

Kansas Department of Corrections

Community Corrections Services



Kansas Department of Corrections Community Corrections Comprehensive Plan Quarterly and Year End Outcome Report Format

Community Corrections Agency: Fourth Judicial District Community Corrections

Fiscal Year 2013 Report Period

<u>X</u> 1 st Quarter	July 1 st - September 30 th
___ 2 nd Quarter	October 1 st - December 31 st
___ 3 rd Quarter	January 1 st - March 31 st
___ Year End	July 1 st - June 30 th

Process Goals

Goal: Implement and/or maintain evidenced based practices in accordance with the eight principles of effective intervention that will contribute to an offender's successful completion of supervised probation

Objective #1: Develop an agency schedule that outlines the requirements associated with the following quality assurance activities: LSI-R, MI skills assessment, case plans and caseload audits on or before July 31, 2012

Target Date: 7-31-2012
Objective Met: Yes No Pending

Progress: The agency's FY13 quality assurance schedule was developed on 5-08-12.

Discussion / Current Activities: The quality assurance schedule outlines what activities are scheduled to occur during each month of the fiscal year.

Challenges: There were no challenges in the 1st quarter

Modifications: There were no modifications in the 1st quarter.

Objective #2: Schedule and facilitate a minimum of three (3) cognitive education groups in the Fourth Judicial District on or before June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: The agency currently has one active group in Franklin County and second active group in Osage County.

Discussion / Current Activities: Agency staff refers clients to the cognitive education group based upon their individual LSIR scores. At present, clients scoring between 25 and 39 are referred to the group, unless extenuating circumstances exist that. One staff member serves as the primary facilitator and the remaining staff members assist with the group on a rotating basis.

Challenges: There were no challenges during the 1st quarter.

Modifications: There were no modifications in the 1st quarter.

Objective #3: Provide offender workforce development services to offenders being supervised by the Fourth Judicial District Community Corrections by June 30, 2013.

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: During the first quarter, (24) offenders were referred to offender workforce development services in the Fourth Judicial District.

Discussion / Current Activities: Offenders demonstrating a need related to securing and/or maintaining employment are referred to the job club.

Challenges: There were no challenges during the 1st quarter.

Modifications: There were no modifications in the 1st quarter.

Objective #4: Offer exit surveys to 95% of the offenders upon their termination from probation (successful, revoked, and unsuccessful) by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: A total of 16 offenders qualified for an exit survey. Of those 16 offenders, 15 or 94% were offered the opportunity to complete an exit survey.

Discussion / Current Activities: Exit surveys that measure a client's level of satisfaction with their supervision period are disseminated to offenders upon being released successfully, unsuccessfully or revoked from court ordered supervision.

Challenges: The agency experienced (1) failure; however, arrangements have been made to ensure the client receives their exit survey while in prison.

Modifications: There were no modifications in the 1st quarter

Objective #5: Conduct a thorough gaps analysis of principles five through eight, identifying gaps in service and developing solutions to fill each gap that is within the control of the Fourth Judicial District Community Corrections (Principles 5-8) by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: Agency staff has conducted a gaps analysis of principle six. Topics covered consisted of the following: engaging ongoing supports in the natural communities. Agency staff examined the work being done to address this principle and any shortfalls that exist.

Discussion / Current Activities: The agency has requested training from KDOC in this area, specifically best practices that might exist. As of the end of the 1st quarter, training in this area has not been scheduled.

Challenges: There were no challenges during the 1st quarter

Modifications: There were no modifications during the 1st quarter

Objective #6: Participate in a motivational interviewing booster session to reinforce previous training and to address gaps identified through the agency's MI QA program by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: The agency has made contact with an MI trainer, one specializing in the MITI assessment. The agency anticipates securing a training date(s) and location sometime in the November 2012.

Discussion / Current Activities: The exact date of the MI booster session is pending. The agency anticipates this training taking place in February or March 2013. At present, Dr. Elder will be conducting the training session.

