

**FRANKLIN COUNTY
COMMISSION AGENDA ITEM**

TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS	Reviewed:
FROM: Lisa Johnson	Ext: 3485
DEPARTMENT: Administration	
DATE: Wednesday, September 16, 2009	No:

ITEM: Consider appointing a voting delegate and alternate voting delegate to represent Franklin County at the Kansas Workers Risk Compensation for Counties (KWORCC) annual meeting in Wichita on Monday, November 16, 2009.

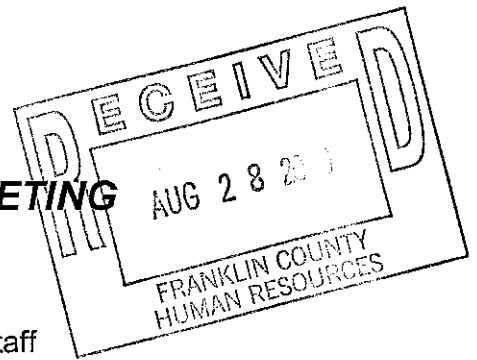
Background: The Franklin County Commission appoints two board members every year to represent Franklin County at the KWORCC annual meeting.

Recommended Action: It is recommended that the commission appoint a delegate and alternate delegate to represent Franklin County at the KWORCC annual meeting.

Attachments: KWORCC Delegate Forms

KWORCC

KANSAS
WORKERS RISK COOPERATIVE
for COUNTIES



NOTICE OF ANNUAL MEETING

Date: August 28, 2009
To: KWORCC Member Counties
From: KWORCC Board of Trustees and Staff
RE: 2009 Annual Meeting

Trustees
Michelle Garrett
Morris County Clerk
President

Jim Wise
Miami County Commissioner
Vice President

Doyle "Hooley" Alcorn
Jewell County Commissioner
Secretary

Linda M. Buttron
Jefferson County Clerk
Controller

Frances Garcia
Reno County Commissioner

Bonnie Swartz
Gray County Clerk

Ralph D. Unger
Decatur County Commissioner

Staff
James W. Parrish
Administrator

Dortha O. Bird
Deputy Administrator
& Staff Counsel

Carl Eyman, ARM-P
Deputy Administrator &
Loss Prevention Specialist

Philip J. Rippee
Loss Prevention Specialist

Richard "Alex" Alexander
Accountant

Office Address
Jayhawk Towers
700 SW Jackson, Suite 200
Topeka, KS 66603

Telephones
Toll Free (877) 357-1069
(785) 357-1069
Facsimile (785) 233-5440

Website
www.kworcc.com

The annual meeting is scheduled for Monday, November 16, 2009 beginning 5:00PM in Overland Park at the Sheraton Hotel & Convention Center. This venue is the headquarters for this year's KAC annual conference. We will provide the exact meeting room when it is determined. This year, KWORCC's annual meeting will be conducted immediately prior to KCAMP's.

On the reverse of this notice you will find a proposed agenda. In addition, enclosed find: 1) KWORCC Voting Delegate and Alternate form; 2) Nomination form for Southeast District; 3) Nomination form for Northwest District; 4) Nomination form for South Central District; 5) Nomination form for North Central District; and 6) 2008 Annual Meeting Minutes.

Concerning the Voting Delegate Form, each KWORCC Member County is asked to name a delegate and alternate to represent the Member County at the annual meeting. To be eligible to represent the Member County, the delegate and alternate must be an elected county official from his or her Member County. Please return the fully-executed Voting Delegate Form by on or before Friday, September 25, 2009. Feel free to fax (785-233-5440) by that date, and mail us the original. If your form is not returned, any delegate and alternate who represented your county last year will be placed on the registration list, provided they are now eligible.

The following KWORCC trustees are seeking re-election to the KWORCC Board of Trustees: Jim Wise, Miami County Commissioner, Southeast District; Ralph D. Unger, Decatur County Commissioner, Northwest District; Frances Garcia, Reno County Commissioner, South Central District; and Doyle "Hooley" Alcorn, Jewell County Commissioner, North Central District.

If your county chooses to nominate one of the existing Trustees seeking re-election or any other elected county official within the Districts listed on the nomination forms, complete the enclosed Nomination Form(s) and return to the KWORCC office on or before Friday, September 25, 2009. Again, you may fax the completed form(s) and then mail us the original(s).

Please call the KWORCC office if you have any questions. Our toll-free number is 1-877-357-1069.

KBS: db
pc:File
Enclosures



KANSAS
WORKERS RISK COOPERATIVE
for COUNTIES

CERTIFICATION OF VOTING DELEGATE AND ALTERNATE TO KWORCC ANNUAL MEETING

For the upcoming annual meeting on Monday, November 16, 2009 at 5:00 PM, we ask that you identify the delegate and alternate for your County. This will enable your County to be represented and to vote at the meeting. **The delegate and alternate must be an elected official from your County.**

Please return this form to the attention of KWORCC Administrator, James W. Parrish, 700 SW Jackson, Suite 200, Topeka, Kansas 66603, postmarked by Friday, September 25, 2009. Or FAX the completed form to (785) 233-5440 on or before Friday, September 28, 2009.

