

**FRANKLIN COUNTY
COMMISSION AGENDA ITEM**

TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS	Reviewed:
FROM: Lisa Rivers	Ext: 242-7450
DEPARTMENT: ECKAN	
DATE: Wednesday, April 30, 2008	No:

ITEM: Consider the approval of a Proclamation designating April 27th through May 2nd as National Volunteer Week.

Background:

Recommended Action: It is recommended that the Commission approve the attached Proclamation designating April 27th through May 2nd as National Volunteer Week.

Attachments: Proclamation

PROCLAMATION

08-_____
National Volunteer Week

Issued by the County Commissioners
County of Franklin County

WHEREAS, the entire community can effect positive change with any volunteer action no matter how big or small; and

WHEREAS, volunteers can connect with local community service opportunities through hundreds of community service organizations like Volunteer Centers; and

WHEREAS, millions of volunteers working in their communities utilize their time and talent daily to make a real difference in the lives of children, adults and the elderly; and

WHEREAS, during this week, all over the nation, service projects will be performed and volunteers recognized for their commitment to service; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient; and

WHEREAS, experience teaches us that government by itself cannot solve all of our nation's social problems; and

WHEREAS, our country's volunteer force of over 64 million people is a great treasure; and

WHEREAS, volunteers are vital to our future as a caring and productive nation,

The Board of Franklin County Commissioners, of Franklin County on behalf of its citizens, do hereby proclaim the week of April 27th to May 2nd as

NATIONAL VOLUNTEER WEEK

And express the hope that this year's observance will promote citizens to volunteer and communities to recognize those who serve throughout the County.

Dated this ___ day of April, 2008.

Roy C. Dunn, Chairman

Attested and Recorded, this _____ day of _____ 2008.

Shari Perry, County Clerk

FRANKLIN COUNTY

TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS	Reviewed:
FROM: Ethel Wallace	Ext. 3401
DEPARTMENT: Juvenile Services	
DATE: 04/30/2008	No.

ITEM: Juvenile Services & Detention 1st Quarter Report

Background:

Recommended Action: Review

Attachments:

- 1st Quarter Revenues/Reimbursements
- 1st Quarter Inmate Population Report
- 1st Quarter Truancy Supervision Report
- 3rd Quarter 4th District Juvenile Intake & Assessment Report

Request for 1/1/2008
through 3/31/2008

Juvenile Intake and Assessment Intake Statistics District #04

Demographic Information	Juvenile Offender	Status Offender	Non Offender	Total
1. Total number of intakes for period	48	17	23	88
2. Number by sex				
a. Male	34	10	13	57
b. Female	14	7	10	31
3. Number by Race				
a. Asian	0	0	0	0
b. Black	1	0	1	2
c. American Indian/alaskan Native	0	0	0	0
d. Hawaiian/Pacific Islander	0	1	1	2
e. White	46	16	21	83
f. Unknown	1	0	0	1
4. Reason for Referral				
a. Total number of felonies	19	0	0	19
(1) Person Offense	7	0	0	7
(2) Property Offense	12	0	0	12
b. Total number of misdemeanors	39	9	0	48
(1) Person Offense	10	0	0	10
(2) Property Offense	17	9	0	26
c. Runaway	0	6	6	12
d. Abuse/Neglect	0	0	1	1
e. Truancy	2	0	0	2
f. Other	0	2	16	18
5. Placement Dispositions				
a. Parent/Guardian	29	13	12	54
b. Detention	11	2	0	13
c. Self	0	0	0	0
d. Friend/Relative	2	0	2	4
e. Shelter/Group Home	0	0	0	0
f. Foster Home	1	0	6	7
g. Attendant Care	0	0	0	0
h. House Arrest	0	0	0	0
i. SRS Custody	0	0	0	0
j. Other	5	2	1	8
6. Intakes by Age				
a. 10 or Less	2	0	10	12
b. 11	1	0	1	2
c. 12	0	3	2	5
d. 13	3	1	1	5
e. 14	10	0	0	10
f. 15	8	1	2	11
g. 16	18	3	4	25
h. 17	6	9	3	18

-16 repeat intakes
-64 referrals for services

	Program: Outreach Program	
	By: K. Halliburton	
County/Judicial District/Area Served: Franklin	Date: 04/04/2008	
	This Quarter	To Date
1. TOTAL NUMBER OF CLIENTS SERVED	29	34
2. DEMOGRAPHICS OF CLIENTS SERVED		
A. Number by Sex		
1) Males	19	22
2) Females	10	12
B. Number by Race in Program		
1) White Caucasian	29	34
2) African American	0	0
3) Hispanic	0	0
4) American Indian	0	0
5) Asian	0	0
6) Other	0	0
C. Number by City Residence – list city		
City A – Ottawa	21	23
City B – (West Franklin) <small>Pomona, Williamsburg</small>	6	9
City C – (Central Heights) <small>Princeton, Rantoul, Richmond</small>	2	2
City D – Wellsville	0	0
City E		
City F		
City G		
D. Number by County Residence		
Anderson		
Osage		
Franklin	29	34
Coffey		
3. Total Hours of Service Provided to Clients	20 hrs/week	
4. Total Number of New Clients Served This Quarter	4	
Comments:		

FRANKLIN COUNTY

TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS	Reviewed:
FROM: Keith R. Clark	Ext. 8953
DEPARTMENT: Community Corrections	
DATE: Wednesday, April 30, 2008	No.

ITEM:

Approval of the Juvenile Justice Authority's FY2009 State Block Grant Application for Graduated Sanctions programming, in the amount of \$408,186

Background:

In September 2007 the Juvenile Justice Authority (JJA) distributed the FY2009 Graduated Sanctions application. The application and supporting budgets, in the amount of \$308,096, were due to JJA on or before March 17, 2008. Since that time, JJA received an additional \$3.5 million in Graduated Sanctions funding from the Kansas Legislature, and as a result, the Fourth Judicial District Community Corrections will be awarded an additional \$100,090 in FY2009.

These additional monies have been distributed throughout the Case Management and Juvenile Intensive Supervised Probation (JISP) budgets. The attached summary details the costs associated with the original budget, the amount added to each individual line item, and an explanation of how these monies will be used in FY2009.

Recommended Action:

Move to Approve - The Juvenile Justice Authority's FY2009 State Block Grant Application for Graduated Sanctions programming, in the amount of \$408,186

Planning Commission Recommendation:

NA

Attachments:

FY2009 Graduated Sanctions Budget Narrative
FY2009 Graduated Sanctions Fiscal Summary

**Fourth Judicial District Community Corrections
FY2009 Grant Budget Fiscal Summary – Juvenile Justice Authority (JJA)**

Line Item	Original Budget	Modified Budget	Amount Increase
Personnel	\$198,779	\$267,273	\$68,494
<p>Comments: The following contributed to the increase in the Personnel line item:</p> <ul style="list-style-type: none"> • Hiring one new employee that will supervise Case Management and JISP youth • 10% of Risk Reduction Specialist's personnel costs being applied to Case Management and JISP to facilitate workforce development programming • Increased personnel costs throughout the budget as a result of adding one new employee and 10% of the Risk Reduction Specialist, thus increasing the FTE percentages for juvenile programming 			

