 2008.

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Shari Perry  
County Clerk

## FRANKLIN COUNTY

<b>TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS</b>	<b>Reviewed:</b>
<b>FROM: Lisa Johnson</b>	<b>Ext. 3485</b>
<b>DEPARTMENT: Administration</b>	
<b>DATE: April 2, 2008</b>	<b>No.</b>

**ITEM: Approval of amendments to the Franklin County Personnel Rules & Pay Plan.**

Background: Pursuant to Section 1.4 of Franklin County's Personnel Policy and Pay Plan, the manual is to be reviewed and amended as necessary. Attached you will find the 2008 proposed amendments to the current Franklin County Personnel Rules & Pay Plan. These suggested amendments are the result of changes to government regulations and recommendations from elected officials, department heads, and employees. The amendments were further discussed by the Franklin County Board of Commissioners during a work study session held on Monday, March 23, 2008.

Recommended Action: Approve the amendments to the Personnel Rules and Pay Plan

Attachments: Proposed amendments

# Memo

**To:** Lisa Johnson  
**From:** Gayla Stofko  
**CC:**  
**Date:** March 25, 2008  
**Re:** Proposed Personnel Rules and Pay Plan Changes

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## **Section 2.5 Initial Employment Period (3<sup>rd</sup> paragraph)**

**Current:** A new employee will accumulate vacation and sick leave during the Initial Employment Period of six (6) months but will not be entitled to use either during that time period. At the conclusion of the Initial Employment Period the new employee's performance will be evaluated and consideration given to a performance pay or merit increase in accordance with Section 3 of these policies. Employees who do not satisfactorily complete the initial employment period shall not receive compensation for accumulated vacation or sick leave.

**Proposed:** A new employee will accumulate vacation and sick leave during the Initial Employment Period of six (6) months. A Department Head may extend the Initial Employment Period for a period of three (3) months with approval of the Administrator. During the Initial Employment Period the employee will not be entitled to use vacation or sick leave. At the conclusion of the Initial Employment Period the new employee's performance will be evaluated and consideration given to a performance pay or merit increase in accordance with Section 3 of these policies. Employees who do not satisfactorily complete the initial employment period shall not receive compensation for accumulated vacation or sick leave.

## **Section 2.9 Application and Recruitment (Amended September 20, 2006) (1<sup>st</sup> paragraph)**

**Current:** All recruitment for Franklin County employees shall be conducted through the Human Resources Division of the County Administrator's Office in order to obtain the best match between applicants and the position as described by the position description in the Franklin County Position Classification Pay Plan as

well as to ensure compliance with federal, state, and local laws, policies and procedures concerning employment. The following process will be used for application and recruitment:

**Proposed:** All recruitment for Franklin County employees shall be conducted through the Human Resources Division of the County Administrator's Office, **with the exception of Appointed officials**, in order to obtain the best match between applicants and the position as described by the position description in the Franklin County Position Classification Pay Plan as well as to ensure compliance with federal, state, and local laws, policies and procedures concerning employment. The following process will be used for application and recruitment:

### **Section 3.2 (d—bullet #1) Performance Evaluation/Frequency of Evaluation**

**Current:** New employees will be formally evaluated at six months employment and twelve months employment. Following the first twelve months of employment, employees will be evaluated annually.

**Proposed:** New employees will be formally evaluated at six months employment and twelve months employment. Following the first twelve months of employment, employees will be evaluated annually **on their anniversary date**.

### **Section: 3.7 Longevity Pay (3<sup>rd</sup> paragraph)**

**Current:** Longevity pay shall be paid annually on the 4<sup>th</sup> Wednesday of November. Pay will be given in a lump sum, except for deduction for KPERs/KP&F.

Employees who are retiring or leaving Franklin County service in good standing during a calendar year shall be paid earned longevity on a pro-rated amount based on the number of weeks completed at the applicable rate.