If you have questions or otherwise wish to discuss this matter, please call Jim, Dortha or Carl toll-free: 877-357-1069. Thanks for your participation.

Date: _____

Name (*please print*)

Position

has been named voting delegate for _____ County at the KWORCC 2009
annual meeting and any special meeting(s).

And,

Name (*please print*)

Position

has been named Alternate for said purposes.

The undersigned hereby certifies that the foregoing delegates have been appointed by the Board of County Commissioners.

Chairman of the Board of Commissioners

ATTEST:

County Clerk

**KWORCC NOMINATION
SOUTHEAST DISTRICT**

We _____
(County)

Nominate _____
(Name)

from the Southeast District, which includes the following eligible
KWORCC Counties: **Anderson, Bourbon, Chautauqua, Cherokee,
Elk, Franklin, Greenwood, Linn, Miami and Neosho**, to serve on the
KWORCC Board of Trustees.

Date: _____

County Commissioner

County Commissioner

County Commissioner

Please return this form to James W. Parrish, KWORCC, 700 SW Jackson,
Suite 200, Topeka, KS 66603, or fax to (785) 233-5440 by Friday,
September 25, 2009.

Minutes of the KWORCC
Annual Meeting
Hyatt Regency
400 W. Waterman Street
Wichita, Kansas 67202
November 17, 2008

The Annual Meeting of Kansas Workers Risk Cooperative for Counties (KWORCC) was called to order by Board President Francis "Shep" Schoepf on Monday, November 17, 2008 at the Hyatt Regency Hotel, Wichita, Kansas. Trustees present: Francis "Shep" Schoepf, Reno County Commissioner, President; Michelle Garrett, Morris County Clerk, Vice President; Jim Wise, Miami County Commissioner, Secretary; Linda Buttron, Jefferson County Clerk, Controller; Doyle "Hooley" Alcorn, Jewell County Commissioner; Bonnie Swartz, Gray County Clerk and Ralph D. Unger, Decatur County Commissioner.

Staff present: Mr. James W. Parrish, Administrator; Ms. Dortha O. Bird, Deputy Administrator/Staff Counsel; Mr. Carl Eyman, Deputy Administrator/Loss Prevention Specialist; Mr. Philip Rippee, Loss Prevention Specialist; Mr. Richard Alexander, Accountant and Ms. Nicole Jarboe-Paxson, Executive Assistant/Media Director.

Others present for KWORCC: Mr. Paul Davis, Ms. Annette Duncan and Mr. Gus Campuzano of Insurance Management Associates, Inc.

President Schoepf called the meeting to order at 5:28 p.m. and verified that a quorum was present. He announced that a total of 39 Member County representatives were present and that the quorum requirements were met.

Member County representatives were present as follows: Dudley R. Feuerborn, Anderson County Commissioner, Delegate; Steve Garten, Barber County Commissioner, Delegate; David M. Thurlow, Clay County Commissioner, Delegate; Ralph D. Unger, Decatur County Commissioner, Delegate; Everett Kolling, Dickinson County Commissioner, Delegate; Terry Kueser, Ellsworth County Commissioner, Delegate; John Swayze, Ford County Commissioner, Delegate; Don Hay, Franklin County Commissioner, Delegate; Florence Whitebread, Geary County Commissioner, Delegate; Mahlon Tuttle, Gove County Commissioner, Delegate; Ronnie Jantz, Gray County Commissioner, Alternate; Edward E. Buckle, Greenwood County Commissioner, Delegate; Nikki Schwerdfeger, Hamilton County Commissioner, Delegate; Cheryl Adelhardt, Harper County Clerk, Delegate; Marge Roberson, Harvey County Commissioner, Delegate; Raymond Brown, Haskell County Commissioner, Delegate; Roy Hallauer, Jackson County Commissioner, Delegate; Linda Buttron, Jefferson County Clerk, Delegate; Doyle "Hooley" Alcorn, Jewell County Commissioner, Delegate; Kathlyn Delaney, Lane County Commissioner, Delegate; Herb Pemberton, Linn County Commissioner, Delegate; Marshall F. Miller, Lyon County Commissioner, Delegate; Bob Hein, Marion County Commissioner, Delegate; Clair Bender, Meade County Commissioner, Alternate; Jim Wise, Miami County Commissioner, Delegate; Michelle Garrett, Morris County Clerk, Delegate; John Miller, Norton County Commissioner, Alternate; William Prescott, Osage County Commissioner, Delegate; Betty J. Pruter, Osborne County Commissioner, Alternate; Kathy M. Luthi, Ottawa County Commissioner, Delegate; Kathy Bowman, Pawnee County Commissioner, Delegate; F.E. "Shep" Schoepf, Reno County Commissioner, Delegate; Shaerri Barragree, Saline County Commissioner, Alternate; Doyle Kauk, Sheridan County Commissioner, Delegate; Sharon Dimitt, Stanton County Clerk, Alternate; Gary Baker, Stevens County Commissioner, Alternate; Eldon Gracy, Sumner County Commissioner, Delegate; Byron Sowers, Thomas County Commissioner, Delegate and R. John Miller, Wallace County Commissioner, Delegate.