Line Item	Original Budget	Modified Budget	Amount Increase
Travel	\$5,378	\$8,690	\$3,312
<p>Comments: The following contributed to the increase in the Travel line item:</p> <ul style="list-style-type: none"> • Additional costs associated with newly imposed visitation standards for JJA custody youth • Additional costs associated with vehicle insurance for agency vehicles • Increased personnel costs throughout the budget as a result of adding one new employee and 10% of the Risk Reduction Specialist, thus increasing the FTE percentages for juvenile programming 			

Line Item	Original Budget	Modified Budget	Amount Increase
Equipment	\$1,313	\$1,469	\$156
<p>Comments: The following contributed to the increase in the Equipment line item:</p> <ul style="list-style-type: none"> • Increased personnel costs throughout the budget as a result of adding one new employee and 10% of the Risk Reduction Specialist, thus increasing the FTE percentages for juvenile programming 			

Line Item	Original Budget	Modified Budget	Amount Increase
Supplies	\$3,039	\$8,194	\$5,155
<p>Comments: The following contributed to the increase in the Supplies line item:</p> <ul style="list-style-type: none"> • Additional costs associated with the purchase of facilitator's guides and workbooks for the juvenile cognitive education groups and parenting groups that will be implemented in FY2009 • Increased personnel costs throughout the budget as a result of adding one new employee and 10% of the Risk Reduction Specialist, thus increasing the FTE percentages for juvenile programming 			

Line Item	Original Budget	Modified Budget	Amount Increase
Contractual	\$2,000	\$20,197	\$18,197
<p>Comments: The following contributed to the increase in the Supplies line item:</p> <ul style="list-style-type: none"> • Additional costs associated with a contractual agreement with an outside source to update the district's juvenile strategic plan in FY2009 			

Line Item	Original Budget	Modified Budget	Amount Increase
Training / Education	\$2,361	\$3,064	\$703
<p>Comments: The following contributed to the increase in the Supplies line item:</p> <ul style="list-style-type: none"> • Increased personnel costs throughout the budget as a result of adding one new employee and 10% of the Risk Reduction Specialist, thus increasing the FTE percentages for juvenile programming 			

Line Item	Original Budget	Modified Budget	Amount Increase
Rental Costs	\$17,470	\$20,001	\$2,531
<p>Comments: The following contributed to the increase in the Supplies line item:</p> <ul style="list-style-type: none"> Increased personnel costs throughout the budget as a result of adding one new employee and 10% of the Risk Reduction Specialist, thus increasing the FTE percentages for juvenile programming 			

Line Item	Original Budget	Modified Budget	Amount Increase
Communication	\$3,825	\$4,276	\$451
<p>Comments: The following contributed to the increase in the Supplies line item:</p> <ul style="list-style-type: none"> Increased personnel costs throughout the budget as a result of adding one new employee and 10% of the Risk Reduction Specialist, thus increasing the FTE percentages for juvenile programming 			

Line Item	Original Budget	Modified Budget	Amount Increase
Other	\$2,132	\$3,223	\$1,091
<p>Comments: The following contributed to the increase in the Supplies line item:</p> <ul style="list-style-type: none"> Additional costs associated with activity fee scholarships for Case Management and JISP youth Increased personnel costs throughout the budget as a result of adding one new employee and 10% of the Risk Reduction Specialist, thus increasing the FTE percentages for juvenile programming 			

A total of \$100,090 was added to the Case Management and JISP budgets in FY2009. The districts allocation for FY2009 will be \$408,186. The FY2009 goals associated with these increased funds are outlined below:

- Hire one new employee that will supervise Case Management and JISP youth
- Update the district's juvenile strategic plan
- Implement workforce development programming for youth (ages 16+)
- Implement cognitive education groups for program youth
- Implement parenting education groups for parents of JJA custody youth

**Juvenile Justice Authority Programs Division
 FY2009 Judicial District Prevention/Intervention and Graduated Sanctions Block Grant Funding**

I. ADMINISTRATIVE COUNTY SECTION

A. Administrative County Officials Signature Page

A. Board of County Commission	B. Administrative Contact
<p>Administrative County: Franklin</p> <p>Mailing address: 1428 South Main Street, Suite 2</p> <p>City, zip: Ottawa, KS 66067</p> <p>Telephone: 785-229-3485</p> <p>Fax: 785-229-3449</p> <p>Judicial District #: 4th</p> <p>County Employer ID #: 48-6038022</p> <p>Printed Name of BOCC Chair: Karen "Sue" Farrell</p> <hr/> <p>Signature: _____ (BOCC Chair)</p>	<p>Name/Title: Keith R. Clark</p> <p>Agency: Fourth Judicial District Community Corrections</p> <p>Mailing address: 1418 South Main Street, Suite 3</p> <p>City, zip: Ottawa, KS 66067</p> <p>Telephone: 785-229-8953</p> <p>Fax: 785-229-3512</p> <p>E-mail: kclark@mail.franklincoks.org</p> <p>Signature: _____</p> <p align="center">(Administrative Contact)</p>
C. Juvenile Corrections Advisory Board	D. Financial Officer of Administrative County
<p>Name: John Steelman</p> <p>Title: Chairperson</p> <p>Mailing address: P.O. Box 637</p> <p>City, zip: Ottawa, KS 66067</p> <p>Telephone: 785-242-6000</p> <p>Fax: 785-242-5970</p> <p>E-mail: jsteelman@mail.franklincoks.org</p> <p>Signature: _____ (JCAB Chair)</p>	<p>Name: Shari Perry</p> <p>Title: Franklin County Clerk</p> <p>Mailing address: 315 South Main</p> <p>City, zip: Ottawa, KS 66067</p> <p>Telephone: 785-229-3410</p> <p>Fax: 785-229-3419</p> <p>E-mail: sperry@mail.franklincoks.org</p> <p>Signature: _____ (Fiscal Officer)</p>

Submission of the application packet and signature by county officials serves as certification to JJA that the application is complete; all submitted program requests were reviewed and those review documents remain on file for review; all applicable laws, standards, Financial Rules and Guidelines for Grantees requirements and grant conditions are being adhered to by the Administrative County and their sub-grantees; the Financial Rules and Guidelines for Grantees and any training necessary have been provided to each sub-grantee by the Administrative County.