**Proposed:** Longevity pay shall be paid annually in November on the Wednesday prior to Thanksgiving and shall be paid to eligible employees actively employed through the month of November.

### **Section 3.10 Change of Status**

**Current:** An employee's compensation may change as a result of transfers, performance or merit pay increases, promotions or changes in job duties (reclassification). All changes shall be accomplished in accordance with the Franklin County Position Classification Pay Plan and be approved by the County Administrator as reflected on a Personnel Status Form.

**Proposed:** An employee's compensation may change as a result of transfers, performance or merit pay increases, promotions, **demotions**, or changes in job

duties (reclassification). All changes shall be accomplished in accordance with the Franklin County Position Classification Pay Plan and be approved by the County Administrator as reflected on a Personnel Status Form.

#### **Section: 4.3 Rest Breaks (last sentence)**

**Current:** Employees should remain on County premises during rest breaks.

**Proposed:** Employees should remain on County premises during rest breaks unless prior approval to leave has been obtained from their supervisor.

#### **Section 5.3 Vacation Leave**

**Current:** Vacation Leave is earned by the pay period and may be used after the first six (6) months of employment when authorized by the Department Head. Following the first six months of employment, employees will continue to earn 8 hours of vacation each month (with exception of Ambulance and Sheriff Road Patrol personnel) which will be added to their total remaining balance until the maximum of 240 hours has been reached. Vacation leave may be taken in no less than one hour increments. Vacation hours will not accrue for an employee who is on unpaid leave of absence.

**Proposed:** Vacation Leave is earned by the pay period and may be used after **successful completion of the Initial Employment Period** when authorized by the Department Head. Following **successful completion of the Initial Employment Period**, employees will continue to earn 8 hours of vacation each month (with exception of Ambulance and Sheriff Road Patrol personnel) which will be added to their total remaining balance until the maximum of 240 hours has been reached. Vacation leave may be taken in no less than one hour increments. Vacation hours will not accrue for an employee who is on unpaid leave of absence.

#### **Section: 5.4 (b) Sick Leave**

**Current:** Accrual: An employee begins earning sick leave from the first full month of employment. The maximum accrual of sick leave shall be 720 hours. Sick leave shall be accrued but not used during the first six (6) months of employment. Approved time off during the first six months will be leave without pay. Upon completion of the six month period, the employee shall be credited with sick leave which would have otherwise accumulated during the six month period.

**Proposed:** Accrual: An employee begins earning sick leave from the first full month of employment. The maximum accrual of sick leave shall be 720 hours. Sick leave shall be accrued but not used during the **Initial Employment Period**. Approved time off during the **Initial Employment Period** will be leave without

pay. Upon **successful** completion of the **Initial Employment Period**, the employee shall be credited with sick leave which would have otherwise accumulated during the **Initial Employment Period**.

#### **Section 5.4 (d) bullet #2 Sick Leave**

**Current: Use of Sick Leave (bullet #2):** Sick leave may be taken after an employee has been employed by the County for a period of six (6) months.

**Proposed: Use of Sick Leave (bullet #2):** Sick leave may be taken after an employee **has successfully completed the Initial Employment Period**.

#### **Section: 5.5 Personal Leave (first sentence)**

**Current:** All Regular Full Time employees will be granted one (1) paid personal leave day each year beginning on January 1<sup>st</sup> of each year.

**Proposed:** All Regular Full Time employees actively employed on January 1<sup>st</sup> of each year will be granted one (1) paid Personal Leave day. An employee who is in the Initial Employment Period, pursuant to policy 2.5, on January 1<sup>st</sup> will become eligible for one (1) paid Personal Leave day following successful completion of the Initial Employment Period.

#### **Section: 5.9 (f) Travel and Reimbursement**

**Current: Non-Allowable Expenses:** Non-Allowable expenses include but are not limited to: tobacco, alcohol, personal telephone calls, first class travel accommodations, fines or penalties, expenses of a spouse or non-employee, loss or damage to personal property, personal postage, cleaning, barber, beauty shops, toiletries, in room movies, **in room meal service** or any entertainment not related to the purpose of the travel.