Challenges: There were no challenges in the 1st quarter.

Modifications: There were no modifications during the 1st quarter.

Objective #7: Participate in training associated with best practices that relate to engaging ongoing supports in the natural community by June 30, 2013

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress: This training has not been scheduled or completed.

Discussion / Current Activities: The agency has requested this training through KDOC. The agency anticipates scheduling this training sometime in the 2nd quarter.

Challenges: There were no challenges in the 1st quarter.

Modifications: There were no modifications during the 1st quarter.

Outcome Goals

Goal: Implement and maintain evidenced based programming in the Fourth Judicial District that has a positive impact on the offending population, thus increasing their achievements both individually and cumulatively.

Objective #1: Agency staff shall demonstrate improvement in their ability to incorporate motivational interviewing skills and techniques into their daily activities by June 30, 2013

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
3.83	4.19			

Discussion / Current Activities: The agency's in-house MI assessor has conducted one round of assessments. One staff qualifying staff member did not participate in the assessment and is scheduled for a makeup.

Challenges: There were no challenges in the 1st quarter.

Modifications: There were no modifications during the 1st quarter

Objective #2: Agency staff obtains / maintains a quality assurance score of 4.5 or higher regarding their ability to accurately administer the LSI-R on or before June 30, 2013

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
4.5	4.68			

Discussion / Current Activities: Two agency staff members participated in quality assurance efforts during the 1st quarter. Five staff members did not participate as a result of having to complete the KDOC-mandated recertification process. The agency considers that an independent quality assurance effort.

Challenges: There were no challenges in the 1st quarter.

Modifications: There were no modifications during the 1st quarter

Objective #3: Agency staff shall demonstrate improvement in their ability to accurately develop offender case plans on or before June 30, 2013

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
TBD	2.78			

Discussion / Current Activities: The agency used the 1st quarter to establish a baseline score for this quality assurance program. A total of (4) of (6) employees participated in these quality assurance activities. The baseline score thus far is 2.78 out of a possible 4.00.

Challenges: Two employees will be evaluated in October, 2012. The baseline score will be determined after these two assessments have been finalized.

Modifications: There were no modifications during the 1st quarter

Objective #4: 75 % of the offenders that successfully complete the cognitive education group in FY2013, and are available to participate in a reassessment or discharge LSI-R, will lower their total LSI-R score by June 30, 2013

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
75%	100%			

Discussion / Current Activities: A total of (2) clients were successfully released from the cog program in the 1st quarter. Of those (2) clients, a total of (2) also participated in a reassessment / discharge LSIR. A total of (2) or 100% lowered their total LSI-R score.

Challenges: The low number of successful completions and subsequent reassessment / discharge LSI-R's.

Modifications: There were no modifications during the 1st quarter

Objective #5: Achieve and maintain a supervision success rate of at least 75% in FY2013 (per K.S.A. 75-52,112)

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
75%	74%			

Discussion / Current Activities: Offenders are supervised per standards and referred to agency resources / interventions to meet the risk / needs identified in the LSIR, with the goal of reducing the number of conditional violators sent to prison. Every effort is made to release offenders from the program successfully, while at the same time protecting the community from future harm and victimization.

Challenges: Many circumstances outside the control of the supervising officer potentially impact this objective. Examples would include individual behavior, available resources, stakeholders and the Judiciary.

Modifications: There were no modifications during the 1st quarter

Kansas Department of Corrections

Community Corrections Services



Kansas Department of Corrections Community Corrections Comprehensive Plan Quarterly and Year End Outcome Report Format

Community Corrections Agency: Fourth Judicial District Community Corrections

Fiscal Year 2013 Report Period

<input type="checkbox"/> 1 st Quarter	July 1 st - September 30 th
<input checked="" type="checkbox"/> 2 nd Quarter	October 1 st - December 31 st
<input type="checkbox"/> 3 rd Quarter	January 1 st - March 31 st
<input type="checkbox"/> Year End	July 1 st - June 30 th

Process Goals

Goal: Implement and/or maintain evidenced based practices in accordance with the eight principles of effective intervention that will contribute to an offender's successful completion of supervised probation

Objective #1: Develop an agency schedule that outlines the requirements associated with the following quality assurance activities: LSI-R, MI skills assessment, case plans and caseload audits on or before July 31, 2012

Target Date: 7-31-2012
Objective Met: Yes No Pending

Progress: The agency's FY13 quality assurance schedule was developed on 5-08-12.