II. FY2009 District Graduated Sanctions Funding Request

A. Program Contact Information Section (include email address for program director)

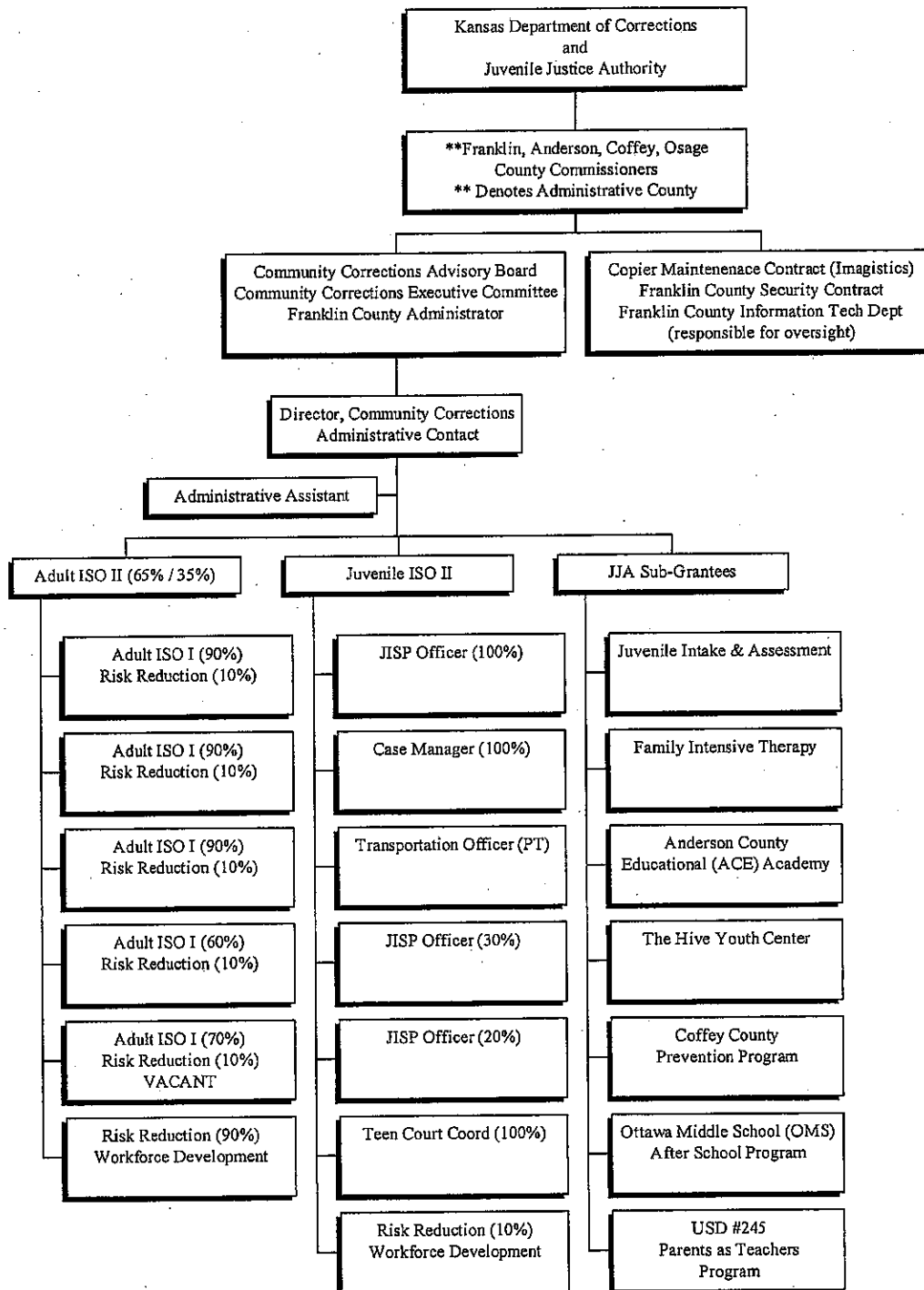
Graduated Sanctions					
Program	Director Name/Email address	Financial Officer *	Physical Address	Phone	Award Amount
Juvenile Intensive Supervised Probation	Name: Keith Clark Email: kclark@mail.frank lincoks.org	Shari Perry	315 S. Main – Ottawa, KS 66067	785-229- 3410	\$172,202
Case Management	Name: Keith Clark Email: kclark@mail.frank lincoks.org	Shari Perry	315 S. Main – Ottawa, KS 66067	785-229- 3410	\$164,185
Juvenile Intake and Assessment	Name: Ethel Wallace Email: ewallace@mail.fr anklincoks.org	Shari Perry	315 S. Main – Ottawa, KS 66067	785-229- 3410	\$71,799

Note: *The Financial Officer for the individual program is the person with the day to day operational authority to approve expenditures. The Program Director and the Financial Officer cannot be the same person.

***Please attach a staff phone list or directory for each program.

B. ORGANIZATIONAL CHART

**Fourth Judicial District Community Corrections
Organizational Chart
FY2009**



Fourth Judicial District Community Corrections FY2009 – Employee Contact Summary

JISP / Case Management Contact List			
Name	Title	Phone	E-Mail
Keith Clark	Director	785-229-8953	kclark@mail.franklincoks.org
Tina Fenoughty	Clerk III	785-229-3515	tfenoughty@mail.franklincoks.org
Julie Roehl	ISO II	785-229-8954	jroehl@mail.franklincoks.org
Kerri Butler	Case Mgr.	785-229-8952	kbutler@mail.franklincoks.org
Shelly Sills	ISO I / Case Mgr.	785-229-8957	ssills@mail.franklincoks.org
Vacant	ISO I – AN	785-229-3511	
	ISO I – FR	785-448-2526	
Stephanie Hobert	ISO I – CF	620-364-2329	shobert@mail.franklincoks.org
	ISO I – OS	785-828-4701	
Rebecca Roehl	Transportation Off	785-229-3510	NA
Michelle Dunmeyer	Risk Reduction	785-229-8956	mdunmeyer@mail.franklincoks.org
New Position	Case Mgr – ISO I	Unknown	Unknown
Office Fax Numbers / Address			
County	Fax Number	Address	
Anderson County	785-448-2526	100 E. 4 th – Garnett, KS 66032	
Coffey County	620-364-2293	P.O. Box 330 – Burlington, KS 66839	
Franklin County	785-229-3512	1418 S. Main St., Suite 3 – Ottawa, KS 66067	
Osage County	785-828-4731	P.O. Box 226 – Lyndon, KS 66451	

C. FUNDING SOURCES

Source of Funds	Projected SFY 2009
Total Program Budget	1,509,229
JJA Graduated Sanctions Block Grant	408,186
JABG	
Title II	
Title II Challenge	
Title V	
Prevention Trust Fund	27,601
Local Unit of Government	609,834
Other State Agency: (specify) - KDOC	463,608
Federal agency or grant	
Program Fees	
Foundation, endowment, etc.	
Other	

A total of \$27,601 in the FY2008 Teen Court budget will be used toward split costs associated with graduated sanctions personnel and operating expenditures.

Franklin County will contribute \$609,834 to the Juvenile Detention budget in 2008, with the overwhelming majority of these costs being applied to operating the Franklin County Juvenile Detention Center. However, some of these costs are split between juvenile detention and the Juvenile Intake and Assessment program.

The Kansas Department of Corrections (KDOC) budget for FY2009 is estimated at \$463,608. The actual allocation will not be known until May or June 2008. The majority of operating expenditures for the district are split between the agency's programs based on the district's cost allocation method; however, many costs associated with salaries, benefits, and some operating expenditures are 100% funded by KDOC.

D. EXPENDITURE JUSTIFICATION

(Workbook Summary Page Only)

a. Personnel

JISP / CM – \$267,273 is being requested to fund 5.38 FTE positions and one .17 part-time position. Salaries and benefits are set by the Franklin County Commissioners and include COLA's, 3% maximum merit, longevity pay, and anticipated increases in health/dental insurances, workers comp, and KPERS during FY2009.

This amount reflects 38% of the total personnel costs incurred by the Fourth Judicial District Community Corrections, with the remaining 62% being financed by grant funds through the Kansas Department of Corrections and the Juvenile Justice Authority's Prevention / Intervention Funds. The split is based on officer caseloads in November 2007 and the number of FTE positions supervised by administrative staff.