**Proposed:** Remove **in-room meal service** as a non-allowable expense.

#### **Section 5.12 Family Medical Leave Act— move section i. to become section k INSERT sections i. and j.**

**Current:** excludes new laws—Support for Injured Servicemembers Act—passed by President Bush

##### **Proposed: 5.12 (i) Active Duty Family Leave**

Employees with a spouse, parent, or child who is or has been called to active duty in the Armed Forces may take up to 12 weeks of FMLA leave when they experience a “qualifying exigency.”

##### **Proposed: 5.12 (j) Injured Servicemember Leave**

Employees who are the spouse, parent, child, or next of kin of a service member who incurred a serious injury or illness on active duty in the Armed Forces may take up to 26 weeks of leave in a 12-month period (including regular FMLA leave).

**Proposed: 5.12 (k) Additional Information:** This summary discusses some of the major components of the County's Family and Medical Leave Policy. The complete policy is available for review at the Human Resource Office. Any questions regarding this summary or the Family and Medical Leave Act should be directed to Human Resources.

#### **ADD Section 5.14: Victim of Violence Leave (Resolution #06-078)**

##### **5.14 Victim of Violence Leave**

An employee is eligible for leave if they are the victim of domestic violence and/or sexual assault. An employee who is the victim of domestic violence or sexual assault shall be provided leave for any of the following:

- a. Obtain any relief including but not limited to a temporary restraining order or temporary or injunctive relief to protect themselves or their child or children; or
- b. Seek medical attention for injuries caused by sexual or domestic violence or
- c. Obtain services from a domestic violence shelter, domestic violence program or rape crisis center as the result of domestic violence or sexual assault; or
- d. Make a court appearance in the aftermath of domestic violence or sexual assault.

In order to qualify for this leave the employee shall give reasonable advance notice unless such notice is not feasible. Within forty-eight hours of returning from leave the employee shall provide documentation that supports the need for the requested leave which may include any of the following:

- a. A police report verifying that the employee was the victim of domestic violence or sexual assault; or
- b. A court order of protection or other evidence from the court or the prosecuting attorney; or
- c. Documentation from the medical professional, domestic violence advocate or advocate for victims of sexual assault, health care provider or counselor for the employee verifying that the employee was undergoing treatment for physical or mental injuries or abuse resulting from the victimization from an act of domestic violence or sexual assault.

The request for leave and any documentation presented by the employee to the employer shall remain confidential.

Employees shall first utilize accrued paid leave. This includes vacation leave, sick leave or personal days. If an employee does not have accrued leave the employee shall be granted unpaid leave not to exceed a total of eight calendar days per year.

**ADD section 5.15:**

**5.15 Change of Employment Type:** Add a policy to address how/when to compensate vacation and sick leave of employees transferring from a position in which they have accrued/used leave to a position not entitled to accrue/use leave.

**Current: (non existent)**

**Proposed: ADD** Employees transferring from a benefit eligible position (regular full-time, regular part-time) to a non benefit eligible position (non-regular part time, temporary, seasonal) will receive payment for all unused accrued leave in accordance with established personnel policies for employees terminating employment, to become effective in the pay period of transfer. An employee, having transferred from a benefit eligible position to a non benefit eligible position, may be reinstated to a benefit eligible position after one year or upon approval of the Administrator.

**Section: 6.7 Tuition Reimbursement (first and second paragraphs)**

**Current:** The County offers tuition reimbursement to Regular Full Time employees that take courses to improve their knowledge and skills as it specifically pertains to their employment with Franklin County. Employees should fill out the Request for Tuition Reimbursement Form, located in the Appendix E, and attach a course description from the school of the courses you are interested in taking. Return to your Supervisor for approval. Upon the Supervisor approving the request, the Supervisor will forward the approved form to the Human Resources Office for filing.