Discussion / Current Activities: The quality assurance schedule outlines what activities are scheduled to occur during each month of the fiscal year.

Challenges: There were no challenges in the 2nd quarter

Modifications: There were no modifications in the 2nd quarter.

Objective #2: Schedule and facilitate a minimum of three (3) cognitive education groups in the Fourth Judicial District on or before June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: The agency began its second group in Franklin County. A total of three groups have been initiated in FY2013. Because these groups are open-ended, the beginning of a class is measured by the facilitation of the first two curriculums (orientation / getting started).

Discussion / Current Activities: Agency staff refers clients to the cognitive education group based upon their individual LSIR scores. At present, clients scoring between 25 and 39 are referred to the group, unless extenuating circumstances exist. One staff member serves as the primary facilitator and the remaining staff members assist with the group on a rotating basis.

Challenges: There were no challenges during the 2nd quarter.

Modifications: There were no modifications in the 2nd quarter.

Objective #3: Provide offender workforce development services to offenders being supervised by the Fourth Judicial District Community Corrections by June 30, 2013.

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: During the second quarter, (4) offenders were referred to offender workforce development services in the Fourth Judicial District. A total of 28 have been referred in the first two quarters.

Discussion / Current Activities: Offenders demonstrating a need related to securing and/or maintaining employment are referred to the job club.

Challenges: The biggest challenge is transportation issues. Two of the four counties served are 30 minutes away, with another being 45 minutes away. The lack of employment contributes to the lack of financial means to participate in job club. Agency staffs in these three counties are addressing employment issues on an individual basis.

Modifications: There were no modifications in the 2nd quarter.

Objective #4: Offer exit surveys to 95% of the offenders upon their termination from probation (successful, revoked, and unsuccessful) by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: A total of 16 offenders qualified for an exit survey. Of those 16 offenders, 16 or 100% were offered the opportunity to complete an exit survey.

Discussion / Current Activities: Exit surveys that measure a client's level of satisfaction with their supervision period are disseminated to offenders upon being released successfully, unsuccessfully or revoked from court ordered supervision.

Challenges: There were no challenges in the 2nd quarter.

Modifications: The first quarter eligible number was actually 17 instead of 16, with 15 or 88% receiving an exit survey upon termination.

Objective #5: Conduct a thorough gaps analysis of principles five through eight, identifying gaps in service and developing solutions to fill each gap that is within the control of the Fourth Judicial District Community Corrections (Principles 5-8) by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: Agency staff has conducted a gaps analysis of principle six. No additional gaps were analyzed during the 2nd quarter. More focus was given to the agency's group quality assurance activities, which were new to the agency in FY13.

Discussion / Current Activities: There were no activities in the 2nd quarter.

Challenges: There were no challenges during the 2nd quarter

Modifications: There were no modifications during the 2nd quarter

Objective #6: Participate in a motivational interviewing booster session to reinforce previous training and to address gaps identified through the agency's MI QA program by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: The agency has made contact with Jacque Elder, a trainer specializing in the MITI assessment. The agency has scheduled a booster session for 3-11-13 in Manhattan, KS.

Discussion / Current Activities: The agency has scheduled an MI booster session for 3-11-13 in Manhattan, KS. The date of 3-12-13 has been reserved as a booster session for the agency's in-house MI assessor.

Challenges: There were no challenges in the 2nd quarter.

Modifications: There were no modifications during the 2nd quarter.

