

**FY24**  
**ADULT CARRYOVER REIMBURSEMENT PERSONNEL BUDGET NARRATIVE**  
**04JD**

Please attach a Budget Summary to this document

**AGENCY OPERATIONS SECTION**

2A TRAVEL CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Fuel/mileage	Based on FY23 budget	1,000.00	100.00%	1,000.00
Per Diem	Based on FY23 budget	1,000.00	100.00%	1,000.00
Vehicle Maintenance	Based on projected expenses	3,317.06	100.00%	3,317.06
Vehicle Insurance	Based on FY23 budget	1,000.00	100.00%	1,000.00
			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
<b>2A TOTAL TRAVEL CATEGORY</b>				<b>6,317.06</b>

Travel Category Comments

2B TRAINING CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Fuel/mileage	Based on FY23 budget	2,500.00	100.00%	2,500.00
Per Diem	Based on FY23 budget	2,000.00	100.00%	2,000.00
Registration			100.00%	0.00
K-Tag/Tolls			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
<b>2B TOTAL TRAINING CATEGORY</b>				<b>4,500.00</b>

Training Category Comments

2C COMMUNICATION CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Cell Phone			100.00%	0.00
Internet Services	Based on FY23 budget	2,000.00	100.00%	2,000.00
Land Line			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
<b>2C TOTAL COMMUNICATION CATEGORY</b>				<b>2,000.00</b>

Communication Category Comments

2D EQUIPMENT CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Computer	Based on projected expenses	2,000.00	100.00%	2,000.00
Printer	Based on FY23 expenses	2,000.00	100.00%	2,000.00
			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
Vehicle Purchase	Based on FY23 budget	25,000.00	100.00%	25,000.00
<b>2D TOTAL EQUIPMENT CATEGORY</b>				<b>29,000.00</b>

Equipment Category Comments

2E SUPPLIES/COMMODITIES CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Office Supplies	Based on projected expenses	1,500.00	100.00%	1,500.00
Postage			100.00%	0.00
Printing			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
<b>2E TOTAL SUPPLIES/COMMODITIES CATEGORY</b>				<b>1,500.00</b>

Supplies Category Comments