JIAS – \$61,849 is being requested to staff the 4th Judicial District program. This finances 5 part-time on-call positions and 4 full-time positions as follows:

- 3 on-call positions @ \$600 monthly stipend x 12 months=21,600
- 2 on-call positions @ \$300 monthly stipend x 12 months=7,200
- Director salary @ 10% of salary of 63, 250 = \$6325
- Asst. Director @ 10% of salary of 45,170=\$4,517
- 1 Detention/intake officer @ 15% of \$13.05 hourly wage=\$4,072
- 1 Detention/intake officer @ 15% of 14.63 hourly wage=\$4,565

This amount also allows up to \$1,000 per month for hourly wages paid to the on-call intake officers if they are called out. This amount varies from month to month. Also included is \$1,570 for benefits. The requested amount reflects a 3% cost of living increase and the balance of the salaries for the Director, Assistant Director and 2 intake/detention officers is paid by Franklin County out of the General Fund Juvenile Detention Budget. The percentages are an estimate of time spent directly on JIAS duties based on a 40-hour week.

b. Travel/Subsistence

JISP / CM – \$8,690 is being requested to finance costs associated with staff transporting youth in JJA custody, meeting JJA visitation standards, vehicle insurance, and traveling between the four offices and courthouses in the 4th Judicial District, as well as gasoline and maintenance on agency vehicles. Additionally, this request covers costs associated with JCAB members attending JCAB and Executive Committee meetings that rotate between the four counties served. It's anticipated that mileage costs will increase in 2008; however, that rate is currently unknown.

This amount reflects 42% of the total travel related costs incurred by the Fourth Judicial District Community Corrections, with the remaining 58% being financed by grant funds through the Kansas Department of Corrections and the Juvenile Justice Authorities Prevention / Intervention Funds. The split is based on costs during the first quarter of FY2008 and the percentage of FTE positions assigned to each Community Corrections' program.

JIAS – \$3,500 is being requested to finance vehicle expense and gasoline purchase for one county vehicle, which is used 90% of the time for Juvenile Intake. This vehicle is used for travel throughout the 4 counties to retrieve intake data, provide computer maintenance and provide intake assessments. This also includes mileage reimbursement for personal vehicle use by juvenile intake officers traveling to staff meetings and training. That amount is \$350 of the \$3,500 or approximately 750 miles @ .47 per mile. The remaining 10% is financed by Franklin County.

c. Equipment

JISP / CM – \$1,469 is being requested to finance costs associated with the purchase of two multi-functional printer/copier/fax machines, copier maintenance contract, and computer software licensing fees. All of these costs are controlled by the Franklin County IT Department and county departments are required to adhere to any stipulations deemed appropriate by IT staff

This amount reflects 38% of the total equipment related costs incurred by the Fourth Judicial District Community Corrections, with the remaining 52% being financed by grant funds through the Kansas Department of Corrections and the Juvenile Justice Authorities Prevention / Intervention Funds. The split is based on the percentage of FTE positions assigned to each Community Corrections' program.

JIAS – \$800 is being requested in the event that a computer needs replacement. These computers are used solely for JIAS.

d. Supplies

JISP / CM – \$8,194 is being requested to finance costs associated with the purchase of consumable supplies (pens, paper, staples, binding clips, etc.), printing of business cards, postage to mail agency correspondence, and leasing of a postage machine for agency use. Additionally, the agency will purchase facilitator guides and workbooks for its cognitive education program and parenting group that is scheduled for implementation in FY2009.

This amount reflects 60% of the total supplies related costs incurred by the Fourth Judicial District Community Corrections, with the remaining 40% being financed by grant funds through the Kansas Department of Corrections and the Juvenile Justice Authorities Prevention / Intervention Funds. The split is based on costs during the first quarter of FY2008, the number of anticipated gift cards to JJA youth, and the percentage of FTE positions assigned to each Community Corrections' program.

JIAS – \$800 is being requested for general office supplies and CINC supplies. This includes copy paper, toner, diapers, hygiene supplies and food for Children In Need of Care cases. This amount is based on prior year expenditures.

e. Contractual/Professional

JISP / CM – \$20,197 is being requested to finance costs associated with the purchase of drug testing supplies and services from the agency's drug testing vendor. These costs would include the following: testing sticks, GCMS confirmation fees. Additionally, the agency will be writing an RFP and pursuing a contractual agreement to have its strategic plan updated.

This amount reflects 72% of the total contractual/professional related costs incurred by the Fourth Judicial District Community Corrections, with the remaining 28% being financed by grant funds through the Kansas Department of Corrections and the Juvenile Justice Authorities Prevention / Intervention Funds. The split is based on the percentage of drug tests performed by JISP and CM staff during the first quarter of FY2008.

f. Training and Education

JISP / CM – \$3,064 is being requested to finance costs associated with the staff attending training to acquire the required 40 hours of continuing education units. Staff are allocated travel, registration, hotel, and meal costs to attend one (1) training per fiscal year. The Director is also allocated monies to attend JJA administrative contact meetings.

This amount reflects 42% of the total training and education related costs incurred by the Fourth Judicial District Community Corrections, with the remaining 58% being financed by grant funds through the Kansas Department of Corrections and the Juvenile Justice Authorities Prevention / Intervention Funds. The split is based on the percentage of FTE positions assigned to each Community Corrections' program.

JIAS – \$750 is being requested to send 5 staff to one training/conference annually at a rate of \$150.00 per event. Conference must be directly related to juvenile populations and be sponsored by Kansas' agencies.

g. Rental Costs

JISP / CM – \$20,001 is being requested to finance costs associated with leasing office space in Coffey, Franklin, and Osage Counties, office security in the Franklin County Annex, and utilities in the Coffey County office. Leases exist for each of the three offices and each tenant in the Franklin County Annex is required to contribute to the annex security system, which is controlled by the Franklin County IT Department.

This amount reflects 40% of the total rental related costs incurred by the Fourth Judicial District Community Corrections, with the remaining 60% being financed by grant funds through the Kansas Department of Corrections and the Juvenile Justice Authorities Prevention / Intervention Funds. The split is based on established lease agreements, utility costs during the first quarter of FY2008 and the percentage of FTE positions assigned to each Community Corrections' program.

JIAS – \$3,300 is being requested to pay 50% of the rental cost of the Juvenile Services administrative office. This office is located in Franklin County at 401 S. Main, Ste 8, Ottawa, KS. This office is used for JIAS staff meetings, storage of JIAS files and JIAS computers. Franklin County pays 50% out of the General Fund Juvenile Detention Budget.

h. Communications

JISP / CM – \$4,276 is being requested to finance costs associated with local and long distance phone services, cellular phone services, and the Internet. All services are necessary for staff to meet standards and perform daily functions, access mandated databases, and to aid in officer safety during home visits and transporting offenders throughout the State of Kansas.

This amount reflects 38% of the total communication related costs incurred by the Fourth Judicial District Community Corrections, with the remaining 62% being financed by grant funds through the Kansas Department of Corrections and the Juvenile Justice Authorities Prevention / Intervention Funds. The split is based on costs during the first quarter of FY2008 and the percentage of FTE positions assigned to each Community Corrections' program.

JIAS – \$800 is being requested for pager service for 5 juvenile intake officers. These papers are used 100% for JIAS and the amount is based on prior year expenditures

i. Other

JISP / CM – \$3,223 is being requested to finance costs associated with maintaining the Advisory Board's liability policy, child abuse record checks for new employees, and maintaining an agency membership with the American Probation and Parole Association (APPA). This membership can be utilized to obtain information related to corrections and to access training opportunities through APPA. These costs also cover the purchase of clothing for youth in the custody of the Juvenile Justice Authority. Additionally, monies will be used to provide activity fee scholarships to JISP and Case Management youth. The costs associated with these activities will vary depending on the agency providing the service.

