

**FRANKLIN COUNTY
COMMISSION AGENDA ITEM**

TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS	Reviewed:
FROM: Midge Ransom	Ext: 3531
DEPARTMENT: Health Department	
DATE: Monday, October 5, 2009	No:

ITEM: Pandemic Funding 2009-2010

Background: To fulfill the requirements of the H1N1 pandemic vaccination campaign and continue other pandemic response measures, an additional staff position is requested. The federal government has authorized special funding for local health department pandemic response activities. These activities include, in general, response planning, vaccine distribution and administration, record keeping and surveillance. The funding for this position is derived from all three phases of the federal pandemic response allocations for SFY 2010. The position created for a Medical Assistant would be specific to the grant time period and the fulfillment of pandemic response activities.

Recommended Action: Discuss the new staff position.

Attachments: Job Description/Position Request



Franklin County Staffing Request Form

Department: Health	Job Title: PHEPR Coordinator
Number of Positions Requested: 1	Reason For Staffing Request (if new position, HR will present to Commission for approval): To coordinate H1N1 vaccine administration efforts, including CRA and assist with community response and general Emergency Response preparedness, exercise, response.
Indicate position status as Full-time, Part-time, Part-time with benefits, or Seasonal: Full-time w/ benefits for state Fiscal Year 2010 (contingent on grant funding)	Indicate posting preference as Internal, External, or both: External, Internal
If position is Seasonal, indicate start/end dates: Immediate-	If position is Part-time, indicate weekly hours:
Target date for posting of position: 10/2/2009	Duration of posting: 1 week
Salary: \$11.00/hr	Indicate advertisement method(s): (HRePartners website, newspapers, journals, other external websites) Website, Ottawa Herald
Contact name on posting for applicant questions: Midge Ransom	Contact phone number: 229-3530
Contact fax number: 229-3529	Approved by (Department Head): Mary Ransom

**Attach a current job description for position to this form.
Return form to Human Resources Department.
Contact Human Resources at 229-3444 for assistance.**