Employees can expect to receive reimbursement for approved tuition costs, required placement and admission exams, registration and other required fees, and required textbooks or course videos.

**Proposed:** The County offers tuition reimbursement to Regular Full Time employees that take courses to improve their knowledge and skills as it specifically pertains to their employment with Franklin County. Employees should fill out the Request for Tuition Reimbursement Form, located in the Appendix E, and attach a course description from the school of the courses you

are interested in taking. Return the form to your Department Head for approval. The Department Head shall approve those requests for which proper budget authority was obtained for the year in which the reimbursement is due to the employee. Upon the Department Head approving the request, the Department Head will forward the approved form to Administration. This policy does not constitute a binding contract or guarantee for educational reimbursement. Reimbursement will be provided at the discretion of the Department Head and/or Administrator contingent upon available county funding.

Expenses eligible for reimbursement include tuition costs, required placement and admission exams, registration and other required fees, and required textbooks or course videos.

### **Section: 7.3 Resignation**

**Current:** An employee desirous of resigning his/her position in good standing may submit a written resignation to the Department Head at least two (2) weeks prior to the effective date of resignation, giving the proposed effective date. The two (2) weeks notice period may be waived by the Department Head. Appropriate notification of resignation shall be sent to the Human Resources Officer.

**Proposed: ADD**

An employee who resigned from County service by choice and in good standing may be reinstated to his/her former position. Upon reinstatement, the employee shall be subject to the policies established for newly hired employees in regards to anniversary date, merit increases, leave accrual, longevity compensation, and benefits.

### **Section: 7.5 Return of County Property**

**Current:** Any employee leaving the County Service whether through resignation, layoff or dismissal shall be responsible for returning any County property which he/she may have in his/her possession. Upon termination such property shall be returned to the Department Head **or the total value of the property will be reduced from final pay. However, the final paycheck will not be reduced below minimum wage and will include any overtime accumulated by the employee.** All County issued clothing may be required to be returned at the discretion of the Department Head.

**Proposed:** Any employee leaving the County Service whether through resignation, layoff or dismissal shall be responsible for returning any County property which he/she may have in his/her possession. Upon termination such property shall be returned to the Department Head. All County issued clothing may be required to be returned at the discretion of the Department Head.

### Section: 9.1 Purpose

**Current:** The County has established this grievance procedure in an effort to afford all employees a means of obtaining further consideration of problems when they remain unsolved at the supervisory level and to establish policies and procedures that provide for timely resolution of grievances. Pay and leave are not subject to grievance, as they are adopted policies by the Commission.

**Proposed:** The County has established this grievance procedure in an effort to afford all employees a means of obtaining further consideration of problems when they remain unsolved at the supervisory level and to establish policies and procedures that provide for timely resolution of grievances. Pay, leave, **and policy interpretation** are not subject to grievance, as they are adopted policies by the Commission **subject to interpretation by Administration.**

### Section 9.3 Definition

**Current:** A grievance is the dissatisfaction an employee feels when he/she has been treated unfairly or believes a mistake has been made in the administration of a rule, plan, policy, or condition of employment.

**Proposed:** A grievance is the dissatisfaction an employee feels when he/she has been treated unfairly or believes a mistake has been made **that affects his/her protected rights. Protected rights are namely those associated with ADA, FMLA, and other such laws.**

### Section: 11.4 (h) (Resolution #06-076/#06-077) Prohibited Behavior/Workplace Violence

**Current:** Unauthorized possession or inappropriate use of firearms, weapons, or any other dangerous devices on County property.