This amount reflects 69% of the total other related costs incurred by the Fourth Judicial District Community Corrections, with the remaining 31% being financed by grant funds through the Kansas Department of Corrections and the Juvenile Justice Authorities Prevention / Intervention Funds. The split is based on costs during the first quarter of FY2008, record checks for four staff vacancies, and the percentage of FTE positions assigned to each Community Corrections' program.

**FRANKLIN COUNTY
COMMISSION AGENDA ITEM**

TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS	Reviewed:
FROM: JAMES M. HAAG, JR.	Ext. 3552
DEPARTMENT: PUBLIC WORKS	
DATE: 4/30/08	No.

ITEM: Open bids for Project 2007-1 Missouri Road Bridge Replacement

Background: The Board of County Commissioners approved soliciting bids for Project 2007-1 Missouri Road Bridge Replacement. The Invitation for Bids states the bids will be opened at 9:00 a.m. at the April 30, 2008 Commission meeting.

Recommended Action: Open bids

Attachments: Invitation for Bids

FRANKLIN COUNTY BOARD OF COMMISSIONERS
FRANKLIN COUNTY, KANSAS

INVITATION FOR BIDS

Notice is hereby given that sealed proposals for the construction of grading and bridge work in Franklin County, State of Kansas, said work known as Franklin County Road and Bridge Improvement Project 2007-01, will be received at the office of the County Clerk of Franklin County in the Courthouse at Ottawa, Kansas, 66067 no later than 4:00 p.m. on Tuesday, April 29, 2008 and publicly opened at 9:00 a.m. on April 30, 2008. Bids received after 4:00 p.m. on Tuesday, April 29, 2008 will not be accepted. The project to be constructed is briefly described as follows:

SECTION I – SPAN BRIDGE

33' – 44' – 33' Cont. R. C. Haunched Slab Spans (26' Roadway)

SECTION II – GRADING

Approximately 4,953 Cu. Yds. Approach grading and 1,078 tons (4" Gravel Surface AB-3)
24' wide together with any incidental work.

GUARANTY REQUIRED: Each proposal must be accompanied by a certified check, cashier's check on a solvent bank or a bid bond executed by corporations authorized to contact as surety in the State of Kansas and made payable to Franklin County, as a guarantee that if awarded the contract, the bidder will enter into a contract and give bond as required. The amount shown should read "Five Percent (5%) of the amount bid."

Bridge and grading work shall be awarded to the same contractor.

The grading work is to be let in conjunction with the bridge work. However, the proposal for grading work shall be kept separate from the bridge work as shown in the "Schedule of Prices" form and totaled at the end.

OTHER SPECIAL INSTRUCTIONS: No bidder may withdraw his bid for a period of thirty (30) days after the date of opening bids.

Further information on the work to be done may be obtained by an examination of the plans and specifications on file in the office of the County Clerk of Franklin County or in the office of the County Engineer.

Contract Documents may be obtained from Cook, Flatt & Strobel Engineers, P.A., 2930 SW Woodside Drive, Topeka, Kansas 66614, upon payment of a deposit of \$80.00. No refund will be made to the successful bidder. Twenty five percent (25%) of the deposit will be refunded to all other plan holders upon receipt of the returned plans and specifications **IN GOOD CONDITION WITHIN FIFTEEN (15) DAYS AFTER OPENING OF BIDS.**

All bidders must be prequalified with the Kansas Department of Transportation for the type and amount of work covered under this contract.

The Board of County Commissioners reserves the right to reject any and all proposals and to waive any or all technicalities.

BY ORDER OF THE FRANKLIN COUNTY
BOARD OF COMMISSIONERS

Karen S Jarrell

Chairman

FRANKLIN COUNTY

To:	Franklin County	Reviewed:	
	Board Of County Commissioners		
From:	Larry D. Walrod <i>JDW</i>	Extension:	3571
	Planning & Building Dept.		
Date:	April 30 th , 2008	No.	

ITEM:

Rezoning Application #0802-824, for Bush Farms, to rezone from an A-1 to an R-E, located on the West side of California Road between Jackson Road and Rock Creek Road

BACKGROUND:

To rezone approximately 5.47 acres from an A-1 (Agriculture) District to an R-E (Residential Estate) District.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission recommended approval of rezoning application #0802-824 to rezone approximately 5.47 acres from an A-1 (Agriculture) District to an R-E (Residential Estate) District.

STAFF RECOMMENDED ACTION:

To adopt the attached resolution approving Rezoning Application #0802-824 rezone approximately 5.47 acres from an A-1 (Agriculture) District to an R-E (Residential Estate) District and to amend the Official Zoning Map accordingly.

ATTACHMENTS:

Staff Report
Aerial Photo
Survey
Resolution

STAFF REPORT



To: Franklin County
Board Of County Commissioners

From: Larry D. Walrod *LDW*
Planning Director

Case: Application #0802-824
Rezoning

Date: April 22, 2008

GENERAL INFORMATION

Applicant:

Bush Farms
433 Jackson Rd.
Quenemo, KS 66528

Property Owner:

Bush Farms
433 Jackson Rd.
Quenemo, KS 66528

Requested Action:

Approval of a Rezoning Request.

Purpose:

To rezone approximately 5.47 acres from an A-1 (Agriculture) District to an R-E (Residential Estate) District.

Existing Land Use and Zoning:

A-1, Agriculture

File Date:

February 20th, 2008

BACKGROUND:

At their meeting of March 20, 2008 the Planning Commission considered and unanimously approved Rezoning Application #0802-824 requesting to rezone approximately 5.47 acres from an A-1 (Agriculture) District to an R-E (Residential Estate) District.