Objective #7: Participate in training associated with best practices that relate to engaging ongoing supports in the natural community by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: This training has not been scheduled or completed.

Discussion / Current Activities: The agency has requested this training through its KDOC program consultant.

Challenges: The training has not yet been scheduled.

Modifications: There were no modifications during the 2nd quarter.

Outcome Goals

Goal: Implement and maintain evidenced based programming in the Fourth Judicial District that has a positive impact on the offending population, thus increasing their achievements both individually and cumulatively.

Objective #1: Agency staff shall demonstrate improvement in their ability to incorporate motivational interviewing skills and techniques into their daily activities by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
3.83	4.17	4.13		

Discussion / Current Activities: The agency's in-house MI assessor conducted a second round of assessments.

Challenges: There were no challenges in the 2nd quarter.

Modifications: The 1st quarter number was modified, which includes the one outstanding MITI assessment.

Objective #2: Agency staff obtains / maintains a quality assurance score of 4.5 or higher regarding their ability to accurately administer the LSI-R on or before June 30, 2013

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
4.5	4.68	NA		

Discussion / Current Activities: During the 2nd quarter, there was no quality assurance efforts related to the administration of the full LSIR. However, agency staff did participate in a group process designed to measure inter-rater reliability. Agency staff experienced an average LSIR scoring error of 2.83 (90% accurate). Additionally, their average error (incorrectly scored questions) related to the 54 individual questions of the LSIR were 4.83 (91% accurate). One staff member did not participate as a result of being absent.

Challenges: There were no challenges in the 2nd quarter.

Modifications: The agency will develop an objective in the FY2014 comp plan that measures the group quality assurance activities described above.

Objective #3: Agency staff shall demonstrate improvement in their ability to accurately develop offender case plans on or before June 30, 2013

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
2.74	2.78	2.74		

Discussion / Current Activities: The agency used the 1st and 2nd quarters to establish a baseline score for this quality assurance program. The baseline score is 2.74 out of a possible 4.00, which will now serve as the targeted achievement for FY2013.

Challenges: There were no challenges in the 2nd quarter.

Modifications: There were no modifications during the 2nd quarter

Objective #4: 75 % of the offenders that successfully complete the cognitive education group in FY2013, and are available to participate in a reassessment or discharge LSI-R, will lower their total LSI-R score by June 30, 2013

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
75%	100%	NA		

Discussion / Current Activities: Of the clients that have been successfully released, only one (1) was due for a LSIR reassessment during the 2nd quarter. That individual is currently on absconder status.

Challenges: The low number of successful completions and subsequent reassessment / discharge LSI-R's.

Modifications: There were no modifications during the 2nd quarter

Objective #5: Achieve and maintain a supervision success rate of at least 75% in FY2013 (per K.S.A. 75-52,112)

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
75%	75%	79%		

Discussion / Current Activities: Offenders are supervised per standards and referred to agency resources / interventions to meet the risk / needs identified in the LSIR, with the goal of reducing the number of conditional violators sent to prison. Every effort is made to release offenders from the program successfully, while at the same time protecting the community from future harm and victimization.

Challenges: Many circumstances outside the control of the supervising officer potentially impact this objective. Examples would include individual behavior, available resources, stakeholders and the Judiciary.

Modifications: The 1st quarter percentage was modified as a result of one client's termination type being modified in TOADS. The client was listed as unsuccessful, but was actually a conditional violator.

Kansas Department of Corrections

Community Corrections Services



Kansas Department of Corrections Community Corrections Comprehensive Plan Quarterly and Year End Outcome Report Format

Community Corrections Agency: Fourth Judicial District Community Corrections

Fiscal Year 2013 Report Period

<input type="checkbox"/> 1 st Quarter	July 1 st - September 30 th
<input type="checkbox"/> 2 nd Quarter	October 1 st - December 31 st
<input checked="" type="checkbox"/> 3 rd Quarter	January 1 st - March 31 st
<input type="checkbox"/> Year End	July 1 st - June 30 th

Process Goals

Goal: Implement and/or maintain evidenced based practices in accordance with the eight principles of effective intervention that will contribute to an offender's successful completion of supervised probation

Objective #1: Develop an agency schedule that outlines the requirements associated with the following quality assurance activities: LSI-R, MI skills assessment, case plans and caseload audits on or before July 31, 2012

Target Date: 7-31-2012
Objective Met: Yes No Pending

Progress: The agency's FY13 quality assurance schedule was developed on 5-08-12.

