



Tangible Personal Property Tax Assessments

Every person who owns or holds tangible personal property, shall annually list said property for assessment with the County Appraiser. 2020 Tax Year Personal Property Assessment forms have been mailed to Franklin County residents. Assessment forms are used to claim oil/gas properties and personal property – including heavy trucks.

Residents should return forms no later than March 15, 2020. Forms can be mailed to:

Franklin County Appraiser
Franklin County Courthouse
315 S. Main
Ottawa, KS 66067

Forms can also be returned at the courthouse to the Appraiser’s office. Every personal property owner shall return a signed form, regardless of changes. A signature reflects certification that the list and/or changes listed are true and correct.

What Qualifies as Tangible Personal Property?

Tangible personal property is a tax term describing personal property that can be physically relocated. Examples include; mobile homes, motor vehicles that are not taxed at time of registration, marine equipment and motors, miscellaneous vehicles such as golf carts, ATVs, and miscellaneous trailers, etc.

How to Read My Personal Property Assessment:

Side 1 – The top of the page includes owner information and a signature section.

2020 TAX YEAR		FRANKLIN COUNTY COURTHOUSE	
TANGIBLE PERSONAL PROPERTY		315 S MAIN	
AD VALOREM TAX RETURN		OTTAWA, KANSAS 66067	
		785-229-3420	
K.S.A. 79-303:	EVERY PERSON WHO OWNS OR HOLDS TANGIBLE PERSONAL PROPERTY SHALL LIST SAID PROPERTY FOR ASSESSMENT. PROPERTY HELD, AND TAXABLE TO OTHERS, SHALL BE LISTED WITH THE APPRAISER IN THE NAME OF THE OWNER THEREOF ON SCHEDULE 8.	COUNTY USE	2020 TAX YEAR
K.S.A. 79-306:	FILING DEADLINE: ON OR BEFORE MARCH 15TH.		COUNTY CODE 030
K.S.A. 79-1422:	PENALTY FOR LATE FILING: 5% PER MONTH UP TO A MAXIMUM OF 25% PENALTY FOR FAILURE TO FILE: 50%		TAX UNIT 116
OWNER:	_____		USD 290
	_____		LBCS 1101
	_____		CITY/TOWNSHIP TLT
	_____		LINCOLN TWP
	TELEPHONE: _____		REVIEW - _____
			REVIEW _____
	COMM _____ INDV <u>I</u>		DATE - _____
			REVIEWED _____
EMAIL ADDRESS: _____			BY - _____
LOCATION OF PROPERTY: _____	SEC- TWN- RNG- _____		PARCEL - _____
			2020 17412
			CAMA - _____
			139-29-0-00-005.01
MARK ANY CORRECTIONS OR ADDITIONS ABOVE			

() I DO HEREBY CERTIFY THAT THIS SUMMARY AND THE ATTACHED SCHEDULES CONTAIN A TRUE AND CORRECT LIST OF ALL PERSONAL PROPERTY IN THIS COUNTY OWNED OR HELD BY ME SUBJECT TO PERSONAL PROPERTY TAXATION UNDER THE LAWS OF THE STATE OF KANSAS.

() I DO HEREBY CERTIFY THAT I DID NOT OWN OR CONTROL ANY PROPERTY IN THIS COUNTY SUBJECT TO PERSONAL PROPERTY TAXATION.

Signature Section

NOTICE: EVERY PERSON WHO OWNS OR HOLDS TANGIBLE PERSONAL PROPERTY SHALL ANNUALLY LIST SAID PROPERTY FOR ASSESSMENT WITH THE COUNTY APPRAISER. PROPERTY HELD BUT TAXABLE TO OTHERS, SHALL BE LISTED IN THE NAME OF THE OWNER ON SCHEDULE 8. FILING DEADLINE IS ON OR BEFORE MARCH 15TH. THIS STATEMENT MUST BE SIGNED BY THE PROPERTY OWNER, OR THE PERSON WHO IS REQUIRED BY K.S.A. 79-303 TO LIST PERSONAL PROPERTY ON BEHALF OF THE OWNER. IN ADDITION, IF THIS STATEMENT IS PREPARED BY A TAX PREPARER, THIS STATEMENT MUST ALSO BE SIGNED BY THE PREPARER, CERTIFYING THAT THE STATEMENT IS TRUE AND CORRECT. THE PENALTY FOR LATE FILING IS 5% PER MONTH UP TO A MAXIMUM OF 25%, THE PENALTY FOR FAILURE TO FILE IS 50%. THIS IS PURSUANT TO KANSAS STATUTES 79-301, 79-303, 79-306, AND 79-1422.

BY: OWNER (SEE 79-306) _____ DATE _____

BY: OTHER (SEE 79-303) RELATIONSHIP TO OWNER _____ DATE _____

BY: TAX RENDITION PREPARER (SEE 79-306) _____ DATE _____

Please note: the list pictured below is for COUNTY USE ONLY – this list does not reflect the personal property on file for the owner.