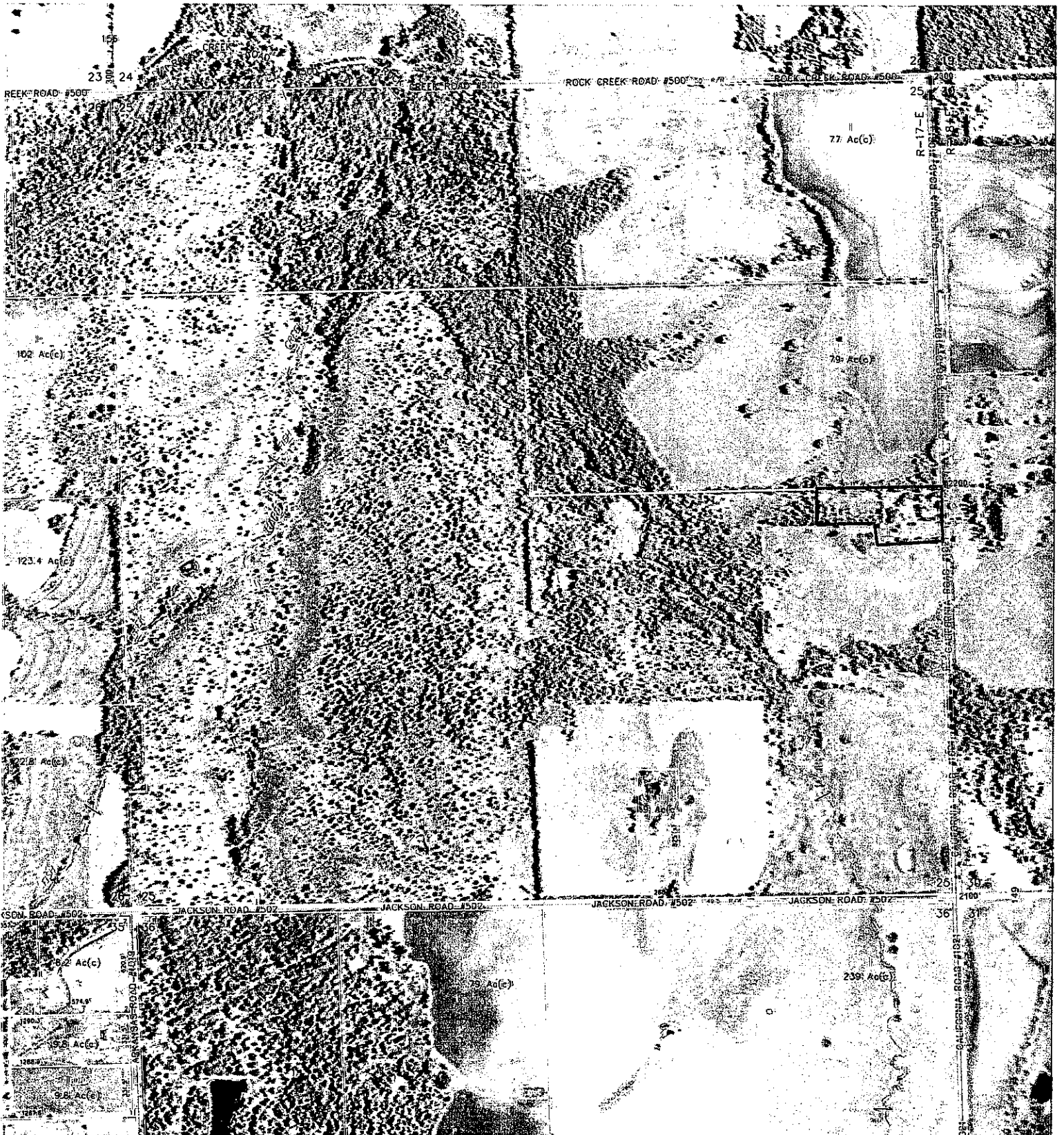
The property is located on the West side of California Road between Jackson Road and Rock Creek Road in the South Half (S ½) of Section 25, Township 17 South, Range 17 East and is currently used for agriculture.

The purpose for the rezoning is to permit the division and sale of approximately 5.47 acres, with the existing residence, from the remaining agricultural land. The remainder tract would continue to be used for agriculture.

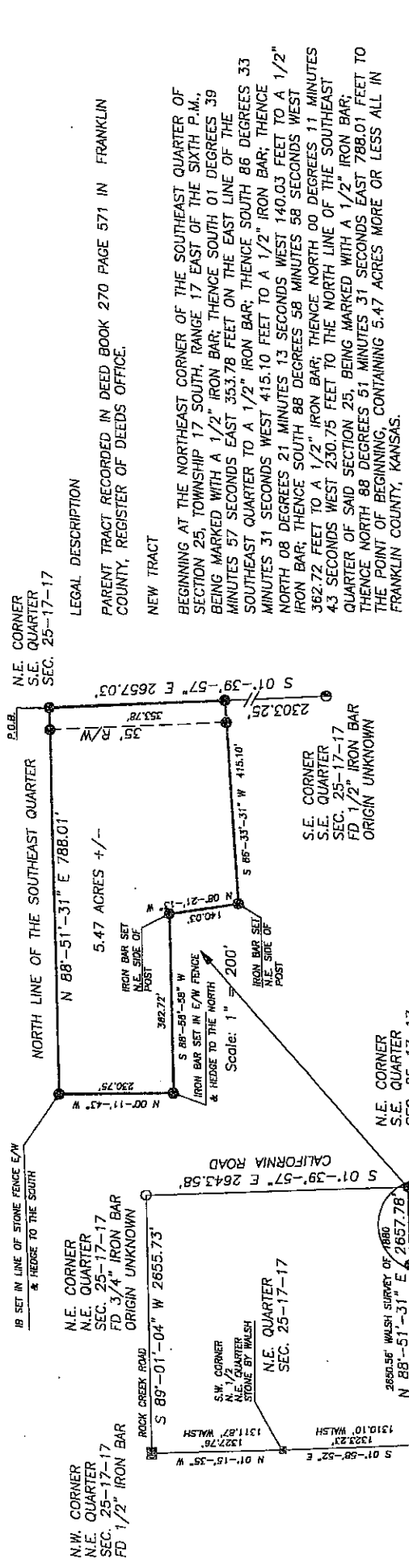
Notice was sent to eighteen (18) surrounding property owners. There were no comments for or against this application received by the Planning Department and no one appeared at the public hearing

RECOMMENDATION:

Staff recommends that the Board of County Commissioners accept the recommendation of the Planning Commission and adopt the attached resolution to approve Rezoning Application #0802-824 to rezone approximately 5.47 acres from an A-1 (Agriculture) District to an R-E (Residential Estate) District.



#2704



LEGAL DESCRIPTION
 PARENT TRACT RECORDED IN DEED BOOK 270 PAGE 571 IN FRANKLIN COUNTY, REGISTER OF DEEDS OFFICE.
 NEW TRACT
 BEGINNING AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 17 SOUTH, RANGE 17 EAST OF THE SIXTH P.M., BEING MARKED WITH A 1/2" IRON BAR; THENCE SOUTH 01 DEGREES 39 MINUTES 57 SECONDS EAST 353.78 FEET ON THE EAST LINE OF THE SOUTHEAST QUARTER TO A 1/2" IRON BAR; THENCE SOUTH 86 DEGREES 33 MINUTES 31 SECONDS WEST 415.10 FEET TO A 1/2" IRON BAR; THENCE NORTH 08 DEGREES 21 MINUTES 13 SECONDS WEST 140.03 FEET TO A 1/2" IRON BAR; THENCE SOUTH 88 DEGREES 58 MINUTES 58 SECONDS WEST 362.72 FEET TO A 1/2" IRON BAR; THENCE NORTH 00 DEGREES 11 MINUTES 43 SECONDS WEST 230.75 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 25, BEING MARKED WITH A 1/2" IRON BAR; THENCE NORTH 88 DEGREES 51 MINUTES 31 SECONDS EAST 788.01 FEET TO THE POINT OF BEGINNING, CONTAINING 5.47 ACRES MORE OR LESS ALL IN FRANKLIN COUNTY, KANSAS.

CERTIFICATE OF SPLIT APPROVAL

STATE OF KANSAS
 FRANKLIN COUNTY
 I hereby certify that this lot split has been examined and found to comply with the Subdivision Regulation of Franklin County, Kansas, and is, therefore, approved for recording.
 Signed the _____ day of _____, 2008.

Approved by: TIMOTHY D. REEVES PLS 1133
 Date: _____

This survey has been reviewed and approved for filing, pursuant to K.S.A. 58-2005 for content only and is in compliance with this act. No other warranties are extended or implied.

LARRY D. WALROD
 PLANNING DIRECTOR

Surveyor's Notes

- The bearings shown herein are based on South Line of Southeast Quarter Section 25 Assumed N 89°-28'-28" E
- No underground or above ground utilities were located or shown this survey, by agreement with client.
- There are no known discrepancies between ownership or possession, fences, easements, setback, structures, gaps or overlaps unless shown.