Discussion / Current Activities: The quality assurance schedule outlines what activities are scheduled to occur during each month of the fiscal year.

Challenges: There were no challenges in the 3rd quarter

Modifications: There were no modifications in the 3rd quarter.

Objective #2: Schedule and facilitate a minimum of three (3) cognitive education groups in the Fourth Judicial District on or before June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: A total of four groups have been initiated in FY2013. The agency is getting ready to begin its fourth group. Because these groups are open-ended, the beginning of a class is measured by the facilitation of the first two curriculums (orientation / getting started).

Discussion / Current Activities: Agency staff refers clients to the cognitive education group based upon their individual LSIR scores. At present, clients scoring between 25 and 39 are referred to the group, unless extenuating circumstances exist. One staff member serves as the primary facilitator and the remaining staff members assist with the group on a rotating basis.

Challenges: The group in Osage County failed as a result of losing participants. The group started out small and could not overcome the loss of participants.

Modifications: There were no modifications in the 3rd quarter.

Objective #3: Provide offender workforce development services to offenders being supervised by the Fourth Judicial District Community Corrections by June 30, 2013.

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: During the second quarter, (8) offenders were referred to offender workforce development services in the Fourth Judicial District. A total of 36 have been referred in the first three quarters.

Discussion / Current Activities: Offenders demonstrating a need related to securing and/or maintaining employment are referred to the job club.

Challenges: The biggest challenge is transportation issues. Two of the four counties served are 30 minutes away, with another being 45 minutes away. The lack of employment contributes to the lack of financial means to participate in job club. Agency staff in these three counties is addressing employment issues on an individual basis.

Modifications: There were no modifications in the 3rd quarter.

Objective #4: Offer exit surveys to 95% of the offenders upon their termination from probation (successful, revoked, and unsuccessful) by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: A total of 13 offenders qualified for an exit survey. Of those 12 offenders, 12 or 100% were offered the opportunity to complete an exit survey. The 3rd quarter cumulative total stands at 43 of 45 or 96%

Discussion / Current Activities: Exit surveys that measure a client's level of satisfaction with their supervision period are disseminated to offenders upon being released successfully, unsuccessfully or revoked from court ordered supervision.

Challenges: One offender, courtesy in case, was not offered and exit survey.

Modifications: There were no modifications during the 3rd quarter.

Objective #5: Conduct a thorough gaps analysis of principles five through eight, identifying gaps in service and developing solutions to fill each gap that is within the control of the Fourth Judicial District Community Corrections (Principles 5-8) by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: Through its completion of the FY2014 comprehensive plan the agency was able to conduct a gaps analysis of the remaining eight principles. This is an activity that is ongoing and will contribute to filling gaps in service.

Discussion / Current Activities: The agency considered each principle and evaluated the current resources that are available to meet the principles and the existing gaps.

Challenges: There were no challenges during the 3rd quarter

Modifications: There were no modifications during the 3rd quarter

Objective #6: Participate in a motivational interviewing booster session to reinforce previous training and to address gaps identified through the agency's MI QA program by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: Agency staff participated in a MITI booster session on 3-11-13 in Manhattan, KS.

Discussion / Current Activities: Agency staff participated in a MITI booster session in an effort to enhance their MI skill set. Focus areas consisted of an increased understanding of the MITI tool, MiA's and MiNA's and complex reflections.

Challenges: There were no challenges in the 3rd quarter.

Modifications: There were no modifications during the 3rd quarter.