**Proposed:** Unauthorized possession or inappropriate use of firearms, weapons, or any other dangerous devices on County property. Furthermore, the County prohibits any employee or member of the public to possess, carry, or use weapons on property owned by or under the control of the County. This policy applies to employees during working hours or at any time while in the performance of county business, whether on or off county premises. Violations of this policy may result in disciplinary action, up to and including termination of employment or expulsion of visitors or legal action. This prohibition shall not apply to the performance of job duties by duly authorized law enforcement officers or county employees who have received approval from the Commission to possess, carry or use weapons in the performance of their duties. Weapons are defined as:

- a. Any object or device which will or may be converted to expel bullet, shot by the action of an explosive or other propellant, and/or which has any barrel with a bore of more than ½ inch in diameter.
- b. Any pistol, revolver, rifle, shotgun or other firearm of any nature
- c. Any explosive, incendiary or poison gas in the form of a bomb, mine, grenade, or rocket having a propellant charge of more than four ounces, or missile having an explosive or incendiary charge of more than ¼ ounce.
- d. Any incendiary or explosive material, liquid, solid or mixture equipped with a fuse, wick or other detonating device.
- e. Any tear gas bomb or smoke bomb, however, person self-defense items containing mace or pepper spray shall not be deemed a weapon for the purpose of this policy.
- f. Any knife, commonly referred to as a switch-blade that opens or falls or is ejected into position by the force of gravity or by an outward, downward or centrifugal thrust or movement. A straight blade knife of four inches or more such as a dagger, a dirk, dangerous knife stiletto; except that of an ordinary pocket knife with a blade no more than four inches in length shall be construed to be a weapon.

**Section: 15.5 Employees Filing for Office**

**Current:** Any employee desiring to be a candidate for elected office shall resign or take unpaid leave from County employment upon filing for office, except if an incumbent Elected Official does not file for re-election by the filing deadline, then other County employees who have filed for office shall not be required to resign or take leave from their position as a County employee.

**Proposed:** Any employee desiring to be a candidate for elected office within Franklin County, Kansas, shall resign or take unpaid leave from County employment upon filing for office, except if an incumbent Elected Official does not file for re-election by the filing deadline, then other County employees who have filed for office shall not be required to resign or take leave from their position as a County employee.

**Section: APPENDIX B—Franklin County Drug and Alcohol Policy (Section 5-a)**

**Current:** Responsibilities: a) The Board of County Commissioners is responsible for the implementation and conformance of the County's Drug and Alcohol Testing Policy to 49 CFR Parts 40. In addition, the Board of County

Commissioners is responsible for observing employee behavior and performance in relation to reasonable suspicion testing.

**Proposed:** a) The **Administrator is responsible for the oversight of the** implementation and conformance of the County's Drug and Alcohol Testing Policy to 49 CFR Parts 40. In addition, **the Department Heads and supervisors are responsible** for observing employee behavior and performance in relation to reasonable suspicion testing.

**Section: APPENDIX D--Position Classification and Pay Plan Policy (Section titled "Demotion")**

**Current:** An employee demoted to a lower pay classification shall be given a three percent (3%) reduction in pay range from the salary in his or her previous pay grade.

**Proposed:** Definition of demotion: A demotion is the movement of an employee to a position with a grade level lower than the current grade level.

It is the policy of Franklin County to ensure effective levels of performance are maintained. Depending upon the availability of a vacant position for which an individual is qualified, an employee may be demoted for inadequate performance, as a means of disciplinary action, or upon voluntary written request.

**Involuntary Demotion:** An employee demoted to a lower pay classification for inadequate performance or as a means of disciplinary action shall be given a three percent (3%) reduction in pay range from the salary in his or her previous pay grade.

**Voluntary Demotion:** An employee may request a voluntary demotion in writing and must follow the recruitment process.

1. The Department Head shall consult with the Department of Human Resources to ascertain the appropriate salary.

The salary will be commensurate with the grade and position.

The amount authorized shall be based upon internal equity and qualifications of the applicant for the position.

The salary shall not exceed the maximum pay of the appropriate grade.