			COUNTY USE ONLY		ASSESSED	ASSESSED	
SCHEDULE / CLASS / DESCRIPTION	APPRAISED	%	ASSESSED	PEN %	PENALTY	TOTAL	
1 2.1 RES MOBILE HOMES		11.5					
4 2.4A HVY & NON-HWY MOTOR VEHICLE		30.0					
4 2.4B 16&20M MTR VEHICLES (SEPARATE CERTIFICATION)		20.0					
5 2.5 COMM INDST M&E		25.0					
6 2.6A OTHER NON-COMM		30.0					
6 2.6B MARINE & BOAT TRAILER (LEGISLATIVE)		30.0					
6 2.6C OTHER COMM		30.0					
7 WATERCRAFT		5.0					
TOTALS FOR THIS RETURN:							
8	PROPERTY HELD BUT TAXABLE TO OTHERS (VENDING MACHINES, LEASED EQUIP., ETC.)					YES	NO

Side 2 – The top of this page is the owner’s fixed asset inventory sheet. Please check this list carefully. Below is a list of other possible personal property. If something is not listed or listed in error, please list additions/changes in the blank space at the bottom of the page.

2 1/06/2020 FRANKLIN COUNTY APPRAISER'S OFFICE 2020 17412
 FIXED ASSETS INVENTORY WORKSHEET FOR 01/06/2020

LOCAT- ION	CL DPR	CD	MD	DESCRIPTION	ITEM LIST - 1	DATE ACQUIRED	APPR PRICE CLASS PAID CODE
		1	4B	M 2012 DODGE 2500 4X4 CREW 16M	3C6UD5DL7CG154249	12/2014	27

MARK ANY CHANGES OR DELETIONS TO THE ABOVE LISTED PROPERTY.
 MARK ANY CHANGES TO THE ATTACHED AD VALOREM TAX RETURN.
 SIGN AND RETURN ALL COPIES TO THE APPRAISERS OFFICE.

**Check items listed here.
 Make corrections or
 changes below.**

LIST BELOW, ANY EQUIPMENT AND/OR VEHICLES NOT LISTED ABOVE THAT WERE IN YOUR POSSESSION JANUARY 1 OF THIS YEAR.

SCHEDULE 1: MOBILE HOMES CONSIDERED PERSONAL PROPERTY AND USED FOR RESIDENTIAL HOUSING;
 SCHEDULE 4: MOTOR VEHICLES THAT ARE NOT TAXED AT TIME OF REGISTRATION (TRUCKS, TRUCK BODIES, BEDS, MISC MOTOR HOMES (BUT DO NOT LIST MOTOR HOMES IF TAXES ARE PAID AT THE TIME OF TAG REGISTRATION); (PLEASE INCLUDE A VEHICLE IDENTIFICATION NUMBER (VIN) FOR EACH ITEM LISTED.)
 LIST AS "EXEMPT" ITEMS OF MACHINERY AND EQUIPMENT WITH A RETAIL COST WHEN NEW OF \$1500 OR LESS.
 LIST THE CONSTRUCTION OF PERSONAL PROPERTY THAT IS IN PROGRESS.
 SCHEDULE 6: ALL OTHER PERSONAL PROPERTY SUCH AS MARINE EQUIPMENT NOT ASSOCIATED WITH A SCHEDULE 7 WATERCRAFT; AIRCRAFT (AIRPLANES, HELICOPTERS, ETC.); MISC. VEHICLES (DUNE BUGGYS, GOLF CARS, SNOWMOBILES, ATVS, MOPEDS, ETC.); MISC. TRAILERS (NOTE: BOAT, HORSE, STOCK, UTILITY TRAILERS ETC. NOT SPECIFICALLY EXEMPT); TRAVEL TRAILERS, ETC. (TRAVEL TRAILERS, CAMPING TRAILERS, PU CAMPERS) - INDICATE VOLTS AND PLUMBING; LIST AND INDICATE MACHINERY AND EQUIPMENT THAT IS NO LONGER USED NOR WILL IT BE USED.
 ALL OTHER PERSONAL PROPERTY NOT ELSEWHERE CLASSIFIED (N.E.C.). NOTE: INCLUDES MACH & EQUIP THAT IS NOT USED FOR COMMERCIAL OR INDUSTRIAL PURPOSES, THE CONSTRUCTION OF PERSONAL PROPERTY THAT IS IN PROGRESS, AND SUPPLIES AND/OR SPARE PARTS.
 SCHEDULE 7: WATERCRAFT REQUIRING KDWP REGISTRATION (KA#) AND ASSOCIATED MOTORS & TRAILERS.
 SCHEDULE 8: PERSONAL PROPERTY HELD BUT TAXABLE TO OTHERS (INCLUDE OWNER NAME AND ADDRESS).

Do not forget to list: heavy trucks, trailers, golf carts, watercraft, mobile homes, etc.
Assessments are due: March 15, 2020

For questions concerning your assessment form – please call (785) 229-3420.