Objective #7: Participate in training associated with best practices that relate to engaging ongoing supports in the natural community by June 30, 2013

Target Date: 6-30-2013

Objective Met: Yes No Pending

Progress: This training has not been scheduled or completed.

Discussion / Current Activities: The agency has requested this training and status updates through its KDOC program consultant.

Challenges: The training has not yet been scheduled and the status of the request is unknown.

Modifications: There were no modifications during the 3rd quarter.

Outcome Goals

Goal: Implement and maintain evidenced based programming in the Fourth Judicial District that has a positive impact on the offending population, thus increasing their achievements both individually and cumulatively.

Objective #1: Agency staff shall demonstrate improvement in their ability to incorporate motivational interviewing skills and techniques into their daily activities by June 30, 2013

Target Date: 6-30-2013

Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
3.83	4.17	4.13	NA	

Discussion / Current Activities: The agency's in-house MI assessor did not conduct any assessments in the 3rd quarter. Staff did participate in an MI booster session.

Challenges: There were no challenges in the 3rd quarter.

Modifications: There were no modifications in the 3rd quarter.

Objective #2: Agency staff obtains / maintains a quality assurance score of 4.5 or higher regarding their ability to accurately administer the LSI-R on or before June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
4.5	4.68	NA	5.00	

Discussion / Current Activities: During the 3rd quarter, there was limited quality assurance efforts related to the administration of the full LSIR. Additional measurements are scheduled for the 4th quarter of FY13. Through the first three quarters of FY13 the staff average is 4.84.

Challenges: There were no challenges in the 3rd quarter.

Modifications: The agency will develop an objective in the FY2014 comp plan that measures the group quality assurance activities described above.

Objective #3: Agency staff shall demonstrate improvement in their ability to accurately develop offender case plans on or before June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
2.74	2.78	2.74	3.60	

Discussion / Current Activities: The agency conducted one (1) group case plan QA during the 3rd quarter. The average score was 3.60 or 90%. Because this was a group session, only 5 of the 9 data elements were scored. The average assessment score through 3 quarters is 2.83.

Challenges: There were no challenges in the 3rd quarter.

Modifications: There were no modifications during the 3rd quarter

Objective #4: 75 % of the offenders that successfully complete the cognitive education group in FY2013, and are available to participate in a reassessment or discharge LSI-R, will lower their total LSI-R score by June 30, 2013

Target Date: 6-30-2013

Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
75%	100%	NA	67%	

Discussion / Current Activities: Of the clients that have been successfully released, six (6) were administered a reassessment or discharge LSIR. Of those six, four (4) or 67% lowered their LSIR score. Another five (5) did not have a reassessment or discharge LSIR.

Challenges: The low number of successful completions and subsequent reassessment / discharge LSI-R's.

Modifications: There were no modifications during the 3rd quarter

Objective #5: Achieve and maintain a supervision success rate of at least 75% in FY2013 (per K.S.A. 75-52,112)

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
75%	75%	80%	75%	

Discussion / Current Activities: Offenders are supervised per standards and referred to agency resources / interventions to meet the risk / needs identified in the LSIR, with the goal of reducing the number of conditional violators sent to prison. Every effort is made to release offenders from the program successfully, while at the same time protecting the community from future harm and victimization. Current cumulative rate (56 / 73 = 76.71%)

Challenges: Many circumstances outside the control of the supervising officer potentially impact this objective. Examples would include individual behavior, available resources, stakeholders and the Judiciary.

Modifications: The 2nd quarter percentage was modified as a result of a change to one client's termination type being modified in TOADS.