2. Pursuant to Section 2.5, Initial Employment Period, an employee begins the evaluation period on the date of demotion and is subject to all Franklin County rules.

**Section: APPENDIX D**

**Current:** Franklin County Pay Ranges for Classified Positions excludes newly approved and/or grant funded positions

**Proposed: ADD**

Grade 6a: Assistant EMS Chief (Ambulance)

Grade 3: Bond Supervision Officer (Sheriff)

Grade 5a: Registered Nurse/Supervisor

**Section: APPENDIX I--Sick Leave Bank (8)**

**Current:** The maximum number of hours an employee may utilize from the Sick leave Bank in a fiscal year shall not exceed 280 hours. An employee who applies for Sick Leave Bank hours in two consecutive years as a result of a continuous illness or disability (i.e. cancer) may be granted a maximum of 240 hours in the second year. Exceptions to the maximum number of hours may be granted by the Board of County Commissioners upon consideration of a written request from the employee, the employee's department head and the personnel officer stating the reasons for the request and the ability of the Sick Leave Bank to provide the additional hours. A denial by the Board is neither appealable nor grievable. Upon receiving KPERS/KP&F disability the employee shall no longer be eligible for Sick Leave Bank hours beyond the KPERS eligibility date.

**Proposed:** The maximum number of hours an employee may utilize from the Sick leave Bank in a fiscal year shall not exceed 280 hours. An employee who applies for Sick Leave Bank hours in two consecutive years as a result of a continuous illness or disability (i.e. cancer) may be granted a maximum of 240 hours in the second year. Exceptions to the maximum number of hours may be granted by the **County Administrator** upon consideration of a written request from the employee, the employee's department head and the personnel officer stating the reasons for the request and the ability of the Sick Leave Bank to provide the additional hours. A denial by the **County Administrator** is neither appealable nor grievable. Upon receiving KPERS/KP&F disability the employee shall no longer be eligible for Sick Leave Bank hours beyond the KPERS eligibility date.

(Position Classification & Pay Plan continued)  
(Adopted by Resolution #06-059 on 20<sup>th</sup> September 2006)  
(Amended by Resolution #08- on 26<sup>th</sup> of March 2008)

## Franklin County Pay Ranges for Classified Positions

**Grade 0: \$6.96 to \$10.82**

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Unskilled, Seasonal, Temporary, Part-Time  
Interns (undergraduate)

**Grade 1: \$8.65 to \$12.36**

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Clerk I  
Custodian  
Light Equipment Operator I  
Receptionist  
Sign Technician  
Transportation Officer

**Grade 1a: \$9.73 to \$13.91**

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Light Equipment Operator II  
Cook  
Maintenance Technician

**Grade 2: \$10.82 to \$15.45**

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Administrative Assistant  
Clerk II  
Correctional Officer (Adult)  
Detention Officer I (Juvenile)  
Emergency Medical Technician (EMT)  
Heavy Equipment Operator I  
Intake and Assessment Officer  
Recycling Technician  
Service Mechanic  
Security Officer  
Transportation Coordinator

**Grade 2a: \$12.13 to \$17.33**

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Legal/Professional Interns  
Legal Secretary

Heavy Equipment Operator II  
Blade Operator I  
Chemical Applicator II  
Emergency Medical Technician Lead  
Bookkeeper

**Grade 3: \$13.18 to \$18.84**

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Accounts Payable  
Addictions Counselor/Resource Officer  
Blade Operator II  
Bond Supervision Officer  
Case Manager  
Clerk III  
Computer Support Specialist  
Crime Prevention Coordinator  
Detention Center Shift Supervisor (Juvenile)  
Detention Center Shift Supervisor (Adult)  
Dispatcher  
Emergency Management Coordinator  
Information Technology Clerk  
Intensive Supervision Officer I  
Lead Chemical Applicator  
Mechanic I  
Paramedic  
Payroll Clerk  
Review Appraiser  
Substance Abuse Counselor  
Teen Court Coordinator