- LEGEND:**
- EXISTING FENCE CORNER POST
 - EXISTING STONE FD SET BY WALSH 1880
 - EXISTING 3/4" IRON BAR (ORIGIN UNKNOWN)
 - EXISTING 1/2" IRON BAR (ORIGIN UNKNOWN)
 - 1/2" x 1/4" IRON BAR SET THIS SURVEY
 - 1/2" x 1/4" IRON BAR SET PREVIOUS SURVEY
- ALL DISTANCE SHOWN ARE MEASURED UNLESS OTHERWISE NOTED

BRYAN K. CATES
 LICENSED SURVEYOR
 KANSAS
 18-1208
 3-27-08

CATES SURVEYING INC.
 Bryan K. Cates
 Professional Surveying Services
 790 Pawnee Rd. Pomona, KS 66076

I Bryan K. Cates, a Professional Land Surveyor in the State of Kansas do hereby certify that this Plat represents the true and accurate results of a survey conducted on the ground under my direct supervision on MARCH 27, 2008.

SURVEY PERFORMED BY: Bryan K. Cates P.L.S. #1208

SURVEY ORDERED BY BUSH FARMS
 IN THE SOUTHEAST QUARTER SECTION 25-17-17
 MARCH 27, 2008
 LOT SPLIT SURVEY

**BOARD OF COUNTY COMMISSIONERS
OF
FRANKLIN COUNTY, KANSAS**

RESOLUTION NO. 08- _____

**A RESOLUTION AMENDING THE
OFFICIAL ZONING DISTRICT MAP OF FRANKLIN COUNTY, KANSAS**

WHEREAS, the Franklin County Planning Commission of Franklin County, Kansas, received an application for a Zone Change from Bush Farms, property owner of record, to rezone approximately 5.47 acres from an A-1 (Agriculture) District to an R-E (Residential Estate) District. The property described below lies outside any incorporated city and is described as follows:

Tract 1:

Beginning at the Northeast Corner of the Southeast Quarter of Section 25, Township 17 South, Range 17 East of the Sixth P.M.; being marked with a ½" iron bar; THENCE South 01 degrees 39 minutes 57 seconds East 353.78 feet on the East line of the Southeast Quarter to a ½" iron bar; THENCE South 86 degrees 33 minutes 31 seconds West 415.10 feet to a ½" iron bar; THENCE North 08 degrees 21 minutes 13 seconds West 140.03 feet to a ½" iron bar; THENCE South 88 degrees 58 minutes 58 seconds West 362.72 feet to a ½" iron bar; THENCE North 00 degrees 11 minutes 43 seconds West 230.75 feet to the North line of the Southeast Quarter of said Section 25, being marked with a ½" iron bar; THENCE North 88 degrees 51 minutes 31 seconds East 788.01 feet to the Point of Beginning, containing 5.47 acres, more or less, all in Franklin County Kansas.

WHEREAS, pursuant to K.S.A. 12-757(b), the Franklin County Planning Commission has published in the official county newspaper on the 27th day of February 2008, notice of public hearing for said Zoning Change Request; and

WHEREAS, pursuant to K.S.A. 12-757(b), the Franklin County Planning Commission held a public hearing on March 20th, 2008 regarding said Zoning Change Request; and

WHEREAS, the Franklin County Planning Commission, on March 20th, 2008 in regular session and by a unanimous vote of those members present, approved said Zoning Change request based upon certain findings of fact, whereby recommending that the Official Zoning District Map of Franklin County, Kansas be amended; and

WHEREAS, the Franklin County Board of County Commissioners, after duly reviewing the recommendation of the Planning Commission and considering all public comments and concerns regarding said Zoning Change, find that the rezoning of said property would not be detrimental to the surrounding properties and would be in compliance with the provisions of K.S.A. 12-753, the purpose and intent of the Franklin County Comprehensive Plan and the general welfare of the citizens of Franklin County.

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of County Commissioners does hereby approve rezoning of the above described tract of land from an "A-1" Agriculture District to an "R-E" Residential Estate District and that the Official Zoning District Map of Franklin County, Kansas be amended to reflect the approved zoning change.

PASSED AND ADOPTED by the Franklin County Board of County Commissioners this 30th day of April 2008. This action shall become effective upon publication in the official county newspaper.

Karen S. Farrell
Commissioner District 1

John E. Taylor
Commissioner District 2

Roy C. Dunn
Commissioner District 3

Donald C. Hay
Commissioner District 4

Donald R. Stottlemire
Commissioner District 5

Received and recorded this the 30th day of April 2008.

Shari Perry
County Clerk

**FRANKLIN COUNTY
COMMISSION AGENDA ITEM**

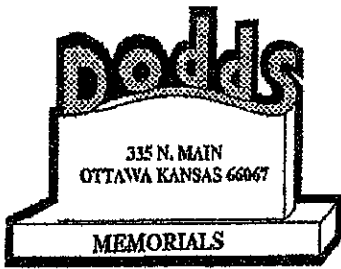
TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS	Reviewed:
FROM: Lisa Johnson	Ext: 3485
DEPARTMENT: Administration	
DATE: Wednesday, April 30, 2008	No:

ITEM: Consider the approval of an expansion to the Franklin County War Memorial.

Background: At the request of the Franklin County Veterans Memorial Committee a design and quote have been received for an expansion to the Franklin County War Memorial located in the Courthouse lawn. The expansion will include two 5x4 foot extending walls for a total cost of \$17,696.00.

Recommended Action: It is recommended that the Commission approve the expansion of the Franklin County War Memorial as suggested by the Veterans Memorial Committee.

Attachments: Expansion Info



Bronze • Granite • Marble

Kenneth & Sharen
Business (913) 242-3350
Home (913) 242-1661

To Franklin County War Memorial Committee
And Franklin County Commissioners

Dodds Memorials' proposal for the war memorial expansion:

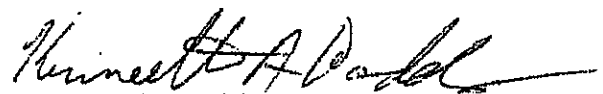
Dodds Memorials will furnish and install 2 panels 5 ft. wide x 4 ft. 3 inches tall x 6 inches thick in the same color mahogany\$12,696.00