Kansas Department of Corrections
Community Corrections Services



Kansas Department of Corrections
Community Corrections Comprehensive Plan
Quarterly and Year End Outcome Report Format

Community Corrections Agency: Fourth Judicial District Community Corrections

Fiscal Year 2013
Report Period

<u> </u> 1 st Quarter	July 1 st - September 30 th
<u> </u> 2 nd Quarter	October 1 st - December 31 st
<u> </u> 3 rd Quarter	January 1 st - March 31 st
<u> X </u> Year End	April 1 st - June 30 th

Process Goals

Goal: Implement and/or maintain evidenced based practices in accordance with the eight principles of effective intervention that will contribute to an offender's successful completion of supervised probation

Objective #1: Develop an agency schedule that outlines the requirements associated with the following quality assurance activities: LSI-R, MI skills assessment, case plans and caseload audits on or before July 31, 2012

Target Date: 7-31-2012
Objective Met: Yes No Pending

Progress: The agency's FY13 quality assurance schedule was developed on 5-08-12.

Discussion / Current Activities: The quality assurance schedule outlines what activities are scheduled to occur during each month of the fiscal year.

Challenges: There were no challenges in the 4th quarter

Modifications: There were no modifications in the 4th quarter.

Objective #2: Schedule and facilitate a minimum of three (3) cognitive education groups in the Fourth Judicial District on or before June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: A total of five groups have been initiated in FY2013. Because these groups are open-ended, the beginning of a class is measured by the facilitation of the first two curriculums (orientation / getting started).

Discussion / Current Activities: Agency staff refers clients to the cognitive education group based upon their individual LSIR scores. At present, clients scoring between 25 and 39 are referred to the group, unless extenuating circumstances exist. One staff member serves as the primary facilitator and the remaining staff members assist with the group on a rotating basis.

Challenges: The third Franklin County group is a smaller group.

Modifications: There were no modifications in the 4th quarter.

Objective #3: Provide offender workforce development services to offenders being supervised by the Fourth Judicial District Community Corrections by June 30, 2013.

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: During the fourth quarter, five (5) offenders were referred to offender workforce development services in the Fourth Judicial District. A total of 41 offenders were referred to the program in FY13.

Discussion / Current Activities: Offenders demonstrating a need related to securing and/or maintaining employment are referred to the job club.

Challenges: The biggest challenge is transportation issues. Two of the four counties served are 30 minutes away, with another being 45 minutes away. The lack and employment contributes to the lack of financial means to participate in job club. Agency staff in these three counties is addressing employment issues on an individual basis, rather than making a referral to the class in Franklin County.

Modifications: There were no modifications in the 4th quarter.

Objective #4: Offer exit surveys to 95% of the offenders upon their termination from probation (successful, revoked, and unsuccessful) by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: A total of 28 offenders qualified for an exit survey. Of those 28 offenders, 28 or 100% were offered the opportunity to complete an exit survey. During FY13 71 of 73, or 97% of qualifying offenders were offered an opportunity to complete an ext survey.

Discussion / Current Activities: Exit surveys that measure a client's level of satisfaction with their supervision period are disseminated to offenders upon being released successfully, unsuccessfully or revoked from court ordered supervision.

Challenges: One offender, courtesy in case, was not offered and exit survey.

Modifications: There were no modifications during the 4th quarter.

Objective #5: Conduct a thorough gaps analysis of principles five through eight, identifying gaps in service and developing solutions to fill each gap that is within the control of the Fourth Judicial District Community Corrections (Principles 5-8) by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: Through its completion of the FY2014 comprehensive plan the agency was able to conduct a gaps analysis of the remaining eight principles. This is an activity that is ongoing and will contribute to filling gaps in service.

Discussion / Current Activities: The agency considered each principle and evaluated the current resources that are available to meet the principles and the existing gaps.

Challenges: There were no challenges during the 4th quarter

Modifications: There were no modifications during the 4th quarter

Objective #6: Participate in a motivational interviewing booster session to reinforce previous training and to address gaps identified through the agency's MI QA program by June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress: Agency staff participated in a MITI booster session on 3-11-13 in Manhattan, KS.

Discussion / Current Activities: Agency staff participated in a MITI booster session in an effort to enhance their MI skill set. Focus areas consisted of an increased understanding of the MITI tool, MiA's and MiNA's and complex reflections.