President Schoepf then addressed Agenda Item No. 2, "Approval of the Agenda." Marshall Miller, Lyon County Commissioner, moved to approve the agenda as presented. Florence Whitebread, Geary County Commissioner, seconded the motion, which CARRIED unanimously.

President Schoepf addressed Agenda Item No. 3, "Consideration of the Minutes of the Meeting of November 19, 2007." Ralph D. Unger, Decatur County Commissioner, mentioned there were two minor corrections to the minutes and moved to approve the minutes with those corrections. Herb Pemberton, Linn County Commissioner, seconded the motion, which CARRIED unanimously.

President Schoepf next addressed Agenda Items No. 4, "Election of KWORCC Trustees." President Schoepf announced that there were three positions open, with nominations received for the following: Bonnie Swartz, Gray County Clerk, incumbent for the Southwest District; Linda Buttron, Jefferson County Clerk, incumbent for the Northeast District; and Michelle Garrett, Morris County Clerk, incumbent, and Byron Sowers, Thomas County Commissioner, for the Trustee At Large Position. President Schoepf then asked for nominations from the floor. There were no further nominations. Linda Buttron, Jefferson County Clerk, moved to accept the ballot as printed. Doyle "Hooley" Alcorn, Jewell County Commissioner, seconded the motion which CARRIED unanimously.

President Schoepf directed the membership to cast ballots and to vote for no more than one nominee for each of the districts and one for the At Large position. He asked for volunteers to collect and count the ballots. Sharon Dimitt, Stanton County Clerk, Florence Whitebread, Geary County Commissioner and Marge Roberson, Harvey County Commissioner, volunteered, collected the ballots and adjourned to another room to tally the votes. The results were to be announced upon their return.

President Schoepf addressed the membership, pursuant to Agenda Item No. 5, "President's Opening Remarks." President Schoepf introduced the members of the KWORCC Board of Trustees, the KWORCC staff and the representatives from IMA. He discussed the current status of KWORCC membership, noting that the pool has 70 members including 63 county members, four county hospitals and two county cooperatives and an airport authority.

President Schoepf explained that the KWORCC Board consists of county elected officials who serve as trustees. The board meets each month and has three primary committees consisting of the Investment Committee, the Personnel Committee and the Audit Committee that meet periodically and make recommendations to the full board.

President Schoepf stated KWORCC has more than \$17 million in liquid assets, and the pool is strong and stable.

President Schoepf called upon Mr. Richard Alexander to address Agenda Item No. 6, "Financial Report." Mr. Alexander presented the statement of financial condition and statement of operations as of September 30, 2008.

The election volunteers returned to the meeting, and President Schoepf announced the results. Bonnie Swartz, Gray County Clerk was re-elected to represent the Southwest District. Michelle Garret, Morris County Clerk was re-elected to the Trustee At Large position and Linda Buttron, Jefferson County Clerk was re-elected to represent the Northeast District.

President Schoepf asked that Mr. Carl Eyman and Mr. Phil Rippee address Agenda Item No. 7, "Safety Services Report." Messrs. Eyman and Rippee reported on their visits to counties for loss-prevention

visits and inspections. Mr. Eyman reported on new safety requirements for road crew flag personnel. He encouraged Members to contact KWORCC to schedule safety training and to take advantage of the safety videos available for check out from KWORCC's extensive video library.

Mr. Eyman addressed Agenda Item No.7, "Exceptional Loss Ratio Awards." He explained that the awards are given to counties in three categories created according to three ranges of premiums. The awards announced by Mr. Eyman are as follows:

<u>Premium</u>	<u>Winners</u>	<u>Ratio</u>
0-\$50,000	1st—Comanche County	1.0%
	2nd—Sheridan County	1.3%
	3rd—Edwards County	1.4%
\$50,000— \$125,000	1st—Cloud County	0.3%
	2nd—Haskell County	1.0%
	3rd—Brown County	1.2%
Greater than \$125,000	1st—Clay County	1.0%
	2nd—Stevens County	1.7%
	3rd—Marion County	4.0%

President Schoepf asked Mr. Parrish to address Agenda Item No. 8, "Presentation of 2009 Budget." Mr. Parrish reviewed the budget with the membership and explained that it had been approved by the Board of Trustees at the October board meeting in accordance with the bylaws and is presented each year at the annual meeting.

President Schoepf called for a motion to destroy the ballots from the election. Ralph D. Unger, Decatur County Commissioner so moved, and Steve Garten, Barber County Commissioner, seconded the motion. The motion CARRIED unanimously.

President Schoepf addressed Agenda Item No. 9, "Other Business." There were no further items to be discussed. Thereafter, he adjourned the 2008 KWORCC Annual Meeting at 5:55 PM.

Respectfully Submitted for Approval

James E. Wise, Secretary