

FRANKLIN COUNTY COMMISSION AGENDA ITEM

TO: BOARD OF FRANKLIN COUNTY COMMISSIONERS	Reviewed:
FROM: Lisa Johnson	Ext: 3485
DEPARTMENT: Administration	
DATE: Monday, February 1, 2010	No:

ITEM: Discuss issuing a Request for Professional Services for architectural firms for the Franklin County Juvenile Services Project.

Background: On December 23, 2009 the Commission voted to authorize the Chair to execute a contract to purchase land for a future site of a Franklin County Juvenile Services facility. In addition, the Commission authorized requesting proposals from financial advisors to assist in providing advice on financing mechanisms and options for the County for the juvenile project. In order to define the scope of the project it is necessary to select an architectural firm to design the new facility and assist the County in assessing the cost to construct said facility. The firm will need to work closely with the County and the financial advisor selected by the County in this process. It is recommended that the Commission request proposals for this project from architectural firms to begin this process. The qualifications for the successful firm should include familiarity with the design of criminal justice facilities and in particular juvenile facilities, familiarity with the region, and professional references from relevant projects in the recent past. A proposed request for professional services to be issued is included with this coversheet.

Recommended Action: Discuss the issuance of a Request for Professional Services for architectural firms for the Franklin County Juvenile Services Project.

Attachments: Request for Professional Services



BOARD OF FRANKLIN COUNTY COMMISSIONERS

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February 3, 2010

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ARCHITECTURAL SERVICES

Franklin County requests qualifications for architectural services to design a proposed Franklin County Juvenile Services Center. Franklin County intends to construct a new Juvenile Services facility on property being acquired by Franklin County on the east side of Eisenhower Road south of I-35 just outside of the City of Ottawa, Kansas.

This facility would include housing for 10 juveniles, a secure day school, administrative offices for the JDC staff, visitation rooms, an indoor and outdoor exercise area, kitchen, laundry and dining area, meeting/break rooms, control room, intake/booking area and an area for non-secure juveniles. Square footage would be approximately 14,000 square feet for the facility.

Information provided to Franklin County should include information related to the firm's:

- a) Specialized experience and technical competence with respect to criminal justice facilities and specifically juvenile facilities.
- b) Capacity and capability to perform the work in question, including specialized services, within a period of twelve months starting immediately.
- c) Past record of performance of the firm with respect to control of costs, quality of work and ability to meet schedules.
- d) Firm's proximity to and familiarity with the area in which project is located.
- e) Relevant project references from previous clients within the past five years.

This information must be received no later than February 26, 2010 at 5:00 p.m. by the Franklin County Administration Offices, Attn: Lisa Johnson, 1428 S. Main, Suite 2, Ottawa, Kansas 66067. Please submit 8 copies. All submissions will be evaluated by a review committee for a recommendation to the County Commission. For more information, please contact County Administrator, Lisa Johnson at (785) 229-3485 or email questions to ljohnson@mail.franklincoks.org.