**Grade 3a: \$14.64 to \$20.91**

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Dispatch Shift Supervisor  
Mechanic II  
Paramedic Lead  
Training Officer

**Grade 4: \$16.09 to \$22.98**

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Assistant Director of Juvenile Services  
Battalion Chief  
Building Inspector  
Deputy County Appraiser

Deputy County Clerk  
Deputy County Treasurer  
Deputy Register of Deeds  
Detention Center Manager  
Executive Administrative Assistant  
Human Resource Technician  
Juvenile/Adult Intensive Supervision Supervisor  
Juvenile Substance Abuse Grant Coordinator  
Maintenance Supervisor  
Office Manager  
Sheriff's Deputy  
Shop Foreman  
Technology Service Specialist

**Grade 4a: \$17.59 to \$25.13**

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Assistant Road & Bridge Superintendent

**Grade 5: \$19.09 to \$27.27**

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Building Official  
Director of Emergency Communications  
Director of Emergency Management  
Director of Human Resources  
Director of Noxious Weeds/Solid Waste  
GIS Technical Project Leader  
Juvenile Service Director  
Master Sheriff's Deputy  
Registered Nurse  
Road & Bridge Superintendent  
Sanitarian

**Grade 5a: \$20.73 to \$29.60**

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Sheriff's Sergeant  
Registered Nurse Supervisor

**Grade 6: \$22.37 to \$31.94**

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Assistant County Attorney I  
County Appraiser  
Director of Community Corrections  
Sheriff's Lieutenant

**Grade 6a: \$24.27 to \$34.66**

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Assistant EMS Chief  
Deputy County Attorney  
Health Director  
Undersheriff

**Grade 7: \$26.16 to \$37.37**

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County Counselor  
EMS Chief  
Director of Information Technology  
Director of Planning & Building

**Grade 7a: \$28.24 to \$40.35**

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**Grade 8: \$30.32 to \$43.31**

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County Engineer/Director of Public Works

(Position Classification & Pay Plan continued)

## Franklin County Pay Schedule for Classified Employees

(Adopted by Resolution #06-059 on 20<sup>th</sup> of September 2006)  
(Amended by Resolution #08- on 26<sup>th</sup> of March 2008)

Grade	Minimum	Maximum
00	\$ 6.96 \$ 14,476.80	\$ 10.82 \$ 22,505.60
01	\$ 8.65 \$ 17,992.00	\$ 12.36 \$ 25,708.80
01a	\$ 9.73 \$ 20,238.40	\$ 13.91 \$ 28,932.80
02	\$ 10.82 \$ 22,505.60	\$ 15.45 \$ 32,136.00
02a	\$ 12.13 \$ 25,230.40	\$ 17.33 \$ 36,046.40
03	\$ 13.18 \$ 27,414.40	\$ 18.84 \$ 39,187.20
03a	\$ 14.64 \$ 30,451.20	\$ 20.91 \$ 43,492.80
04	\$ 16.09 \$ 33,467.20	\$ 22.98 \$ 47,798.40
04a	\$ 17.59 \$ 36,587.20	\$ 25.13 \$ 52,270.40
05	\$ 19.09 \$ 39,707.20	\$ 27.27 \$ 56,721.60
05a	\$ 20.73 \$ 43,118.40	\$ 29.60 \$ 61,568.00
06	\$ 22.37 \$ 46,529.60	\$ 31.94 \$ 66,435.20

06a	\$ 24.27	\$ 34.66
	\$ 50,481.60	\$ 72,092.80
07	\$ 26.16	\$ 37.37
	\$ 54,412.80	\$ 77,729.60
07a	\$ 28.24	\$ 40.35
	\$ 58,739.20	\$ 83,928.00
08	\$ 30.32	\$ 43.31
	\$ 63,065.60	\$ 90,084.80