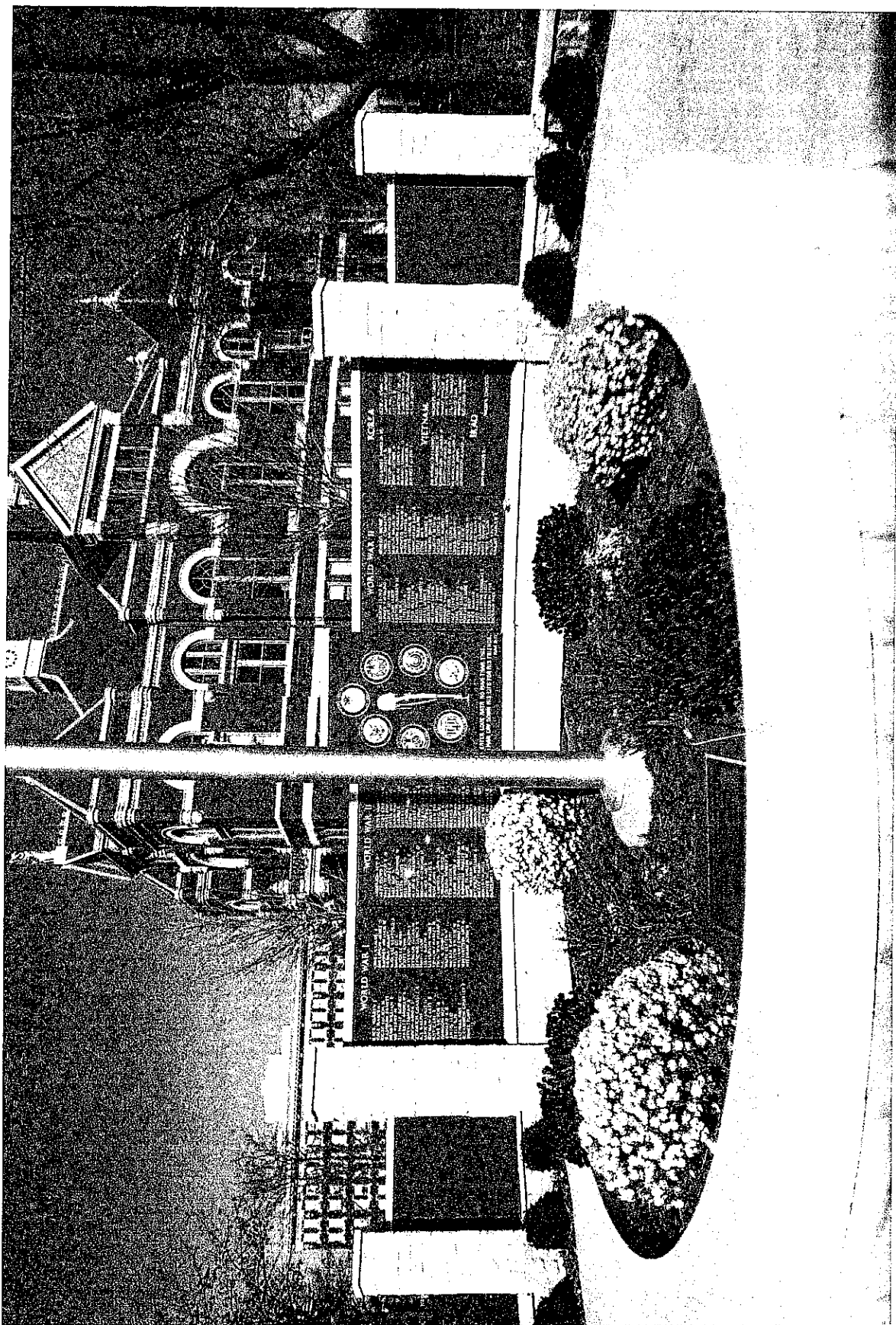
Richard Larkin will furnish and install the same limestone rock and caps for 2 columns 2 ft. x 2 ft. x 5 ft.....\$5,000.00

\$12,696.00
 \$5,000.00
\$17,696.00

This price quote does not include any future lettering.

Respectfully submitted,


Kenneth Dodds
Dodds Memorials



Kansas State Historical Society
Jennie Chinn, *Executive Director*

KATHLEEN SEBELIUS, GOVERNOR

April 10, 2008

Kenneth Dodds
Dodds Memorials
335 N Main
Ottawa KS 66067


Re: Expansion of War Memorial at Courthouse Square – Ottawa
Franklin County
Within the Environs of Franklin County Courthouse

Dear Mr. Dodds:

We have reviewed the materials received April 7, 2008, regarding the above-referenced project in accordance with the state preservation statute K.S.A. 75-2724. The law requires the State Historic Preservation Officer (SHPO) be given the opportunity to comment on proposed projects affecting historic properties or districts. The SHPO has determined the proposed project will not encroach upon, damage, or destroy any listed historic property or its environs. As far as this office is concerned, the project may proceed.

Please refer to the Kansas State Review & Compliance number (KSR&C#) listed above on any future correspondence. If you have any questions concerning this review, please contact Julie Weisgerber at 785-272-8681, ext 226.

Sincerely,
Jennie Chinn
State Historic Preservation Officer


Patrick Zollner
Director, Cultural Resources Division
Deputy State Historic Preservation Officer

**FRANKLIN COUNTY
COMMISSION AGENDA ITEM**

TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS	Reviewed:
FROM: Lisa Johnson	Ext: 3485
DEPARTMENT: Administration	
DATE: Wednesday, April 30, 2008	No:

ITEM: Consider the approval of a Resolution authorizing Foreclosure proceedings and the sale of Real Property for Delinquent Taxes.

Background: The attached Resolution is necessary in order to begin the process of the annual tax foreclosure sale for Delinquent Taxes.

Recommended Action: It is recommended that the Commission approve the attached Resolution authorizing the foreclosure proceedings and the sale of real property for Delinquent Taxes.

Attachments: Resolution

**THE BOARD OF COUNTY COMMISSIONERS
OF
FRANKLIN COUNTY, KANSAS**

RESOLUTION 08 -

**A RESOLUTION AUTHORIZING FORECLOSURE PROCEEDINGS AND
THE SALE OF REAL PROPERTY FOR DELINQUENT TAXES**

WHEREAS, Franklin County is a duly organized and empowered municipal government having home rule powers under K.S.A. 19-191., and;

WHEREAS, K.S.A. 79-1801, *et seq.*, controls the procedure by which a county must levy real property taxes, and K.S.A. 79-2001 *et seq.*, controls the collections of said taxes, and;

WHEREAS, pursuant to K.S.A. 79-2301 *et seq.*, if real property taxes are not paid by June 20TH of the year after they are levied by a county and proper notice has been provided, the county will acquire the real property for which the taxes are unpaid in a delinquent tax sale for the amount of the taxes owed, and;

WHEREAS, if an owner, holder of title, or other interested party therein does not redeem the real property acquired by the county in the delinquent tax sale pursuant to the procedures described in K.S.A. 79-2401, *et seq.*, the board of county commissioners shall order the county counselor to file a petition, instituting foreclosure proceedings in the district court against that owner, holder of title, or other interested party, and requesting public sale of the real property pursuant to K.S.A. 79-2801 *et seq.*, and;

WHEREAS, Franklin County has complied with all of the rules and procedures outlined in K.S.A. 79-1801 *et seq.*, and K.S.A. 79-2001 *et seq.*, in levying and collecting taxes on real property in Franklin County, and;

WHEREAS, Franklin County has acquired and currently holds real property, listed in the Franklin County Treasurer's Tax Sale Number Thirty-Four (No. 34), in compliance with the rules and procedures of K.S.A. 79-2301 *et seq.*, and K.S.A. 79-2401 *et seq.*

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF FRANKLIN COUNTY, KANSAS**

1. That, pursuant to K.S.A. 79-2801 *et seq.*, the Board of County Commissioners of Franklin County, Kansas, hereby directs the Franklin County Counselor to initiate judicial foreclosure proceedings on those parcels of real property

listed in the Franklin County Treasurer's Tax Sale Number Thirty-Four (No. 34) and which properties remain unredeemed as of the date of this Resolution.

This resolution shall be effective upon its adoption by the Board of County Commissioners.

Passed and adopted in regular session this ____ day of April, 2008.

Karen. S. Farrell
Chairperson

John E. Taylor
Vice-chairperson

Donald C. Hay
Commissioner

Roy C. Dunn
Commissioner

Donald R. Stottlemire
Commissioner

Attested and Recorded, this ____ day of April 2008.

Shari Perry
County Clerk