Challenges: There were no challenges in the 4th quarter.

Modifications: There were no modifications during the 4th quarter.

Objective #7: Participate in training associated with best practices that relate to engaging ongoing supports in the natural community by June 30, 2013

Target Date: 6-30-2013

Objective Met: Yes No Pending

Progress: This training was not scheduled or completed.

Discussion / Current Activities: The agency requested this training and status updates through its KDOC program consultant.

Challenges: The training was never scheduled nor did the KDOC program consultant provide any updates regarding the request for training / technical assistance.

Modifications: There were no modifications during the 4th quarter.

Outcome Goals

Goal: Implement and maintain evidenced based programming in the Fourth Judicial District that has a positive impact on the offending population, thus increasing their achievements both individually and cumulatively.

Objective #1: Agency staff shall demonstrate improvement in their ability to incorporate motivational interviewing skills and techniques into their daily activities by June 30, 2013

Target Date: 6-30-2013

Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Year End
3.83	4.17	4.13	NA	4.05	4.14

Discussion / Current Activities: The agency's in-house MI assessor conducted a third round of assessments during the 4th quarter, which resulted in a staff average of 4.05 out of 5.00. The year-end staff average was 4.14.

Challenges: Some staff are underperforming and protocols will be put in place during FY14 to address these individual shortfalls.

Modifications: There were no modifications in the 4th quarter.

Objective #2: Agency staff obtains / maintains a quality assurance score of 4.5 or higher regarding their ability to accurately administer the LSI-R on or before June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Year End
4.5	4.68	NA	5.00	4.85	4.86

Discussion / Current Activities: A third round of assessments was conducted during the 4th quarter, which resulted in an average score of 4.85, with a year-end average score of 4.86. No staff member experienced a year-end score of less than 4.50.

Challenges: There were no challenges in the 4th quarter.

Modifications: There were no modifications in the 4th quarter.

Objective #3: Agency staff shall demonstrate improvement in their ability to accurately develop offender case plans on or before June 30, 2013

Target Date: 6-30-2013
Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Year End
2.74	2.78	2.74	3.60	3.24	2.96

Discussion / Current Activities: The agency conducted three rounds of assessments during FY13, with the first round taking place during the 1st and 2nd quarters. These assessments we used to establish a baseline score of 2.74. Agency staff averaged 3.17 during the 3rd and 4th quarters, with a year-end average score of 2.96.

Challenges: There were no challenges in the 4th quarter.

Modifications: There were no modifications during the 4th quarter.

Objective #4: 75 % of the offenders that successfully complete the cognitive education group in FY2013, and are available to participate in a reassessment or discharge LSI-R, will lower their total LSI-R score by June 30, 2013

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
75%	100%	NA	67%	67%

Discussion / Current Activities: Of the clients that have been successfully released, nine (9) were administered a reassessment or discharge LSIR. Of those 9, six (6) or 67% lowered their LSIR score. One (1) remained the same and the remaining two (2) did not have a reassessment or discharge LSIR.

Challenges: The low number of successful completions and subsequent reassessment / discharge LSI-R's.

Modifications: There were no modifications during the 4th quarter

Objective #5: Achieve and maintain a supervision success rate of at least 75% in FY2013 (per K.S.A. 75-52,112)

Target Date: 6-30-2013
 Objective Met: Yes No Pending

Progress:

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Year End
75%	75%	80%	75%	89%	81%

Discussion / Current Activities: Offenders are supervised per standards and referred to agency resources / interventions to meet the risk / needs identified in the LSIR, with the goal of reducing the number of conditional violators sent to prison. Every effort is made to release offenders from the program successfully, while at the same time protecting the community from future harm and victimization. Current cumulative rate (88 / 109 = 80.73%)

Challenges: Many circumstances outside the control of the supervising officer potentially impact this objective. Examples would include individual behavior, available resources, stakeholders and the Judiciary.

Modifications: There were no modifications during the 4th quarter.